



LIBRARY BOARD OF TRUSTEES MEETING MINUTES - FINAL
Thursday, March 2, 2017, 6:30 PM
625 NE 4th Avenue

I. CALL TO ORDER

Julie called the meeting to order at 6:31 p.m.

II. ROLL CALL

Present: Secretary Laura Felter, Vice Chair Shawn High and Chair Julie Anne Hill

Absent: Jennifer Colbert and Carolee Dewars

III. PUBLIC COMMENTS

Discussed letter from Camas patron, Corinne McWilliams who wrote a letter to the Post Record regarding the FVRL update. Shawn shared an edition of the paper. Connie also received the same letter directly.

IV. APPROVAL OF MINUTES

Shawn raised the motion to approve the minutes; Laura seconded his approval.

Minutes from February 2 Meeting

 [Library Board of Trustees Minutes - February 2, 2017](#)

V. THAT'S YOUR DEPARTMENT

A. Mending: Denise Warner

We visited the Library workshop, where Denise gave an overview of the mending process. This included products and tools used: tape, a special book glue, wax paper, and several wooden vises. Denise showed examples of mended books, as well as books-in-process, and also discussed mending timelines.

VI. LIBRARY DIRECTOR'S REPORT

Outreach Events and Potentialities.

Ellen attended the Dorothy Fox Literary Event in February. At this event, Mayor Scott Higgins read to the group. Ellen presented a table of library information and materials. This was part of her outreach initiative.

Future outreach and events will include a book swap, the Book Tree in March (donate the dollar amount you wish), and a Peanuts-style booth at the Camas Farmer's Market.

A. Director's Report for March 2017

 [Director's Report March 2017](#)

VII. EXPENDITURES APPROVAL

February's expenditures were approved by Shawn and Laura.

VIII. COMMITTEE and LIBRARY AFFILIATE REPORTS

A. Advocacy

No updates.

B. Policy

Re-examine policies: These will be updated if need be when we develop our strategic plan.

C. Personnel

The Personnel Committee has not yet met.

D. Second Story Gallery Society (SSGS)

Things are progressing smoothly.

E. Friends and Foundation of the Camas Library (FFCL)

Making great progress in terms of management of gifts and grants, the timeliness of their deliverables, a more formalized internal structure, and better overall communication.

IX. AGENDA ITEMS

A. Update on Fort Vancouver Regional Library (FVRL) Negotiations

1. This restructuring is the best outcome for both FVRL and Camas patrons:
 - a. Camas patrons will benefit from having both Camas and Vancouver library cards.
 - b. Camas patrons will also benefit from the new Washougal library in 2019.
2. Camas is working toward compiling a more complete collection.
3. We can form our own identity and better nurture our creativity.
4. FVRL is creating a formal proposal to split contract vendors for cataloging. Connie is meeting with _____ the IT department next week, with a transition timeline of August or September. ILS pay for our share, retroactively pay for this year.
5. There has been little communication between the two libraries over the past few years regarding _____ streamlining of services.
6. More money will need to be allocated for collections this year because of the split.
7. There will be a bigger cost next year for setup services (databases, etc.).
8. There has been no active discussion yet of the split in any City of Camas workshops.

B. There is a six-year plan in process for the city: Connie shared the Library's vision in her PowerPoint, which _____ was subsequently e-mailed to all Board members.

B. Financial Report

This was shared with the Board in the form of a PowerPoint presentation.

- i. Spring Omnibus
- ii. Financial Outlook
- iii. Efficiencies

C. Strategic Planning

The consultants are finished meeting with the focus groups. Three main ideas bubbled to the surface: Pride in the Camas community, a hesitance regarding the growth of the Camas community, and the structural deficit of the City.

D. Trustee Photos

Tentative deadline for the headshots is the end of March. Christopher will be coordinating to locate a local photographer.

X. PUBLIC COMMENT ON AGENDA ITEMS

The letter from Corinne McWilliams was again briefly discussed.

XI. NON-AGENDA ITEMS

Shawn related a trip he and his kids took to the downtown Vancouver library. Highlights included a coffee station and a play area.

XII. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments.

XIII. NEXT MEETING

The next Board of Trustees meeting is scheduled for April 6.

XIV ADJOURNMENT

Julie called adjournment 8:02 p.m.