

City Attorney LEVEL OF SERVICE

City of Camas Council Meeting, June 4, 2018

Agenda

- Personnel
- Facilities
- Contract Service
- Civil Services
- Meetings
- Litigation/Contested Hearings
- Prosecution
- Questions



Personnel

- Attorneys:

- Shawn MacPherson 1994
- David Schultz 2003
- Cliff Coulter 2017

- Staff:

- Gail Gates
- Kerry Nelson



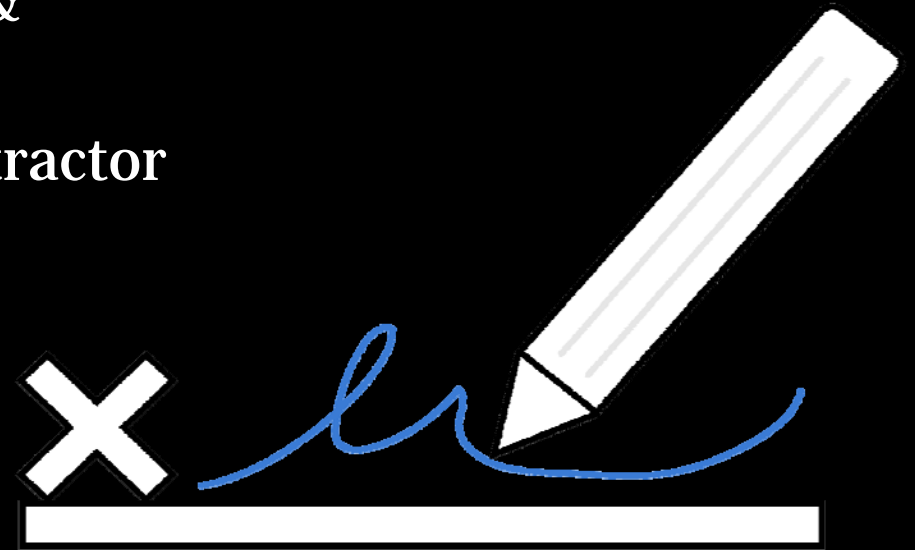
Facilities

- Law Office - 430 NE Everett
 - Law Library
 - Municipal Law Resources
 - Extensive Retention of City of Camas Files



Contract Service

- Professional Services Contract
 - Defines terms between City & City Attorney's Office
 - Employer-Independent Contractor
 - Not Employer-Employee



- Draft/Prepare Ordinances & Resolutions
- Prepare/Review
 - Contracts
 - Deeds
 - Legal Documents
 - Instruments
- Advise City Staff & Communicate w/Developers & Their Attorneys
 - Proposed Projects
 - Development Agreements

Civil Services

Summary

- Advise & Provide Legal Opinions on Issues For:

- Building
- Finance
- Public Works
- Other City Departments

- Advise Elected Officials

- Procedures & Rules to Their Duties
- Meeting Protocol

- Advise Mayor & City Administrator

- Address Public Records as Needed

- Draft Civil Regulatory Orders Re: Camas Municipal Code Violations

= 30-40 Civil Services Hours/Mo. (+/-)

Civil Services

Summary

Meetings

- City Council Regular
- Planning Commission
- LEOFF Board
- Others as Requested



**MEETING IN
PROGRESS**

Litigation/Contested Hearings



- Eminent Domain
 - Advise
 - Negotiate
 - Commence Court Proceedings
- SEPA Appeals
- Dangerous Building Cases
- Civil Forfeiture Hearings
- Municipal Court Criminal Appeals
- Advise on Pre-Litigation Matters

- Present At All:
 - Arraignments
 - Evidentiary Hearings
 - Pretrials & Discovery Hearings
 - Trials & Sentencing
 - Camas Municipal Court
 - Thursday Mornings
 - Tuesday Afternoons
 - Clark County District Court Attendance
 - Advise Camas Police Department
- = 40 Hours/Mo. (+/-)

Prosecution



Q&A

Thank you!