



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Monday, May 21, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Pro Tem Don Chaney called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

III. PUBLIC COMMENTS

Manoj Kripalani, PO Box 451, Camas, WA, commented about City staff, Fallen Leaf Lake Park signage, turn lane on NE Everett Street and parking near Lacamas and Round Lakes.

IV. WORKSHOP TOPICS

A. Library Level of Service Presentation

Details: The Library's current levels of service and future state goals for the 2019-2020 Biennial Budget.

Presenter: Connie Urquhart, Library Director

 [Library Level of Service](#)

Urquhart provided an overview of the Level of Service for the Library.

B. Information Technology Department Level of Service Presentation

Details: The framework, resources and services provided by the Information Technology Department and future challenges and resources needed for the proposed 2019-2020 Biennial Budget.

Presenter: Sherry Coulter, Information Technology Director

 [Information Technology Level of Service](#)

Coulter provided an overview of the Level of Service for the Information Technology Department.

C. City of Camas 1st Quarter Financial Review

Details: A financial review of the City for the first quarter of 2018. The presentation contains an economic overview for context and a financial review of budget to actuals; short and long term debt; investment portfolio performance; fund balance projections and the outlook for the remainder of 2018. Discussion

also included Transportation Benefit Districts and utility taxes as part of the ongoing series to review a financial topic each quarter.

Presenter: Cathy Huber Nickerson, Finance Director

 [1st Quarter Financial Review](#)

Huber Nickerson presented the financial review and provided information about Transportation Benefits Districts and utility taxes.

D. Sprint Lease Agreement

Details: Sprint Spectrum L.P. has leased antenna and ground space on the Upper Prune Hill water tower site since 1994. The lease expired in 2015. Since that time, staff and the City Attorney have worked with Sprint Spectrum L.P. to negotiate a new lease agreement. The new agreement has been completed and is attached. The lease term is five years in duration at \$2,000 per month with an annual rent increase of 3%.

Presenter: Sam Adams, Utilities Manager

 [Sprint Lease Agreement](#)

This item will be placed on the June 4, 2018 Consent Agenda for Council's consideration.

E. Six Year Transportation Improvement Program

Details: The Six Year Transportation Improvement Program, also known as the 6 Year Street Plan, is updated each year prior to commencement of the Washington State fiscal year of July 1, per the requirements of the Revised Code of Washington (RCW) 35.77.010. This year's program is for calendar years 2019 through 2024.

Presenter: James Carothers, Engineering Manager

 [Six Year Transportation Improvement Program Map](#)
[Six Year Transportation Improvement Program Appendices](#)
[Six Year Transportation Improvement Program LIST](#)

Carothers reviewed the 6 Year Street Plan. A public hearing will be scheduled for the June 4, 2018 Regular Meeting.

F. Steigerwald Lake Restoration (Levee Modification) Project Interlocal Agreement (ILA)

Details: The Steigerwald Lake Floodplain Restoration (Levee Modification) Project is being sponsored by the Bonneville Power Administration (BPA) and led by the Lower Columbia Estuary Partnership and the Port of Camas-Washougal. Attached is the proposed ILA between Camas, Washougal, and the Port of Camas-Washougal. There are Floodplain Restoration Project's impacts on the siting of the proposed future Steigerwald wellfield site, proposed mitigation for those impacts and ongoing coordination efforts with the Restoration Project team.

Presenter: Steve Wall, Public Works Director

- [!\[\]\(6302aad5aed157b291fddf37b4870784_img.jpg\) Steigerwald Levee Modification Project ILA DRAFT](#)
- [Steigerwald Levee Modification ILA Exhibit B](#)
- [Steigerwald US Fish & Wildlife Service and Washougal Memorandum of Understanding DRAFT](#)
- [Steigerwald Washougal to Port Easement](#)

Wall provided an overview and discussion ensued. This item will be placed on the June 4, 2018 Regular Meeting Agenda for Council's consideration.

G. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall commented about wayfinding signage and the Well 17 Development rebid.

H. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin stated that a public hearing for a development agreement with the Holland Group Partnership will be scheduled for the June 4, 2018 Regular Meeting.

I. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell sought Council's direction regarding the Fireworks Code. Discussion ensued.

V. COUNCIL COMMENTS AND REPORTS

Smith gave an overview of the Correctional Facilities Advisory Commission (CFAC) tour and stated she is attending a CFAC meeting this week.

Carter attended meetings of the Downtown Camas Association (DCA) and the Planning Commission.

Anderson and Rusch attended the East County Fire and Rescue (ECFR) and Camas-Washougal Fire Department (CWFD) Merger Exploratory Committee meeting.

Turk attended C-TRAN and Finance Committee meetings.

Rusch will attend a Parks and Recreation Commission meeting.

Hogan, Smith and Anderson attended the Administrative Committee meeting.

Chaney commented about the Hoopin' with Heroes event he attended at Camas High School.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:30 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.