



**CITY COUNCIL WORKSHOP MEETING MINUTES**  
**Monday, April 2, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Pro Tem Don Chaney called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

Staff: Debra Brooks, Steve Durspek, Jeff Englund, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Justin Monsrud, Heather Rowley, Ron Schumacher, Connie Urquhart, Steve Wall, Norm Wurzer and Alicia Pacheco (intern)

Press: No one from the press was present

**III. PUBLIC COMMENTS**

Wayne Pattison, Camas, commented about a community aquatic center.

**IV. WORKSHOP TOPICS**

- A. National League of Cities Service Line Warranty Program  
Details: Details: Staff was approached by a representative from Utility Service Partners, Inc. regarding the National League of Cities Service Line Warranty Program. The program offers an optional warranty to homeowners within the City for a monthly fee that covers repairs or replacements for the portion of the water and sewer service lines that are the homeowner's responsibility. A representative from Utility Service Partners, Inc. provided additional information regarding the program.  
Presenter: Steve Wall, Public Works Director

 [Service Line Warranty Presentation](#)

Wall introduced Bill Coffey, Utility Service Partners, Inc., Regional Account Director. Coffey summarized the presentation and responded to Council's questions. This item will be placed on a future Workshop Agenda for further discussion.

B. Engineering Division Level of Service Presentation

Details: Staff presented the framework, resources and services provided by the Engineering Division within the Public Works Department. Staff also reviewed the current service levels of engineering programs, discussed staffing levels and presented a strategy for the remainder of 2018 and developing the 2019-2020 Biennial Budget.

Presenter: Steve Wall, Public Works Director

 [Engineering Level of Service Presentation](#)

Wall reviewed the presentation and discussion ensued.

C. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall announced that Waste Connections annual rate increase went into effect on April 1, 2018. He also commented about the Water Transmission Main, Phase 3 and the Well 17 projects.

D. Grass Valley Parent Teacher Association (PTA) Raffle Request

Details: The Grass Valley PTA requests to hold a raffle as part of the 8th annual school carnival fundraiser to be held on May 18, 2018. Camas Municipal Code (CMC) 9.20.090 requires bona fide charitable and non-profit groups obtain written permission from Council before conducting such a raffle within the Camas city limits. The PTA has experience conducting raffles and has provided the police department with sufficient information to ensure the raffle is properly operated.

Presenter: Mitch Lackey, Chief of Police

This item will be placed on the April 16, 2018 Consent Agenda for Council's consideration.

E. Regional Major Crimes Agreement

Details: The Camas Police Department participates in a law enforcement investigative team for major crimes that occur in Clark County. The Mutual Law Enforcement Assistance Agreement was recently updated with some minor operational changes. There are no significant changes that would merit concern to the City of Camas.

Presenter: Mitch Lackey, Police Chief

 [Regional Major Crimes Team Agreement](#)

This item will be placed on the April 16, 2018 Consent Agenda for Council's consideration.

F. 2018 Spring Omnibus Capital Budget Presentation - Utility Capital

Details: The second of two presentations regarding the 2018 Spring Omnibus Capital Budget. Staff reviewed the utility packages of the \$8 million capital budget amendments, which included storm water, sewer and water utility projects. Staff summarized the full Spring Omnibus Budget and the next steps in the budget process

Presenter: Cathy Huber Nickerson, Finance Director

 [2018 Spring Omnibus Capital Presentation - Utility Funds](#)

Huber Nickerson and Wall reviewed the presentation and discussion ensued. A public hearing for this item was placed on the April 2, 2018 Regular Meeting Agenda.

- G. City Administrator Miscellaneous Updates and Scheduling  
Details: This is a placeholder for miscellaneous or scheduling items.  
Presenter: Pete Capell, City Administrator  
There were no miscellaneous or scheduling updates from Gorsuch.

Turk inquired about the recently advertised Camas Community Garage Sale and discussion followed.

## **V. COUNCIL COMMENTS AND REPORTS**

Smith attended the Clark County Session about the Oregon Department of Transportation's (ODOT) Portland Metro Area Value Pricing and she will attend a meeting of the Regional Transportation Council (RTC). Smith commented about her appointment to the Clark County Correction Facility Advisory Commission.

Anderson attended an East County Fire and Rescue (ECFR) meeting. He also attended the ECFR Merger Exploratory Committee Meeting.

Turk commented about the City's Internal Communications Committee meeting she attended.

Rusch gave overview of the Parks and Recreation Commission meeting she attended. She also attended a meeting of the Planning Commission.

Hogan provided a synopsis of the Camas Washougal Economic Development Association (CWEDA) meeting he attended.

## **VI. PUBLIC COMMENTS**

No one from the public wished to speak.

## **VII. ADJOURNMENT**

The meeting adjourned at 6:29 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.