



CITY COUNCIL WORKSHOP MEETING MINUTES

Monday, June 19, 2017, 4:30 PM

City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

(Council Member Hogan arrived at 4:36 p.m.)

Staff: Sam Adams, Kevin Bergstrom, Phil Bourquin, Adam Brice, Pete Capell, Mark Ervin, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Katie Linton, Jeff Martizia, Steve Pozsgai, Heather Rowley, Ron Schumacher, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: Kelly Moyer and Tori Benavente, Camas-Washougal Post-Record

Mayor Higgins announced that the Green Mountain Park Development Agreement (DA) item will be moved up on the agenda prior to the Assessment of the Emergency Medical Services (EMS) Delivery System item.

III. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about traffic.

IV. WORKSHOP TOPICS

- A. Green Mountain Park Development Agreement (DA)
Details: Presentation of a draft DA regarding the construction, maintenance and funding of a new City of Camas neighborhood park within the Green Mountain Planned Residential Development (PRD).
Presenter: Phil Bourquin, Community Development Director and Randall Printz, Landerholm, P.S.

- 📎 [Green Mountain Park Developer Agreement](#)
[Exhibit A](#)
[Exhibit B 1 of 3 Park layout and phasing](#)
[Exhibit B 2 of 3 Green Mountain Neighborhood Park Plan](#)
[Exhibit B 3 of 3 Green Mountain Neighborhood Park Cost](#)

Bourquin provided an overview of the agreement and discussion ensued.

A public hearing will be scheduled for the August 7, 2017 Council Meeting to consider this agreement.

- B. Assessment of the Emergency Medical Services (EMS) Delivery System
Details: Representatives from Emergency Services Consulting International (ESCI) presented the findings from the Assessment of the EMS Delivery System.
Presenter: John Stouffer, ESCI Project Manager and Paul Lewis, Associate Consultant/Financial Analyst for ESCI

- 📎 [EMS Delivery System Assessment](#)
[Camas-Washougal EMS Presentation Handout](#)

Stouffer and Lewis reviewed the presentation, outlined recommendations from the EMS assessment and responded to questions from Council.

- C. Library Department Position Revisions
Details: Connie Urquhart presented proposed changes to the Library's organizational chart. Three positions have been retitled, with duties updated to better reflect the needs of the Library and the community. Revisions to the represented positions (Programming and Outreach Coordinator; Administrative Support Assistant) are minimal; the management position has been more thoroughly revamped in order to provide more specialized expertise to the citizens of Camas.
Presenter: Connie Urquhart, Library Director

- 📎 [Library Memo to Council](#)
[Library Organizational Chart](#)
[Technology and Collections Manager \(Library\)](#)
[Programming and Outreach Coordinator \(Library\)](#)
[Administrative Support Assistant \(Library\)](#)

This item will be placed on the July 3, 2017 Consent Agenda for Council's consideration.

D. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.


Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous items or updates.

E. Interlocal Agreement with Clark County for Roadway Improvement Projects

Details: The Camas School District is currently developing three separate parcels within the City limits that front a roadway, or public right-of-way, adjacent to the City limits but located within Clark County. The roads are located within the City of Camas Urban Growth Area (UGA) and the City has intent to annex the roadways. The school district has received land use approval through the City's development process and is required to make improvements to the adjacent roadways. The attached Interlocal Agreement allows the right-of-way and roadway improvement projects to be processed through the City, including design and engineering plan review, permitting, construction oversight, operations, and maintenance of the new and existing public use facilities which are partially located within County right-of-way. The exhibits to the agreement include a description of the work to be completed and a map depicting the locations.

Presenter: Steve Wall, Public Works Director

 [Interlocal Agreement with Clark County](#)
[Interlocal Agreement with Clark County Exhibits](#)

This item was also placed on the June 19, 2017 Regular Meeting Agenda.

F. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall provided an update to Council regarding the Forest Home Road and Lacamas Lane slide repairs. He also commented about the Pacific Rim Boulevard Illumination project.

Council Member Turk asked about construction of the restrooms at Dorothy Fox Park and Wall responded.

G. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Peter Capell, City Administrator

Capell commented about the Administrative Committee meeting and the Camas Washougal Economic Development Association (CWEDA) meeting.

Capell announced that he will be attending the Association of Washington Cities (AWC) Conference in Vancouver, WA and a meeting of East County Fire and Rescue (ECFR).

V. COUNCIL COMMENTS AND REPORTS

Hazen, Carter, and Mayor Higgins commented about the Camas High School graduation ceremony.

Hazen and Smith commented about Camas Days.

Hogan remarked about the vacant manager position at Georgia Pacific. He also spoke about the Flag Day Celebration at Fort Vancouver he attended.

Anderson attended meetings of the East County Ambulance Advisory Board and C-TRAN. He will be attending the retirement of Jeff Hamm, C-TRAN Executive Director/CEO.

Carter attended a meeting of the Downtown Camas Association (DCA). She will be attending the Planning Commission Meeting.

Smith attended the Camas-Washougal Chamber of Commerce meeting and luncheon.

Mayor Higgins announced that he will not be present at the July 3, 2017 Council Meetings and that Council Member Hogan will serve as Mayor Pro Tem.

Mayor Higgins invited Police Chief Mitch Lackey to comment about the retirement of Sergeant Doug Norcross. Lackey highlighted Doug's 30 years with the Camas Police Department and thanked him for his service.

Mayor Higgins commented about Fire Chief Nick Swinhart's return to duty.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting was adjourned at 6:14 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.