



Application for Appointment to Mayor

<i>Please Print Clearly</i>	
Name (Full)	<u>Melissa Ann Smith</u>
Address	<u>1235 NW 7th Ave, Camas WA.</u>
Contact Phone	<u>360.624.3199</u> Other Phone <u>—</u>
E-Mail	<u>meliss98607@gmail.com</u>

Eligibility Requirements, Notification and Signature

A Mayor for the City of Camas must reside within City limits and be a registered voter in Camas, Washington. In order to be eligible for appointment to a Mayor vacancy, applicants must have lived in the City of Camas for 12 consecutive months prior to being appointed to office.

As an applicant, I declare that I am qualified for appointment to this public office and acknowledge the information provided on this application will be available to the public.

Signature Melissa A. Smith Date 10/26/2018

Additional Information

Are you a registered voter in Camas, WA?

☒ YES

☐ NO

Are you a resident of the City of Camas?

☒ YES

☐ NO

How long have you been a resident of the City of Camas? 59 years

How long have you lived at your current address? 2000

If you have lived at your current address for less than 12 months, please list your previous address.

Previous address and length of time at address.

Do you, or any family member residing in your household, have a financial interest in, or are you an employee or officer of any business or agency that conducts business with the City of Camas? [YES] [☒ NO]

Please return this form, your cover letter, resume and answers to the supplemental questions to City staff at Camas City Hall (616 NE 4th Avenue) no later than 5:00 p.m. on October 26, 2018. Applications received after 5:00 p.m. will not be accepted.

The application and attachments should be sent to:

Peter Capell
Camas City Hall
616 NE 4th Avenue
Camas, WA 98607
Phone: (360) 834-6864 Email: pcapell@cityofcamas.us

Appointment for Mayor

Melissa Smith

10/26/2018

To whom it may concern,

I am applying for the Appointment position of Mayor for the City of Camas. I appreciate the opportunity and look forward to discussing my abilities, desires and vision in front of Council on Nov. 14th, 2018.

I currently hold the seat of Councilwoman – Ward 1, position 2 for 14+ years. I love my community. I have lived here all my life and graduated from CHS in 1978. I am vested as well as many others who serve. I am committed to making Camas being the lead agency for East County and build upon the legacy's left by past Mayors and Councilmember's. I will continue this tradition with emphasis on building better interpersonal skills as well as reaching out to the community by expanding upon the trust or assure some alliances that we are on the right path. We have a few challenges before us, but collectively we can overcome them. I have the passion, desire, time, dedication and a commitment to show that I am truly a woman with integrity and I will strive to show each of you through my words and actions and with your guidance that I am the best choice at this time.

Sincerely,



Supplemental-Written Questions for Mayoral Candidates - October 2018

1. **What is your vision for Camas five years from now? In some detail, explain how you would lead the community toward your vision.**

My vision for Camas five years from now – Is first and foremost, to be the change agent between Council (legislative) and Admin (Executive side). Communication between both sides is sorely lacking. I can and will be the person to repair this gap or build the bridge for more open and effective communication, collaboration and stability. Without that, how can anyone have a clear vision? I have an idea. Yet, I want to hear what everyone else's vision is as well. I will immediately, if sworn in, is to meet each Councilmember and ask; what do you see working? What do see not working? What are your expectations from me? What are your top priorities? Then, I will do the same thing with the City Administrator, top staff, key business partners, the school and any other folks that Council wishes me to reach out to. From that I will have a framework to assess and build upon and share the information through the correct forum.

2. **What experiences, talents or skills would you bring to the community that you would like to highlight?**

I was appointed to Council March 22, 2004 and I am currently serving my 4th term. I have been on many committees for Camas as well as regionally. I have served as vice chair and Madame Chair for RTC. I am an appointed board member of a Blue Ribbon Commission (CFAC). My first appointment with in the City was as a citizen to the Design Review Committee – May, 14, 2001. Around the same time period I as well as Rod Kraushaar and Marlis Brown – stepped up and became the transition team in helping our developer form our HOA Association. We became the first elected board members and held/rotated the positions for many years. Other experiences will be listed in my resume.

3. **Camas, like many Washington cities, is facing a structural deficit, where expenses grow faster than revenues, due to property tax limitation measures. Explain your views on how the City of Camas should address these budgetary difficulties. Specifically, discuss actions you might encourage to balance revenues and expenditures and the impacts of City services.**

I believe that Camas Staff are truly some of the best talent we have in the county. As a current Council woman for 14+ years, I have the breadth and knowledge of complexities and challenges that lie before us. I want to transition to the Executive side (Mayor) to use this knowledge in a more meaningful, analytical/critical more forward thinking process. Having said that, I will be able to assess and evaluate and improve upon internal efficiencies and/or processes. Not to reinvent the wheel but to establish a true baseline – not just financially, but focused on productivity and is the organization functioning efficiently. Do we have outdated resources? Is there any redundancy either in applications or multiple depts. working on a task and not knowing others are doing the same thing? This alone can free up people's time and focus on more important tasks. **This does save money and time.** From there, I would look at ways to diversify our revenue stream with a range of options to select from. It is imperative that we do more community outreach to explain and educate our citizens why it matters and what they will get in return. We have to build consensus and trust internally as well as externally.

