

January 22, 2019

Police Chief Lackey:

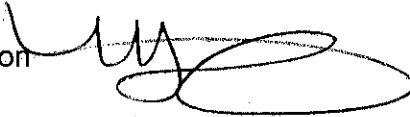
Friday, May 17, 2019, Grass Valley Elementary PTA will be holding our 9th Annual Carnival and Silent Auction. We will have carnival/amusement games (cake walk, fishing game etc.) and a raffle with the silent auction. We do not anticipate exceeding \$5000 in profit from the entry ticket (\$5 per child) or from the raffle, therefore we will not be applying for a gambling license.

We are aware of the WA state raffle and amusement game rules and will follow the same practices as we did last year. We are currently requesting items to be donated, therefore we do not know what we will have as raffle items at this time. We plan to sell raffle tickets one week in advance of the carnival/auction and at the event. Raffle tickets will be \$1 each.

Here are a few additional procedures we will follow, per the law:

1. All raffle tickets will be numbered.
2. Detailed item information, time of drawing, cost per ticket and if winner must be present will be announced prior to the event and will also be displayed during the event.
3. Only adults will buy and sell tickets.
4. No need to be a PTA member to purchase tickets, the raffle is open to anyone.
5. All tickets will remain the same price before and during the event.
6. The raffle drawing will be held during the event.
7. We will retain all tickets for one year following the event.
8. No credit card payment for raffle tickets will be accepted.

Please advise if you would like additional information.

Melanie Johnson 
PTA President
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