



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Tuesday, January 16, 2018, 7:00 PM

City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith, Shannon Turk, Deanna Rusch and Greg Anderson

Staff: Phil Bourquin, Pete Capell, Jennifer Gorsuch, Lauren Hollenbeck, Cathy Huber Nickerson, Shawn MacPherson, Heather Rowley, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

IV. PUBLIC COMMENTS

Shawn Donaghy, 3710 NW Orchard Court, Camas, commented about Council Member Anderson's service on the C-TRAN Board of Directors and presented him with a plaque.

Tim Laidlaw, 1121 G Street, Washougal, commented about the skate park.

V. CONSENT AGENDA

- A. Approved the January 2, 2018, Camas City Council Regular and Workshop meeting minutes.

 [January 2, 2018 Camas City Council Regular Meeting Minutes - Draft](#)
[January 2, 2018 Camas City Council Workshop Meeting Minutes - Draft](#)

- B. Approved the automated clearing house and claim checks numbered 135918 to 136013 in the amount of \$2,155,345.49. Approved the automated clearing house and claim checks numbered 136014 to 136080 in the amount of \$866,164.04.
- C. Authorized the write-off of the December 2017 Emergency Medical Services (EMS) billings in the amount of \$89,326.41. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance.
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(Submitted by Pam O'Brien)

- D. Authorized the Mayor to sign the Professional Services Agreement with DKS Associates to complete a citywide Transportation Plan, Transportation Impact Fee (TIF) Study Update, review of the City's Level of Service (LOS) parameters in the Camas Comprehensive Plan, and further study of the SR-500 corridor including the intersection of NE Lake Road and NE Everett Street. \$175,000 was allocated in the 2017 budget to complete the Transportation Plan and TIF Study Update. The total amount of this contract is not to exceed \$195,680. The 2018 budget allocation for this project will be included in the spring omnibus.
(Submitted by James Carothers)

 [DKS Associates Consultant Agreement for Transportation Plan](#)

- E. Approved the Final Pay Estimate to PCR, Inc. for the Forest Home Landslide Repair Project in the amount of \$420,525.96 and accepted the project as complete. (Submitted by James Carothers)

 [Final Pay Estimate for Forest Home Landslide Repair](#)

It was moved by Council Member Anderson, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

- A. Staff

There were no comments from staff.

- B. Council

Turk commented about the community Christmas Eve breakfast.

VII. MAYOR

- A. Announcements

Mayor Higgins acknowledged the Boy Scouts in attendance.

- B. 2018 Citizen Appointments to Boards, Commissions and Committees

 [2018 Camas Mayor Appointments to Boards Commissions and Committees](#)

It was moved by Council Member Turk, seconded by Council Member Hogan, that the Citizen Appointments be approved. The motion carried unanimously.

- C. Mayor's Volunteer Spirit Award

 [January 2018 Jerry and Mary Sauer](#)


Mayor Higgins presented a Volunteer Spirit Award to Jerry and Mary Sauer.

VIII. MEETING ITEMS

- A. Public Hearing for Ordinance No. 18-002 Amendment to Camas Municipal Code (CMC) Title 16 Environment

Details: A public hearing to consider an ordinance amending CMC Title 16 Environment. The minor revision consists of one update to Chapter 16.57 Frequently Flooded Areas to maintain compliance with the National Flood Insurance Program (NFIP), which allows citizens within the community to obtain flood insurance and other types of federal disaster aid. This item was discussed at the January 2, 2018 Council Workshop.

Presenter: Lauren Hollenbeck, Senior Planner

 [Ordinance No. 18-002 Amending Chapter 16.57 of the CMC](#)
[Staff Report to Council - Amendment to CMC Title 16 Environment](#)
[CMC 16.57 Exhibit 1 redline version](#)
[CMC 16.57 Exhibit 2 clean version](#)

Mayor Higgins opened and closed the public hearing at 7:21 p.m. No one from the public wished to speak.

It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 18-002 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 18-002 be adopted and published according to law. The motion carried unanimously.

- B. Interlocal Agreement for Commute Trip Reduction (CTR)

Details: Local agencies with 100 employees or more are required to participate in the Washington State CTR Program per the Revised Code of Washington (RCW) Chapter 70.94. The CTR program is intended to encourage public and private agencies with 100 employees or more to use alternate commute modes other than the single occupancy vehicle. The City of Vancouver coordinates this program for Southwest Washington. The Interlocal Agreement between Vancouver and the neighboring agencies is updated bi-annually in conjunction with the regional work plan for the area. This agreement transfers the Washington State Department of Transportation (WSDOT) CTR funds for the affected Camas employers to the CTR regional administrator.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [2017-2019 CTR Interlocal Agreement and Work Plan](#)

It was moved by Council Member Smith, seconded by Council Member Rusch, to authorize the Mayor to sign the Interlocal Agreement for Commute Trip Reduction. The motion carried unanimously.

- C. Clark Regional Emergency Services Agency (CRESA) Agreements
Details: CRESA has changed organizational structure, requiring the execution of two new service agreements. The first agreement is for 911 Services and the second is for Emergency Management Services.
Presenter: Pete Capell, City Administrator

 [CRESA Founding Public Agency Service Agreement](#)

[CRESA County and Cities Service Agreement](#)

[CRESA Bylaws](#)

[Exhibit A - User Cost Allocation Formula](#)

It was moved by Council Member Anderson, seconded by Council Member Hogan, to approve both CRESA agreements as presented. The motion carried unanimously.

IX. PUBLIC COMMENTS

Denise Valent Musleh, 5706 NW El Rey Drive, Camas, commented about traffic and Emergency Medical Services (EMS) write-offs.

Phillip Mitchell, 3634 Sitka Drive, Camas, commented about out-of-state license plates.

X. ADJOURNMENT

The meeting adjourned at 7:33 pm.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.