- 4. In your opinion, excluding finances, what are the most significant challenges facing the City of Camas today? How would you propose to address the challenges?**

One of the biggest challenges I see facing the City of Camas today is how we are being perceived by the citizens, community leaders as well as our regional partners. I am not being critical or judgmental. There is a perception out there that Camas has been without a Mayor for a very long time for whatever reason. This has caused a lot of unease and trust. Everyone is watching Camas and waiting for us to step up and be the lead agency for East County. I refer you back to my answer in question #1. We need some stability and someone who can hit the ground running, be present and mindful. I am that person. I am ready and able to be in the office for as many hours as needed to get Camas back on steady ground. Other concerns are – we need a New City Hall in the future and other satellite facilities. Whoever gets appointment is going to have their work cut out for them and has to be able to commit a significant amount of time for at least the first 6 months.

- 5. What forms of Public Service or Volunteering have you been involve in? Provide details regarding the dates, roles and responsibilities.**

Public Service – Design Review (stated in question #2). Friends of the Cemetery – since 2005. Volunteer for Camas Days for the past 5-6 years as the safety coordinator for the vendor tear downs and exiting in a safe manner. Judge for the annual kid's parade for the past 5 years. Other Volunteer activities will be listed in my resume.

- 6. What other elected bodies have sought a seat on or been elected to? Provide details regarding the dates, organization? Agency name and responsibilities.**

Please refer to resume.

Melissa Smith

1235 NW 7th Ave
Camas, WA 98607
360.624.3199

[Meliss98607@gmail.co
m](mailto:Meliss98607@gmail.com)

Objective

To attain the position of Mayor

Employment History

Camas City Council

March 22, 2004 - Present City of Camas, Camas WA

- Legislative role – Implement Policies and Procedures
- Have been appointed to many committees in 14 years, all of my accomplishments should be on file

Buyer

Jan. 2005 - 2010 GP – Camas Mill, Camas, WA

- Regional buyer as well as 50% of my time was reporting to our Corporate office in Atlanta GA
- I was responsible for all of the MRO/ E&I, Chemicals, Pulp and other services as needed. We were on call for other mills as well for 24 hr support. I was responsible for over \$15M worth of inventory and consistently reduced savings 3 years in a row of over \$250MM annually. I have strong contract and negotiating skills.

Senior Buyer

1996 – Dec. 2004 Leatherman Tool Group, Portland Oregon

- I started as a production planner and was promoted 3 more times due to my willingness to learn, collaborate, improve efficiencies, stream line processes and train others and reduce costs. I am very much a team player but I can also work independently.

Inventory Production and Control

Jan. 1982 - 1995 Union Carbide, Washougal WA

- Crystal Grower, Laser Fabricator, Slim Rod Lead technician, worked as a Sales assistant, relief phone operator. So many opportunities and experiences to list. I will be happy to explain in further detail during the interview.

Education

- CHS – 1978, HS Diploma Camas High School, Camas WA
- Bassist Institute 1978-1979 Fashion Merchandising/Interior Design
- Clark College – General courses 1981-1982
- Washington State Fire Training Center – Certificate of Completion – Industrial Fire School August 25, 1987
- American Jewelers Institute – Jewelry Arts Diploma Dec. 17th 1994
- Oregon Polytechnic Institute Portland Oregon – Oct. 1995 - Diploma in Desktop Publishing/Graphic Arts with High Honors
- Institute for Supply Management (ISM) Accredited Purchasing Practitioner, Issue date 1/16/2003 (this has since expired)

- The International Center for Reiki Training; Usui/Holy Fire Reiki Ryoho – Reiki Master – Sept. 20, 2015
- AWC Certificate of Municipal Leadership – 08/09/2017

Other Experience

President – Carbiders Activities & Recreation Committee 2 years

Co-Chairperson of the Wellness Program developed a No Smoking Policy, Incentive Programs to keep employees healthy and positive.

Departmental Safety Representative, to communicate the safety goals of the company to the departments and to relay any comments or concerns back to the committee.

Awards –

NAPM – 2003 Sam B. Gillette Memorial Award – In recognition of outstanding participation and contributions to the association.

NSMA – Appreciation Award for Outstanding contribution as Secretary/Treasurer 2008-2009

And many others I can discuss if deemed appropriate

References

References are available on request.

DECLARATION AND AFFIDAVIT OF CANDIDACY

State of Washington }
County of Clark } ss.
City of Camas }

DECLARATION

I, Melissa Ann Smith, declare that I am a registered voter
residing at 1235 NW 7th Ave, City of Camas, Clark County,
State of Washington. I further declare that I am legally qualified to assume the office of
COUNCILMEMBER, if selected. I hereby request that my name be placed before the City Council, as
a candidate.

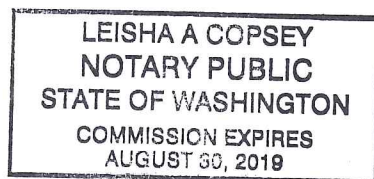
AFFIDAVIT

FURTHER, I do solemnly swear, or affirm, that I will support the Constitution and laws of the
United States and the Constitution and laws of the State of Washington, and the Ordinances of the
City of Camas.

Melissa A. Smith
Signature of candidate as registered to vote

Subscribed and sworn to before me this 26 day of October, 2018.

(SEAL)



Leisha A. Copsey
Signature of Acknowledging Official

HR Assistant / Notary Public
Title of Acknowledging Official