CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, April 17, 2017, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:31 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Sam Adams, Pete Capell, James Carothers, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Heather Rowley, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: Kelly Moyer, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Camas Farmers Market
Details: The Camas Farmers Market tenth season begins in June 2017. Representatives provided an update to Council.
Presenter: Shannon Van Horn, Board Chair and Tina Eifert, Program Coordinator

Camas Farmers Market Presentation

Shannon Van Horn and Tina Eifert reviewed the presentation. Eifert announced the Farmers Market Coalition named Camas Farmers Market as one of the top 50 farmers markets in the country for 2016.

B. Community Development Block Grant (CDBG) Update
Details: A representative from Clark County Community Services will update Council about the CDBG Program.
Presenter: Rebecca Royce, Project Coordinator, Clark County Community Services

This item will be rescheduled for a future workshop meeting as the presenter was not in attendance.

C. 2017 Spring Omnibus Budget Discussion
Details: Council discussed the 2017 Spring Omnibus Budget with staff.
Presenter: Cathy Huber Nickerson, Finance Director and Peter Capell, City Administrator

Spring Omnibus 2017 Packages
Attachment A - Spring Omnibus

Huber Nickerson and Capell commented about the 2017 Spring Omnibus Budget. This item will be placed on the May 15, 2017 Regular Meeting Agenda for Council's consideration, following a public hearing.

D. Electric Lightwave Franchise Agreement
Details: In 1997, via Ordinance No. 2129, the City of Camas entered into a franchise agreement with Electric Lightwave LLC (ELI), now a subsidiary of Zayo, which has since expired. ELI is now proposing to run fiber optic cable to various educational institutional sites within the City limits and new fiber between the City's proposed pump stations being constructed as part of the North Shore Sewer Transmission System project. Attached is a draft ordinance that would grant a new franchise agreement and provide the terms for which new fiber can be installed as well as conditions regarding the maintenance and operations of existing fiber lines within the public rights-of-way. Cable television service will not be allowed as part of this agreement.
Presenter: James Carothers, Engineering Manager

Draft Ordinance ELI Franchise Agreement

This item will be placed on the May 1, 2017 Regular Meeting Agenda for a public hearing.

E. Consultant Services for Wastewater Local Limits Development
Details: The City's National Pollutant Discharge Elimination System (NPDES) permit for the Wastewater Treatment Plant (WWTP) requires the City to develop "Local Limits" for the amount of toxic metals and other constituents that may be discharged into the public sanitary sewer system. Staff completed the first phase of the permit requirement by submitting an Industrial User Survey to the Department of Ecology in January 2017. The next phase is to develop a Local Limits Sampling and Evaluation Plan by July 15, 2017. The City issued a Request for Proposals (RFP) seeking consultant services to help develop the plan and the other elements of the Local Limits permit requirement. CH2M, Inc. was selected through the RFP process and has submitted the attached scope of work to complete a Sampling and Evaluation Plan in the amount of $14,584. This is a multi-year process that must be completed by December 15, 2019, ultimately ending with the adoption of a Local Limits ordinance. Future elements to be completed, with assistance from CH2M, Inc., will include Sampling/Screening industrial discharges, Local Limits monitoring, establishment of Local Limits and drafting the ordinance for Council's consideration. CH2M, Inc. has estimated these future elements will cost approximately $100,000 to complete.
Presenter: Sam Adams, Utilities Manager

Local Limits Development Plan Consultant Agreement

Adams summarized the consultant agreement and discussion ensued. This item will be placed on the May 1, 2017 Consent Agenda for Council's consideration.

F. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

Wall updated Council about the Lacamas Lane slide repair, Forest Home Road slide repair and the Citywide asphalt repairs.

Mayor commented about jurisdiction of State Route 500 and inquired about road repairs by the Washington State Department of Transportation (WSDOT). Wall responded with an update.

G. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Peter Capell, City Administrator

Capell informed Council about the public hearings for Lacamas Heights Elementary and the Camas Project Based Learning (PBL) High School.

Capell commented about the Planning Commission meeting this week and the appreciation luncheon, held last week, by the Camas School District.

H. Draft Ordinance Amending Chapter 2.72 of the Camas Municipal Code (CMC) Relating to Post-Retirement Medical Insurance
Details: This ordinance will amend CMC Chapter 2.72 eliminating sections relating employee life insurance policies, medical insurance, vision and dental plans, which do not reflect current practices. Those benefits are addressed in labor contracts and the Nonrepresented Employee Handbook. The ordinance was discussed during the March 2, 2017, workshop. At that time, it was proposed to repeal the entire chapter. Concerns were raised that the post-retirement medical insurance coverage was being taken away, which was not the intent. Therefore, the chapter has now been amended to remove all of the sections except the post-retirement medical insurance coverage.
Presenter: Pete Capell, City Administrator

Draft Ordinance Amending CMC 2.72
Draft CMC Chapter 2.72 Post-Retirement Medical Insurance - Redline
Draft CMC Chapter 2.72 Post-Retirement Medical Insurance

Capell reviewed the draft ordinance and discussion ensued. This item will be placed on the May 1, 2017 Regular Meeting Agenda for Council's consideration.

I. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

Capell commented about the community survey, the salary survey, and the City's process improvement projects.

Capell updated Council about Fire Chief, Nick Swinhart.

V. COUNCIL COMMENTS AND REPORTS

Chaney stated that the Clark Regional Emergency Services Agency (CRESA) Interlocal Agreement (ILA) will come before Council in the future.

Turk commented about the Joint Panel Advisory Committee (JPAC) meeting she and Anderson attended.

Anderson will attend the Economic Development Committee meeting, a meeting of East County Fire and Rescue (ECFR), and a C-TRAN meeting.

Anderson and Hogan attended the Administrative Committee meeting.

Hogan commented about serving as Mayor Pro Tem and attended a ribbon cutting. He will attend a Camas-Washougal Economic Development Association (CWEDA) meeting.

Hogan, Carter and Smith commented about attending a meeting for the City's Strategic Planning process.

Carter and Turk attended a town hall meeting hosted by Senator Ann Rivers and Representative Brandon Vick.

Carter participated in a phone town hall hosted by Representative Jaime Herrera Beutler. She also attended a meeting of the Downtown Camas Association (DCA).

Smith attended the Camas-Washougal Chamber of Commerce luncheon. She will attend the Columbia Ridge On Tap event scheduled for April 27, 2017.

Smith commented about scholarship offered to high school students by the Camas-Washougal Chamber of Commerce.

Turk stated the DCA's Spring Clean-Up and Planting Day is scheduled for April 23, 2017.

Mayor Higgins introduced Kelly Moyer as the new editor of the Camas-Washougal Post Record.

Mayor Higgins commented about chaperoning the Camas High School Marching Band trip and thanked Hogan for serving as Pro Tem in his absence.

Mayor Higgins attended a C-TRAN meeting.

Mayor Higgins announced his new position as a commercial broker with Eric Fuller & Associates, Inc.

Mayor Higgins commented about missing teen, Cole Burbank.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 5:40 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.