CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, March 5, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Pro Tem Don Chaney called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

Staff: Sam Adams, Phil Bourquin, Debra Brooks, Pete Capell, Leisha Copsey, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Ron Schumacher, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Camas Farmer's Market Update
Details: Representatives from Camas Farmer's Market provided an update to Council.
Presenter: Shannon Van Horn, Board President and Tina Eifert, Program Coordinator

2018 Camas Farmer's Market Presentation

B. Community Development Service Level Presentation
Details: Staff provided Council with the framework, resources and services provided by the Community Development Department. Staff also reviewed the current service level, identified areas for improvement, measurable goals and outlined a strategy to move the service levels into a better future state.
Presenter: Phil Bourquin, Community Development Director

Community Development Level of Service

Community Development Revenue and Expenses Analysis

Bourquin provided an overview of the level of service for the Community Development Department.

Mayor Scott Higgins arrived at 5:07 p.m.

C. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous items or updates.

D. Carollo Engineers Water System Plan Supplemental Budget
Details: Carollo Engineers has been under contract since September 2016 to support the City's efforts to update the Water System Plan. The Water System Plan update is 95% completed. Over the last several months, City staff has asked Carollo Engineers to provide additional water modeling and other support services related to the City's water supply system, specifically in regards to supplying North Shore area developments and looking at alternative water reservoir locations. Carollo Engineers is requesting approval of additional funds in the amount of $22,600 to cover out-of-scope tasks and hours. There is sufficient budget in the Water/Sewer Fund to cover these additional expenses.
Presenter: Sam Adams, Utilities Manager

Carollo Supplemental Budget Request

This item will be placed on the March 19, 2018 Consent Agenda for Council's consideration.

E. Interagency Agreement to Reduce Toxic Auto Leaks
Details: Clark County has received a $93,710 Clean Water Restoration Fund grant from the Lower Columbia Fish Recovery Board for reducing toxic auto leaks in Clark County. This grant is for community engagement, outreach activities, data collection, vehicle leak check events and partnerships with local auto repair shops. Work associated with this grant will help meet some of the requirements in the City's Stormwater National Pollutant Discharge Elimination System (NPDES) Permit. This interlocal agreement memorializes the proportionate share of the match for this grant for the Port of Vancouver and the cities of Battle Ground, Camas, Vancouver and Washougal. The proportionate share for Camas is $5,000 cash for professional services, which will be paid through the City's Stormwater Utility Fund.
Presenter: Steve Wall, Public Works Director

Interagency Agreement Reducing Toxic Auto Leaks

Interagency Agreement Contributions by Agencies

This item will be placed on the March 19, 2018 Consent Agenda for Council's consideration.

F. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

Wall provided Council with a brief update regarding Well No. 17 and the Larkspur Road improvement project.

G. 2018 Spring Omnibus Budget Presentation
Details: Staff presented the proposed amendments to the City's 2018 Operating Budget. The proposed amendments total $1,276,495 in 28 packages, which includes 18 carry forward packages, 1 administrative package and 9 supplemental packages. A high level overview was also provided. This is the first of three 2018 Spring Omnibus Presentations.
Presenter: Cathy Huber Nickerson, Finance Director

2018 Spring Omnibus - Operating Budget Presentation
2018 Spring Omnibus - Operating Packages

Huber Nickerson reviewed the presentation with Council.

This item will be placed on the March 19, 2018 Workshop Agenda and a public hearing will also be scheduled for the March 19, 2018 Regular Council meeting.

H. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

Capell shared that he, Council Member Rusch, Planning Commissioner Karnes and several staff members attended the Jurassic Parliament training.

He stated that Mayor Higgins gave a great presentation about what is happening in Camas during the last Camas-Washougal Chamber of Commerce luncheon.

Capell gave a brief update about the Form of Government Committee's progress.

He informed Council that staff is planning for upcoming discussion about fireworks and asked for input as to how Council would like to proceed. After discussion, Council provided staff with a path forward.

V. COUNCIL COMMENTS AND REPORTS

Turk commented about solar powered trash bins.

Rusch gave a brief update about the Parks and Recreation Commission meetings that she has attended and stated that she will be attending a Joint Policy Advisory Committee (JPAC) meeting next week.

Anderson gave a brief overview of the JPAC meeting that he attended.

Hogan attended the re-opening of Caps N' Taps.

Carter will be attending the Library Board of Trustees meeting. She attended the

Vancouver Laser Skin Care Clinic ribbon cutting and a Downtown Camas Association (DCA) meeting.

Chaney commented about the Annual Fire Emergency Medical Services (EMS) Report. He asked about the progress of the committee that is exploring a Metropolitan Park District (MPD) and also commented about the vision for a potential aquatic/community center. Discussion ensued.

Smith attended a Regional Transportation Council (RTC) meeting and will be attending another RTC meeting tomorrow. She commented about the presentation that Mayor Higgins gave at the Camas-Washougal Chamber of Commerce luncheon.

Mayor Higgins stated that three new restaurants will be opening soon in Camas. He also commented about recent police activity.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:35 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.