

	Policy Title VOLUNTEER POLICY	Policy Number 10.1
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I. Purpose

- a. The Camas Public Library Board of Trustees recognizes that volunteers enrich Library services and, with training, supervision, and evaluation, volunteers can perform many tasks efficiently and responsibly.

II. Use of Volunteers

- a. Volunteers can help to enrich budgeted Library service programs.
- b. No volunteer service can replace positions that are part of the Library's regularly funded services.
- c. Volunteers are required to fill out a Volunteer Application, which will be kept on file. Volunteers who will be working unaccompanied with minors are required to undergo a background check.
- d. Volunteers are required to keep track of all hours worked at the Library.
- e. Volunteers may not work at the Service Desk.

III. Administration

- a. The Library Director, or designee, is responsible for the administration of this policy and establishing administrative procedures.

Originally adopted 1995.
Revised and approved February 6, 2020.