CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Monday, November 20, 2017, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Jim Hodges, Cathy Huber Nickerson, Mitch Lackey, Denis Ryan, Nick Swinhart, Connie Urquhart and Alicia Pacheco (intern)
Press: Kelly Moyer, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

Scott Purkeypyle, City Employee, commented about Public Works staffing. Capell answered questions about the CamasConnect mobile application and City work orders software.

IV. WORKSHOP TOPICS

A. Crown Park Pool Assessment and Master Plan
Details: Staff presented results from the Crown Park Pool Assessment as well as the preferred conceptual Master Plan for Crown Park.
Presenters: Jerry Acheson, Parks and Recreation Manager and Ben Johnson, Greenworks, PC

Crown Park Pool and Master Plan Presentation

Acheson and Ben Johnson provided an overview of the Master Plan and discussion ensued. Randy Curtis, Parks and Recreation Commission, commented about the commission's efforts.

B. Heritage Trailhead Parking Alternative Plan and Consultant Contract Amendment
Details: Staff presented alternatives to the trailhead parking expansion that was discussed with the Parks Board. The consultant contract amendment for the parking lot expansion design and permitting is attached. Engineering staff discussed the amendment.
Presenters: Jerry Acheson, Parks and Recreation Manager and James Carothers, Engineering Manager

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Heritage Trailhead Parking Consultant Services Amendment
Trail System Parking and Alternatives

This item will be placed on a future Consent Agenda for Council's consideration.

C. Bicycle Helmet Ordinance
Details: The City of Camas does not currently have a local ordinance regarding bicycle safety helmets, however, many other cities do have such an ordinance. The City Council has asked staff to look into the matter and provide information to council about helmet ordinances. All cities who have adopted local ordinances recognize the health and public safety aspect of such legislation and carefully craft language to ensure that the goals of the legislation are achieved without overly burdensome penalties.
Presenter: Mitch Lackey, Chief of Police

Draft Bicycle Helmet Ordinance

Lackey provided an overview for this ordinance. Ed Fisher commented about the bike helmet issue. This item will be placed on a future agenda for Council's consideration.

D. Modification to Camas Municipal Code (CMC) 6.08.140 - Addressing Animal Noise
Details: The City of Camas has a local ordinance to address dogs that habitually bark, whine or howl to the degree that it is disruptive to neighbors or creates a public nuisance. The current code is worded in such a way that it is vague in that it doesn't provide adequate standards to prevent arbitrary enforcement. The Washington State Supreme Court declared such local ordinances unconstitutional in Spokane v. Fischer, 110 Wn.2nd 541 (1988). The City Attorney has helped to draft new language that modifies the previous ordinance and corrects the deficiency. This new language is to mirror language used in neighboring jurisdictions.
Presenter: Mitch Lackey, Chief of Police

Barking Dog Draft Ordinance

This item will be placed on the December 4, 2017 Consent Agenda for Council's consideration.

E. Snow and Ice Policy Update and Snow Plow and Anti-Icing Routes Map Revision
Details: Staff provided an update and answered questions from Council regarding proposed revisions to the City's Snow and Ice Policy and revisions to the associated Snow Plow and Anti-Icing Routes Map.
Presenter: Denis Ryan, Public Works Operations Supervisor

Snow and Ice Policy
Snow Plow and Anti-Icing Routes Map
Snow Plow and Anti-Icing Routes Zoomed In

Ryan provided an overview to Council regarding the City's Snow and Ice Policy.

F. City Hall Roof Replacement

Details: Staff used the U.S. Communities National Cooperative Purchasing Program that the City has been participating in since 2004, to select Garland/Design Build Solutions (DBS), Inc. to develop a proposal for repair of the City Hall roof and gutters. Garland/DBS, Inc. has the expertise and is able to serve in a project management capacity on behalf of the City, obtain bids, oversee the workmanship and ensure product quality control with predetermined materials and labor rates. Garland/DBS, Inc. solicited bids from five roofing contractors, held a pre-bid walk-through meeting and ultimately received three bids to complete the work and obtained a low bid of $259,015.30. This price assumes the work can be completed, or at least started, in 2017. As part of the 2017 Fall Omnibus, it is anticipated the City Council may authorize budget for this work effort. Staff recommended for Council to approve the proposal by Garland/DBS, Inc. for the replacement of the City Hall roof contingent upon Council authorizing the necessary funds through the 2017 Fall Omnibus. Authorizing the contract with this method will ensure the work can begin prior to anticipated price increases in 2018.

Presenter: Denis Ryan, Public Works Supervisor

City Hall Roof Proposal

This item has also been placed on the November 20, 2017 Consent Agenda for Council's consideration.

G. North Shore Sewer Transmission System Construction Update

Details: The North Shore Sewer Transmission System construction is six months into the yearlong project. Staff provided an update to City Council about construction progress, schedule and elements of the project to be completed in the final six months.

Presenter: Sam Adams, Utilities Manager

North Shore Construction Presentation

Adams provided an overview to Council about the North Shore Sewer Transmission construction progress.

H. Engineering On-Call Consultant Contract Change Order 4

Details: PBS Engineering and Environmental Inc. has been hired to perform plan reviews and construction inspections to assist the Engineering Division of Public Works during the 2016-2017 biennium. Development submittals continue to be submitted while the Engineering Division is short-handed. Staff sought an additional $30,000 for assistance through the end of this biennium. The upcoming omnibus scheduled for the December 4, 2017 Council Meeting accounts for this addition to the Engineering budget.

Presenter: James Carothers, Engineering Manager

On Call Service Change Order 4
On Call Service Change Order 3

This item has also been placed on the November 20, 2017 Consent Agenda for

Council's consideration.

I. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

There were no miscellaneous items or updates.

J. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

Bourquin informed Council regarding the Strategic Plan Update about the initiative to Enhance Tools and Processes to Improve Internal City Communication.

K. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

Capell informed Council about the 2018 non-represented employee's salary schedule increase resolution. Capell commented about the City's social media presence. Capell announced that the Salary Commission held a Public Hearing and a Council and Mayor cost-of-living increase has been approved for 2018. Capell stated that staff meetings with labor bargaining groups are ongoing and that he attended the Clark County Transportation Alliance meeting.

V. COUNCIL COMMENTS AND REPORTS

Turk, Hogan and Smith attended the Downtown Camas Annual Dinner and Awards Ceremony. The City received an Outstanding Customer Service award.

Hogan and Mayor commented about the recent Georgia-Pacific Paper Mill news about shutting down a portion of their production line.

Smith attended the Administrative Committee meeting, the Chamber Luncheon and the Annual Firefighter's Turkey Carnival.

VI. PUBLIC COMMENTS

Christopher Kralik, 631 NW 18th Loop, Camas, congratulated Smith, Hogan and Turk on their recent re-elections. Mr. Kralik further commented about Washougal fireworks, Forest Home Road status on Google Maps, and City street-sweeping services.

VII. ADJOURNMENT

The meeting adjourned at 6:16 p.m.

NOTE: The City welcomes citizen participation in the public meeting process and anyone with special needs can participate. For more info, call 360.834.6864.