



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Tuesday, January 16, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Deanna Rusch, Melissa Smith, Steve Hogan and Shannon Turk

Staff: Jerry Acheson, Sam Adams, Phil Bourquin, Pete Capell, James Carothers, Steve Durspek, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Scott Purkeypyle, Danielle Reynolds, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Camas-Washougal Economic Development Association (CWEDA) Update

Details: An update to Council regarding CWEDA's recent activities.

Presenter: Paul Dennis, President/CEO

 [CWEDA Update Presentation](#)

Paul Dennis reviewed the presentation and discussion ensued.

B. Proposed Ordinance to Require the Use of Bicycle Helmets

Details: In an effort to protect and preserve the public health, the City desires to institute an ordinance that would require the use of an approved protective bicycle helmet for persons operating a bicycle, in-line skates, roller skates, scooter, unicycle or skateboard. The Police Department would be empowered to enforce the ordinance, which would be classified as a civil infraction with a penalty not to exceed \$50.00. The ordinance also provides that a person may, in certain circumstances, have the penalty waived by the showing proof that a bicycle helmet was acquired before appearing in court.

Presenter: Mitch Lackey, Chief of Police

 [Draft Bicycle Helmet Ordinance](#)

Lackey reviewed the draft ordinance and responded to Council's questions. This item will be placed on the February 5, 2018, Regular Agenda for Council's consideration, following a public hearing.

C. Proposed Ordinance Amending Section 9.36.010A of the Camas Municipal Code (CMC)

Details: Washington State's move to legalize recreational marijuana created certain conflicts with existing municipal codes. By adopting by reference the statutory language found in the Revised Code of Washington (RCW) Chapter 69.50, these conflicts are resolved.

Presenter: Mitch Lackey, Chief of Police

 [Draft Ordinance Adopting RCW Chapter 69.50](#)

This item will be placed on the February 5, 2018, Regular Agenda for Council's consideration.

D. Clark County Conservation Futures Interlocal Agreement

Details: This agreement sets forth the terms and conditions by which Clark County shall provide funds from its Conservation Futures Account to the City in the amount of \$2,570,000. The grant funds will be used to expand the 800-acre Lacamas Corridor and greenway system and establish a key link within the 7-mile long multi-use trail system that circles Lacamas Lake.

Presenter: Jerry Acheson, Parks and Recreation Manager

 [Interlocal Agreement for Clark County Conservation Futures](#)
[Clark County Conservation Futures Application](#)

Acheson reviewed the item and discussion ensued. This item will be placed on the February 5, 2018 Consent Agenda for Council's consideration.

E. Mill Ditch Sewer Replacement Project Update

Details: The Mill Ditch Sewer Main is in disrepair and is undersized for the overall anticipated growth in the North Shore area. The City's National Pollution Discharge Elimination System (NPDES) Sewer Permit requires the City to spend a minimum of \$250,000 in inflow and infiltration improvements to the sewer system in both 2017 and 2018. Replacement of the Mill Ditch Sewer Main helps the City to meet this requirement. \$450,000 was allocated to this inflow and infiltration related improvement in the 2017 Budget. Due to unforeseen difficulties in construction, the cost to replace all of the sewer main in the awarded bid will exceed the budgeted amount for this project. Staff provided an explanation and recommended scoping change to Council.

Presenter: James Carothers, Engineering Manager

 [Mill Ditch Sewer Replacement Map](#)

Carothers reviewed the project and responded to questions from Council. Receiving no objections from Council, staff will proceed with the recommended

scoping change.

- F. Consultant Services Agreement for Wells 6 and 14 Pipeline Design
Details: Well 6 and Well 14 in the City's Washougal Wellfield are hydraulically connected; however, only one well can operate at a time due to limitations in the pipeline system from the well sites to the distribution system. City staff have solicited consultant services to redesign and increase capacity of the pipeline system so both wells may operate simultaneously, which increases the City's ability to supply drinking water to citizens. BergerABAM was selected to prepare construction documents so the City may bid this project in the near future. BergerABAM has submitted a proposal in the amount of \$78,649.23. This project is included in the 2017/2018 Water/Sewer capital budget.
Presenter: Sam Adams, Utilities Manager

 [Scope for Camas Wells 6 and 14 Transmission Main](#)

This item will be placed on the February 5, 2018 Consent Agenda for Council's consideration.

