



## **CIVIL SERVICE MEETING MINUTES - FINAL**

**Wednesday, June 13, 2018, 5:15 PM**

**Fire Station 42, 4321 NW Parker Street**

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### **I. CALL TO ORDER**

The meeting was called to order at 5:19 PM

Present: Brody Barnes, Lynn Valenter and Ron Goodpaster

Staff: Mitch Lackey, Shyla Nelson, Cliff Free, Kevin Bergstrom and Kacie Jones

### **II. MINUTES TO BE APPROVED**

Approve the April 24, 2018 Civil Service Commission Meeting Minutes

It was moved by Valenter and seconded by Barnes that the April 24, 2018 Civil Service Commission minutes be approved . The motion carried unanimously.

### **III. MEETING ITEMS**

#### **A. Police Department request to test- entry level and lateral**

Presenter: Chief Mitch Lackey, Police Department

Captain Shyla Nelson explained that the Police Department's recent hiring eligibility lists have expired. The PD would like to establish a lateral eligibility list first and pursue an entry level list next, utilizing previous testing methods.

**It was moved by Barnes, seconded by Goodpaster, to approve the Police Department's request to test for lateral and entry level hiring eligibility tests. The motion carried unanimously.**

#### **B. Promotional exam complaint**

Presenter: Chief Cliff Free, Fire Department

Division Chief Cliff Free gave an overview of the formal complaint submitted to the Commission regarding the upcoming promotional exam at the Fire Department. Discussion was had regarding the complaint's merit, past testing practices, and potential remedies.

**It was moved by Goodpaster to proceed with the exam after removing the section regarding complex guides. The motion failed for lack of second.**

**It was moved by Barnes, seconded by Valenter, that afer receiving, thoroughly reviewing and discussing all testimonies, the Commission is recommending proceeding with no changes to the test or process. Barnes and Valenter vote Yea; Goodpaster votes Nay. The motion carries.**

#### **IV. OTHER ITEMS**

#### **V. REPORTS**

A. Employee list changes

Presenter: Kacie Jones, Civil Service Secretary

Secretary Jones reviewed the changes to the current employee lists at both the Fire and Police departments.

B. Review SB 6145 and consider language change

Presenter: Kacie Jones, Civil Service Secretary

Secretary Jones reviewed the new legislation's language. Chief Mitch Lackey shared where best to make a possible language alteration in the Civil Service Commission's rules.

#### **VI. ADJOURNMENT**

Meeting adjourned at 7:02 PM

Respectfully submitted:

Kacie Jones

Secretary / Chief Examiner

NOTE: The City welcomes citizen participation in public meetings. Staff ensures that anyone with special needs can participate. For more information, call (360) 834-6864.