



CITY COUNCIL WORKSHOP MEETING MINUTES

Monday, April 6, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Pro-Tem Greg Anderson called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith, and Shannon Turk

Excused: Tim Hazen

Staff: Jerry Acheson, Bernie Bacon, Pete Capell, Curleigh Carothers, Mark Ervin, Sarah Fox, Cathy Huber Nickerson, Mitch Lackey, Ron Schumacher, Nick Swinhart, and Eliezza Soriano (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

Eugene Good, 645 NW 18th Loop, Camas, commented on the speed of traffic in his neighborhood.

IV. SPECIAL PRESENTATION

- A. 25-Year Anniversary Presentation to Fire Department Employees
Details: Longtime Fire Department employees, Gene Marlow and Mark Ervin, have recently celebrated 25 years with the City of Camas. Swinhart presented Mark Ervin with his 25 Years of Service pin. Gene Marlow was unable to attend the meeting and his pin will be presented to him at a future meeting.
Presenter: Nick Swinhart, Fire Chief

V. WORKSHOP TOPICS

- A. Sewer Transmission Main Project Contract
Details: Otak, Incorporated and their sub-consultants have been working on the Sewer Transmission Main Project design with Camas staff and the regulatory agencies. Advertisement for construction bids on this budgeted project is imminent. The attached draft contract addresses the construction support needed by the consulting team.
Presenter: James Carothers, Engineering Manager

 [Sewer Transmission Main Contract](#)
[Sewer Transmission Main Project Funding Memo](#)

This contract will be placed on the April 20, 2015 Consent Agenda for Council's consideration.

- B. Change Order No. 4 to McDonald Excavating, Inc. for Project S-566 NW Friberg Street/Goodwin Road Improvements

Details: This change order, with McDonald Excavating, is for costs totaling \$23,995.54 for work completed by the contractor outside of the scope of the construction contract bid award. The work includes over excavation of soft spots, repair of damaged curb and sidewalk, tree relocation, ditch inlet modification, additional mobilization for paving, importing of soil for ditch and shoulder work, land surveying for grade changes on Goodwin Road, pouring a concrete base for the United States Postal Service community mailbox, and compensation for overtime worked by flaggers. The attached change order provides additional detail on these items.

Presenter: James Carothers, Engineering Manager

 [Friberg Change Order 4](#)

This item will be placed on the April 20, 2015 Consent Agenda for Council's consideration.

- C. Water Treatment Plant (Slow Sand Filter) Bid

Details: On February 19, 2015, construction bids were opened for Project WS-709C Slow Sand Filter Water Treatment Plant. Bids came in above both the engineering estimate and the project budget. Staff prepared and attached a memorandum providing information on funding, the importance of this project, as well as additional surface water transmission main replacement and installation projects, to maximize the Camas surface water rights.

Presenter: James Carothers, Engineering Manager

 Water Treatment Plant Bids

Memo to Mayor and Council

Net Present Value Comparison

This item was also included on the April 6, 2015 Regular Meeting Agenda for Council's consideration.

- D. Community Development Miscellaneous and Updates

Details: Updates on miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Fox provided an update regarding Clark County's Supplemental Environmental Impact Statement (SEIS) Public hearing April 14, 2015, regarding the Comprehensive Plan Amendment's alternatives. A letter from Clark County cities regarding Alternative 4 has been drafted. Council supported being a signatory to the letter to Clark County.

- E. Renewal of Clark County Fire Department Mutual Aid Agreement
Details: For many years, all fire departments in Clark County have been signatories to the "Mutual Aid Agreement for Fire and Emergency Medical Services." This document provides for the sharing of resources and the guidelines for assisting neighboring agencies in time of need. This document has not been updated in recent memory. In 2014, the Clark County Fire Chiefs Association set out to update the agreement for all fire chiefs to sign. The attached document represents the updated document that the Camas-Washougal Fire Department (CWFD) Fire Chief is being asked to sign.
Presenter: Nick Swinhart, Fire Chief

 [Mutual Aid Agreement](#)

This item will be placed on the April 20, 2015 Consent Agenda for Council's consideration.

