



**CITY COUNCIL WORKSHOP MEETING MINUTES**  
**Monday, November 5, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Pro Tem Chaney called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch and Melissa Smith

Staff: Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Ron Schumacher, Nick Swinhart, Connie Urquhart and Steve Wall.

Press: Cooper Green, Camas-Washougal Post-Record

**III. PUBLIC COMMENTS**

No one from the public wished to speak.

**IV. WORKSHOP TOPICS**

**A. Crown Park Master Plan**

Presenter: Jerry Acheson, Parks and Recreation Manager and Gill Williams, Principal-Greenworks, PC

 [Staff Report](#)

[Crown Park Master Plan Report](#)

[Crown Park Master Plan Appendix](#)

[Crown Parks Presentation](#)

Acheson introduced Gill Williams of Principal-Greenworks, PC. Acheson and Williams provided an overview of the presentation, followed by discussion with Council.

**B. City of Camas Third Quarter of 2018 Financial Performance**

Presenter: Cathy Huber Nickerson, Finance Director


 [Financial Performance 2018 3rd Qtr](#)

Huber Nickerson provided an overview of the City's Third Quarter 2018 Financial Performance, Council discussion ensued.

- C. 2018 Limited General Obligation Bond Update  
Presenter: Cathy Huber Nickerson, Finance Director


Huber Nickerson provided an update about the 2018 Limited General Obligation Bond.

- D. 2018 Fall Omnibus Budget Presentation  
Presenter: Cathy Huber Nickerson, Finance Director

 [2018 Fall Omnibus Presentation](#)  
[Fall Omnibus Attachment A](#)

Huber Nickerson provided an overview of the 2018 Fall Omnibus.

- E. City of Camas Proposed 2019 Fee Schedule  
Presenter: Cathy Huber Nickerson, Finance Director

 [Fire and Life Safety - Inspection Fee Research](#)  
[2019 Fee Schedule Presentation](#)  
[2019 Budget Proposed Clean Copy Fee Schedule](#)  
[2019 Budget Proposed Mark Up Fee Schedule](#)


Huber Nickerson provided an overview of the 2019 Fee Schedule updates.

- F. 2019-2020 Recommended Capital Budget  
Presenter: Cathy Huber Nickerson, Finance Director

 [2019-2020 Recommended Capital Budget](#)

Huber Nickerson provided an overview of the 2019-2020 Recommended Capital Budget.

- G. State Public Works Board \$1,000,000 Loan - SR500 and Lake Road Intersection Improvements  
Presenter: Cathy Huber Nickerson, Finance Director and Steve Wall, Public Works Director

 [Ordinance No. 18-017 City of Camas Loan from State Public Works Board](#)  
[Public Works Board Pre-Construction Loan Contract](#)

Huber Nickerson and Wall provided an overview of the loan for the State Route (SR) 500 and Lake Road intersection improvements.

- H. Solid Waste and Recycling Rate Collection Presentation  
Presenter: Sam Adams, Utilities Manager

 [Staff Report Solid Waste Rates and Collections](#)  
[City of Camas Rate Presentation](#)

Adams provided an overview of the Solid Waste and Recycling Rate Collection presentation.

I. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall informed Council about the selection of PBS Engineering and Environmental to complete the design of the Lake Road and Everett Street intersection improvements.

Wall stated that staff intends to bring forward ordinances for the Utility Rate increases at the November 19, 2018 Regular Meeting.

J. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin informed Council about the newest development coming to downtown Camas.

Bourquin recommended to Council forming another Economic Development Ad-hoc Committee along with establishing a "Toolbox of Incentives" to attract desired businesses to the City.

Bourquin stated that the Building Division issued 45 Building Permits for single family dwellings in October and 228 year to date.

Bourquin also summarized recent Community Development department staffing, as well as stating that staff are working with the Camas School District (CSD) about the tree effort in the City.

K. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell, along with Mayor Pro Tem Chaney, Council Member Steve Hogan attended the Georgia Pacific Community Advisory Panel meeting. Capell informed Council that any demolition won't begin until 2020. The paper machine making paper towels for enMotion machines is profitable and will likely remain in production for many years to come.

Capell, along with Council Member Turk, attended the School Board meeting on October 22nd to watch them honor Council Member Steve Hogan for 20 years of service announcing boys and girls soccer for Camas High School.

Capell stated that the Salary Commission met and are recommending a four percent stipend increase for Mayor and Council Members; the Public Hearing

will be November 27, 2018.

Capell stated that Boo Bash was a success, and that he, along with Council Member Smith, attended the Association of Washington Cities Regional Meeting later that day.

Capell informed Council of the need for Council to approve the non-represented employees Cost of Living Adjustment.

Capell announced that City Hall will be closed for the Veterans Day and there will be a Special Meeting to interview Mayoral candidate on November 14, 2018.

Per Council's request, Capell will add mental health concerns to the City's legislative agenda at the State level.

Capell provided an overview about the shared Camas-Washougal staffing needs of the Camas-Washougal Fire Department.

## **V. COUNCIL COMMENTS AND REPORTS**

Smith attended the Chamber of Commerce Luncheon, the Regional Parks Board, and the Georgia-Pacific Advisory Council (GPAC) meetings. Smith will attend the Regional Transportation Council (RTC) meeting and announced the Chamber Happy Hour at the Camas Hotel.

Hogan attended a Camas-Washougal Economic Development Association (CWEDA) sub-committee meeting.

Anderson commended Camas Youth Advisory Council (CYAC) for the recent Candidates Forum.

Rusch attended the Planning Commission and Parks & Recreation Commission meetings. Rusch announced the upcoming 100 Women Who Care Clark County event.

Carter attended the CYAC Candidates Forum, Library Board of Trustees meeting and announced the Downtown Camas Association Awards Banquet.

Turk attended Boo Bash, the CYAC Candidate Forum, Steve Hogan's award ceremony, the City's Internal Communication meeting, and will attend the C-TRAN meeting.

Chaney commented about C-TRANs Board Council Member assignment and other City Boards and Commissions openings. Chaney commented about the Executive Session and the Closed Session following the November 5, 2018 Regular Meeting.

## **VI. PUBLIC COMMENTS**

No one from the public wished to speak.

## **VII. ADJOURNMENT**

The meeting adjourned at 6:20 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.