



PARKS & RECREATION COMMISSION MEETING MINUTES - DRAFT
Wednesday, January 22, 2020, 5:00 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Staff: Jerry Acheson, Madora Doremus and Susan Newlove

Public: Darren Alexander, Elise Alexander, Maurice Frank, Scott Hogg

Present: Randy Curtis, David Dewey, Steve Lorenz and Phil Williams

Excused: Katy Daane, Jason Irving and Cassi Marshall

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

This was approved.

- A. Approve the Minutes of the Parks Commission meeting held on Wednesday, December 4, 2019.

 [December 2019 Parks Commission Minutes](#)

A motion was made by Lorenz, seconded by Dewey and carried unanimously to approve the minutes as written for the meeting held on December 4, 2019.

This Minutes was approved.

IV. MEETING ITEMS

- A. Lower Columbia Fish Enhancement Group Grant Proposal

 [20-1076-Conceptual Design_Draft.pdf](#)
[Lower Lacamas Creek Design Phase 1.pdf](#)

Jerry Acheson introduced Maurice Frank, who is representing the Lower Columbia Fish Enhancement Group. Frank did a powerpoint presentation on their proposed project at Lacamas Creek.

Frank stated that the focus of LCFEG is on fish enhancement and they are currently looking closely at Lacamas Creek. They are proposing a Conceptual Design for the lower end of Lacamas Creek below 3rd Avenue. Frank stated that they are a grassroots, non-profit group seeking habitat restoration, nutrient enhancement and outreach. Their goal is to increase the productivity of salmon and steelhead. These goals are achieved by using funding through state and

federal grants.

Frank stated that there are 14 regional fish enhancement groups in Washington State. He reviewed the history of Lacamas Creek and stated that it's 12.5 miles in length, drains a basin of 67 square miles and 41% of the basin is forested. He displayed Reach information on a vicinity map. He stated that they would remove invasive vegetation within the proximity of the project area. He reviewed the conceptual design for Lacamas Creek Design Phase 1. This design phase does not require any funding from the city.

In response to Williams, Frank stated that they are seeking landowner acknowledgement for the project at this time. In response to Williams question about the impact on trees, Frank said that the trees look healthier every year with same water source. Lorenz inquired about cost estimates for this project and Frank estimated \$199,000 for design, the construction can include several in-kind donations.

A motion was made by Lorenz, seconded by Williams, and carried unanimously to accept the Conceptual Design of the Lower Lacamas Creek Design Phase 1 proposal made by the Lower Columbia Fish Enhancement Group.

This Action Item was approved.

B. Sweetwater SUP 2020-2021 Renewal Proposal

 [2020-2021 Watersports and Recreational Rentals Concession at Heritage Pa....pdf](#)

Acheson stated that the city received a renewal contract from Sweetwater SUP rentals. The city has had a contract with Sweetwater SUP Rentals for four years now at Heritage Park. Acheson stated that they discussed parking issues and they are seeking alternative resources for their rental clients. In response to Curtis, Acheson stated that the employees of Sweetwater SUP Rentals will park across the street from the park.

Williams suggested having Sweetwater SUP Rentals work in partnership with a service for transportation of clients, he would like to add the language into the agreement with the city. Acheson stated that Sweetwater SUP Rentals is very willing to help resolve issues. Curtis stated that this is a 2-year contract with Sweetwater SUP Rentals.

A motion was made by Dewey, seconded by Lorenz, and carried to accept the contract renewal with Sweetwater SUP Rentals for 2020 & 2021.

This Action Item was approved.

V. PROJECT UPDATES

VI. OTHER ITEMS

Park Assignments for Parks Commissioners - Curtis stated that this is included in the draft of the annual report. He would like to defer this topic to the next meeting. Each commission member will adopt two parks and provide updates on maintenance issues.

Camas Cemetery - Curtis stated that the Parks Commission board oversees the cemetery operations. They will need to look further into this.

Public meeting guidelines - Curtis met with Bernie Bacon about public meeting guidelines. He will review these guidelines at the February meeting.

Parks Commission Member roles and responsibilities - Curtis wants to talk about expectations and roles of the Commissioners on the Parks Commission. Community involvement is important for the group. This will be a topic at the February meeting.

Draft of Annual Report for 2020 - Curtis wants to make sure they covered all projects for 2019 and the goals for 2020. They will build on this draft and send it back out to the Parks Commission in February.

VII. ADJOURNMENT

The meeting adjourned at 6:21 pm. The next meeting will be held on Wednesday, February 26th at 5 pm.