- F. Formation of the Board of Trustees for Volunteer Firefighters
Details: With the merger of the Camas and Washougal Fire Departments, the department absorbed the Washougal volunteer organization. Washington RCW 41.24.060 requires that any fire department with volunteer firefighters must form a Board of Trustees that is responsible for administering the volunteer firefighter pension system for the agency's members. This board must consist of: the Mayor, an appointed Council Member, Fire Chief, City Clerk and one member elected from the volunteer organization itself. Formation of the Board will require Council approval at a future meeting.
Presenter: Nick Swinhart, Fire Chief

Swinhart summarized the purpose of the Volunteer Firefighter's Board of Trustees. Discussion ensued. This item will be placed on a future Council meeting agenda.

- G. Parks and Recreation Watercraft Concession Agreement
Details: On November 4, 2014, the City advertised for a request for proposals for Watersports and Recreational Rentals Concession at Heritage Park for Lacamas and Round Lake waterways. Staff sent out three application packets and received one to consider. On December 10, 2014, the Parks and Recreation Commission recommended awarding the Watercraft Concession Agreement to Sweetwater SUP for the 2015 season. The season runs from June 15, 2015 to September 7, 2015, with the ability to extend the season at the City's discretion, additional fees would apply. The City will collect \$1,500.00 in consideration for exclusive use of City property to conduct the rental business at Heritage Park.
Presenter: Jerry Acheson, Parks and Recreation Manager

 [Agreement for Watercraft Concession](#)

This item will be placed on the April 20, 2015 Consent Agenda for Council's consideration.

- H. A Request to City Council from the Grass Valley Elementary Parent-Teacher Association (PTA) to Hold a Raffle
Details: Camas Municipal Code 09.20.090 authorizes certain charitable organizations to hold raffles within the city limits provided that they receive written permission from the Camas City Council. The Grass Valley PTA requests permission to hold a raffle in conjunction with their 2015 Silent Auction and School Carnival Night.
Presenter: Mitch Lackey, Chief of Police

This item will be placed on the April 20, 2015 Consent Agenda for Council's consideration.

- I. City Administrator Miscellaneous Updates and Scheduling
Details: Updates on miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator

Capell reminded Council that the Personal Financial Affairs Statements (PDC Form F-1) are due no later than Wednesday, April 15, 2015. Capell also provided a follow up to the crude oil railroad cars letter that was sent after the last Council Meeting. Senator Maria Cantwell recently introduced crude oil by rail legislation and has invited Fire Chief Nick Swinhart, Washougal Mayor Sean Guard and Mayor Higgins to a roundtable discussion on Wednesday, April 8, 2015. Mayor Pro-Tem Greg Anderson will be attending in place of the Mayor.

VI. COUNCIL COMMENTS AND REPORTS

Smith will be attending the Regional Transportation Council meeting on April 7, 2015.

Hogan commented on the NW 6th and NW Norwood intersection.

Turk commented on her involvement with city staff on the the potential Grand Ridge and Winchester Hills annexation work. Turk attended the Technical Advisory Committee for the Comprehensive Plan Update, which included discussion regarding the City's "gateways" and potential zoning needs. Turk also commented on the April 25th Walk-a-thon for muscular dystrophy and encouraged everyone to participate. Turk congratulated Parks & Recreation on the successful Camas Easter Egg Hunt event.

Carter attended the April 2, 2015 Library Board of Trustees meeting.

Chaney commented on the Clark Regional Emergency Services Agency (CRESA) operational review process. Chaney also commented on Washington State's proposed legislative budget and E911 taxes.

Anderson attended the C-Tran Board meeting on March 19, 2015, and commented on his C-TRAN ride-along activities.

VII. PUBLIC COMMENTS

No one from the public wished to speak.

VIII. ADJOURNMENT

The meeting adjourned at 5:26 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.