



**CITY COUNCIL REGULAR MEETING MINUTES - DRAFT**  
**Monday, December 18, 2017, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Shawn MacPherson, Steve Wall and Alicia Pacheco (intern)

Press: Tori Benavente, Camas-Washougal Post-Record

**IV. PUBLIC COMMENTS**

**V. CONSENT AGENDA**

- A. Approved the December 4, 2017, Camas City Council Regular and Workshop meeting minutes.

 [December 4, 2017 Camas City Council Workshop Meeting Minutes - draft](#)  
[December 4, 2017 Camas City Council Regular Meeting Minutes - draft](#)

- B. Approved the automated clearing house and claim checks numbered 135649 to 135814 in the amount of \$1,491,003.01.

- C. Authorized the Final Pay Estimate to Brix Paving Northwest Inc. for the 2017 Citywide Asphalt Overlay Project in the amount of \$1,664.21 and accepted this project as complete. (Submitted by Denis Ryan)

 [Asphalt Overlay Project Final Pay Estimate](#)

- D. Authorized the write-off of 74 unpaid parking tickets and late fees from 2016 in the amount of \$2,990.00. (Submitted by Pam O'Brien)

- E. Authorized the write-off of the November 2017 Emergency Medical Services (EMS) billings in the amount of \$82,260.89. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- F. Authorized the write-off of 202 Emergency Medical Services (EMS) billings in the amount of \$144,461.81. These accounts represent billings prior to 2016 that have been submitted to a collection agency in which the City has not received payment. (Submitted by Pam O'Brien)
- G. Authorized the write-off of 2017 unpaid final utility bills in the amount of \$8,594.68. This amount represents outstanding sewer, garbage, recycling and storm water charges that are left unpaid by previous property owners. (Submitted by Pam O'Brien)
- H. Authorized the Mayor to sign the Community Development Block Grant (CDBG) Agreement with Clark County for the receipt of \$292,648 for the NE Dallas Street Improvements Project. The project limits are NE Dallas Street, from NE 17th Avenue to NE 21st Avenue. Improvements include replacement of the sewer main and sewer & water services, sidewalk curb ramps installation, and roadway rehabilitation. This project is fully funded in the 2017 capital budget and will be carried over into the 2018 budget in the spring omnibus. In addition to this grant, funding for this project is from proceeds from the water, sewer and street funds. Design is being completed by Camas Engineering staff. (Submitted by Jim Hodges)

 [Dallas Street Improvements Grant Agreement](#)

**It was moved by Council Member Hogan, seconded by Anderson, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

### **A. Staff**

There were no items from staff.

### **B. Council**

Hogan attended the Wreaths Across America event at the Camas Cemetery.

Carter attended the Planning Commission meeting.

Turk announced a free community breakfast at the Camas Community Center this Sunday.

Chaney commended staff and the elected officials for volunteering for the Salvation Army's bell-ringing at the Camas Safeway last week.

Anderson attended the C-TRAN, Administrative Committee and East County Fire & Rescue (ECFR) meetings.

## **VII. MAYOR**

### **A. Mayor's Volunteer Spirit Award**

Mayor recognized Shannon Van Horn as December's Mayor's Volunteer Spirit Award recipient.

## VIII. MEETING ITEMS

### A. Oath of Office

Details: City Attorney Shawn MacPherson administered the Oath of Office for Council Members Melissa Smith in Position 2 of Ward 1, Steve Hogan in Position 2 of Ward 2, and Shannon Turk in Position 2 of Ward 3. The four-year terms will begin January 1, 2018, and end December 31, 2021.

Presenter: Shawn MacPherson, City Attorney

 [Council Member Melissa Smith - Oath of Office](#)

[Council Member Shannon Turk - Oath of Office](#)

[Council Member Steve Hogan - Oath of Office](#)

The City Attorney, Shawn MacPherson, administered the oath of office to City Council Members, Shannon Turk, Melissa Smith and Steve Hogan.

### B. Mayor Higgins' first day on Council was on December 20, 2002. Thank you for 15 years of service to the citizens of Camas.

Mayor Pro Tem Hogan recognized Mayor Scott Higgins for his 15 years of service to the City of Camas as Council Member and Mayor.

## IX. PUBLIC COMMENTS

No one from the public wished to speak.

## X. EXECUTIVE SESSION

### A. Qualifications of applicants for the appointment to the City of Camas Council Member Ward #1 were evaluated.

The meeting recessed at 7:20 p.m. for discussion about the qualifications of applicants for the council member position.

The meeting reconvened at 7:48 p.m.

**The following Roll Call Vote was taken:**

**Turk - High**

**Hogan - Battan**

**Smith - Rusch**

**Chaney - Baranowski**

**Anderson - Baranowski**

**Carter - McKercher**

The meeting recessed at 7:52 p.m. for discussion about the qualifications of the remaining applicants for the council member position.

The meeting reconvened at 8:01 p.m.

**The following Roll Call Vote was taken:**

**Turk - McKercher**

**Chaney - Baranowski**

**Hogan - Rusch**

**Anderson - Rusch**

**Smith - Rusch**

**Carter - Rusch**

## **XI. MEETING RESUMES**

- A. Appointment of Camas City Council Member Ward #1 position for the term of January 1, 2018 through December 3, 2018.

The majority vote resulted in Deanna Rusch being appointed as Camas City Council Member Ward #1 effective January 1, 2018. Rusch's oath administration will occur at the January 2, 2018 Regular meeting.

## **XII. ADJOURNMENT**

The meeting adjourned at 8:02 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.