



LIBRARY BOARD OF TRUSTEES MEETING MINUTES
Thursday, September 12, 2019, 6:00 PM
625 NE 4th Avenue

I. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

II. ROLL CALL

Bonnie Carter, Laura Felter, Shawn High, Julie Hill, Christopher Knipes, Jennifer Smith, Connie Urquhart

Guest: Ethan Smith

Excused: Jessie Wimer

III. APPROVAL OF MINUTES

A. Meeting Minutes for August 8, 2019.

 [Meeting Minutes August 8, 2019](#)

Laura Felter made the motion to approve the minutes; Shawn High seconded her approval. The rest of the Board was in agreement.

IV. COMMUNICATIONS RECEIVED

No communications were received.

V. LIBRARY DIRECTOR'S REPORT

A. Director's Report for August 2019.

As always, the Director's Report is highly anticipated each month. Shawn High likes to see the pictures and see what's going on.

VI. EXPENDITURES APPROVAL

Shawn High approved the expenditures report; Laura Felter seconded his approval.

VII. COMMITTEE & LIBRARY AFFILIATE REPORTS

A. Advocacy

Laura Felter has been donating a lot of books and encouraging her family and friends to donate as well. Shawn High recently met a group of tourists at the Grains of Wrath. They were delighted to hear of the Camas Library, and Shawn advised them to check it out.

B. Friends and Foundation of the Camas Library (FFCL)

The FFCL elections are on September 30. The team is planning to have a pizza party for outgoing president James Callan, to thank him for his three years of service.

We discussed this at September's meeting, but it is still relevant: When we added the patron names from Polaris, we chose the Opt Out option, not Opt In. Thus, the September newsletter went to a much broader audience. Included in the newsletter was an item about FFCL membership, which received a large amount of clicks. We're hoping this will generate a lot of buzz around FFCL.

C. Personnel

i. New Library Aides - Introduction

New Library Aides Hannah Deslatte and Vanessa Perger introduced themselves to the Trustees, and gave a brief overview of their professional careers, and what drew them to the Camas Public Library.

D. Policy

i. Policy 6.1 Internet/Personal Device Acceptable Use Policy

 [DRAFT - 6.1 Internet and Personal Device](#)

The current default is that all Library patrons are filtered. However, adults can choose to be unfiltered. Laura Felter asked if the Library has had any issues with the content under the Children's Computers heading: To date we have had no issues with the 12 and under clause. It was designed this way to keep adults out of the children's room.

When Laura Felter transitions off the Board at the end of her term, she will be spearheading the Tech Help sessions. Bonnie Carter recommended that if repeat tech issues occur, we make brief, instructional videos for them.

ii. Policy 6.2 Wireless Internet Use Agreement

 [DRAFT - 6.2 Wireless Internet Use Agreement](#)

This is the splash page that pops up on the screen when you connect to the Internet. No content has changed; this is simply the first time the splash page has been part of the Policy Manual.

Shawn High made the motion to approve the policies as written. Jennifer Smith seconded his motion and all Trustees were in agreement.

- E. Second Story Gallery Society (SSGS)
Tomorrow at 5 p.m. is the deadline for artist applications. Currently we have approximately 25 applicants. Hannah has been instrumental in getting the application materials prepped for the jurying process. For the remainder of this year we have the October/November show, and the December/January show.

VIII. AGENDA ITEMS

- B. Library Industry Issues - ebooks, LinkedIn Learning.
Connie Urquhart shared issues happening in the professional library world.

McMillan Publishing is currently embargoing new ebooks, stipulating that libraries can only buy one new copy (McMillan is unhappy that one ebook can be shared by dozens of patrons) regardless of the size of the community the library resides in, for two months. The intent behind this is to drive the sales of their new ebooks, the rationale being that if a patron has to wait two months for a new ebook, they will instead purchase it on their own.

Lynda.com is an online learning platform specializing in offering free, in-depth, advanced business, software, technology and creative skills courses. Currently, the Library offers this database free to its patrons through the Washington Library Association. Lynda.com was purchased in 2015 by LinkedIn (and renamed LinkedIn Learning) and, until this year, accessing the learning modules had not changed. However, now LinkedIn is requiring users to have a LinkedIn account, account holders must be 16+, and there are privacy concerns as LinkedIn will have access to account emails and the user's name will become searchable on the internet.

One proposed option is to use the program in dark mode, which will make everything private. However, it's proven difficult for users to find and navigate dark mode. The Camas Library is signed up through the end of 2020, and will continue to offer this service to our patrons, giving them the option whether or not to opt in. However, many libraries are opting not to offer Lynda.com at all (FVRL has opted out). Proposed changes go into effect in November. Statistics show that most Lynda.com users do so remotely from home, but we are unable to determine the percentage of our patrons that will be impacted.

- C. AMH Update.
We are making considerable headway on this. We were able to contact FFA, the architect firm responsible for the design of the building 10 those 15 years ago. A designer met with Connie and Danielle, and is working to create plans from which to begin construction.

IX. PUBLIC COMMENT ON AGENDA ITEMS

Ethan Smith: I agree with everything you've said so far. I agree with it all.

X. NON-AGENDA ITEMS

Mayor Turk has decided that for all boards and commissions, when a member is eligible for a second term, the opportunity still needs to be opened up to the public. If a board member is interested in a second term, they must apply and interview again.

XI. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

XII. NEXT MEETING

A. The next meeting is October 3, 2019.

XIII. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.