- G. Consultant Services Contract Crown View Pump Station
Details: The Crown View Pump Station located at 3228 NW Ivy Lane was constructed in 1979 and upgraded in 1997. City staff has concerns regarding the pump station's reliability and pumping capacity. The pump station does not have enough back-up power generation to operate both pumps and the existing control panels are dated. The frequent emergency alarms require calling in staff to work additional hours at the pump station. The City has solicited consultant services from Wallis Engineering to prepare a plan to correct deficiencies, assess options and prepare an upgrade plan. Wallis Engineering has submitted a scope of services in the amount of \$77,572.00. This project was anticipated in the 2017/2018 Water/Sewer professional services budget.
Presenter: Sam Adams, Utilities Manager

 [Consultant Services for the Crown View Pump Station](#)

This item will be placed on the February 5, 2018 Consent Agenda for Council's consideration.

- H. Intergovernmental Agreement with Clark Public Utilities Regarding Transfer of a Satellite Water System
Details: Clark Public Utilities (CPU) currently owns and operates a satellite water system serving the 12-lot Mountain Glen Subdivision located at the east side of NE 199th Avenue and immediately adjacent to, but outside the northerly Camas city limits. Even though the satellite water system is located outside the city limits, it is within the City of Camas Water Service Boundary. Additionally, the CPU well that serves the existing satellite system is located on property being developed as part of the Green Mountain Planned Residential Development (PRD) within the city limits. Staff has coordinated with the developer of the Green Mountain PRD and CPU regarding connection of the Mountain Glen water system to the City of

Camas water system, decommissioning of the existing well, and transfer of the satellite water system customers to the City of Camas. The attached Intergovernmental Agreement has been prepared to legally transfer the customers and the system obligations from CPU to the City. Staff reviewed the draft agreement with Council and provided additional background information relative to the proposed transfer.

Presenter: Steve Wall, Public Works Director

 [Intergovernmental Agreement with CPU for the Mountain Glen Water System](#)
[Mountain Glen Water System Transfer Exhibit](#)

Wall summarized the agreement and discussion followed. This item will be placed on a future agenda for further discussion.

I. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall commented about several projects, North Shore Sewer Transmission System, Forest Home Road and Columbia Palisades.

J. Remote Meeting Participation

Details: The idea of remote meeting participation has been mentioned in Camas by staff as well as some Board and Commission members. Staff provided information regarding other agencies and discussed the option for Camas.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Remote Meeting Participation Staff Report](#)
[Council Remote Participation Survey](#)
[Sample Rules/Policies](#)

Gorsuch provided an overview and discussion ensued. Policy guidelines will be drafted for discussion at a future workshop.

K. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin commented about the City/County meeting he attended. He will attend the Innovation Partnership Zone (IPZ) meeting.

L. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Peter Capell, City Administrator

Capell reported that he and Mayor Higgins will attend the Association of Washington Cities (AWC) City Action Days in Olympia and have scheduled meetings with legislators.

Capell confirmed the Planning Conference is being held from 1:00 p.m. to 5 p.m. on Friday, January 26, and from 9:00 a.m. to 1 p.m. on Saturday, January 27.

V. COUNCIL COMMENTS AND REPORTS

Turk commented about the C-TRAN meeting she attended and dog parks.

Chaney attended meetings for the Camas School District and the Clark Regional Emergency Services Agency (CRESA).

Hogan attended the Administrative Committee meeting and will attend meetings for CWEDA and the Georgia-Pacific Advisory Council.

Carter commented about the Library Board of Trustees meeting she attended. She will also attend the Downtown Camas Association (DCA) retreat. Carter inquired about Planning Conference topics; Capell responded.

Smith attended meetings for the Metropolitan Parks District, the Parks & Recreation Commission and the Camas-Washougal Chamber of Commerce. She will attend the Camas-Washougal Chamber of Commerce luncheon.

Mayor Higgins reminded Council about the closed session regarding labor groups bargaining.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:08 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.