



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, May 1, 2017, 4:30 PM

City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan and Shannon Turk

Excused: Melissa Smith

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Sarah Fox, Cliff Free, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Robert Maul, Connie Urquhart and Alicia Pacheco (intern)

Press: No one from the press was present

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Community Development Block Grant (CDBG) Update

Details: Representatives from Clark County Community Services updated Council about the CDBG Program.


Presenter: Samantha Whitley, Program Coordinator and Rebecca Royce, Program Coordinator, Clark County Community Services

Samantha Whitley and Rebecca Royce provided an update to Council.

B. Downtown Camas Association (DCA) Annual Update

Details: DCA updated Council regarding accomplishments in 2016 and goals for 2017.

Presenter: Carrie Schulstad, Executive Director and Dawn White, Treasurer

 [2017 DCA Update to Council](#)
[2016 Accomplishments Flyer](#)
[The Power of a Main Street Program](#)
[DCA Statement of Operations](#)

Carrie Schulstad and Dawn White provided an update to Council.

- C. Minor Amendments to Camas Municipal Code (CMC) Title 17 Land Development Details: As part of a periodic code update, the proposed minor amendments to Title 17 Land Development of the CMC included updates to clarify sections that may have been challenging to administer since the last review update, new additions and corrections including typos. The staff report summarized the proposed amendments and includes two attachments. Exhibit 1 is the redlined version of the draft amendments that illustrates the proposed changes and Exhibit 2 is a clean version of the proposed amendments. Planning Commission conducted a public hearing on April 18, 2017, and forwarded a recommendation of approval with one opposed.
Presenters: Sarah Fox, Senior Planner

 [Staff Report to Council](#)
[Exhibit 1 Amendments to Title 17 with redlines](#)
[Exhibit 2 Amendments to Title 17 without redlines](#)
[Staff Presentation to Council](#)

This item has been placed on the May 15, 2017 City Council Regular Meeting Agenda for Council's consideration, following a public hearing.

- D. Lacamas Lake Open Space Annexation
Details: The City of Camas owns approximately 57 acres of land at the eastern end of Lacamas Lake, and west of Everett Street. The land is located within the adopted Urban Growth Boundary, but it has not been formally incorporated within the city limits. The Parks and Recreation Department would like to build a trail system on the property and do so under City of Camas regulations. As such, annexation would be required.
Presenter: Robert Maul, Planning Manager

 [Staff Report](#)
[Lacamas Property Fact Sheet 1](#)
[Lacamas Property Fact Sheet 2](#)
[Annexation Area](#)

Maul summarized the information with Council and discussion ensued.

- E. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Peter Capell, City Administrator

Bourquin provided an update to Council regarding wireless communication proposals, the latest economic development ad-hoc committee meeting, and a Camas Meadows Drive development.

- F. Forest Home Road Slide Repair Bid
Details: Bids for construction of the Forest Home Road Slide Repair project were opened on Friday, April 28, 2017. Staff presented the bids at the May 1, 2017 City Council Workshop. Council was asked to consider awarding this project to the lowest responsive bidder on the May 1, 2017 Regular Council Meeting Agenda.
Presenter: James Carothers, Engineering Manager

This item was also placed on the May 1, 2017 Regular Council Meeting Agenda.

G. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall provided an update to Council regarding the Lacamas Lane Slide Repair project, Economic Development staffing, and the North Shore Sewer Transmission Main project being coordinated with the School District; it will begin soon along Everett St. Wall also informed Council about two trees located on the west side of City Hall that will likely need to be removed and replaced.

H. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Peter Capell, City Administrator

Capell informed Council about the indigent defense contract on the May 1, 2017 Consent Agenda. He also commented about the City Council's Special Workshop meeting for the City's Strategic Plan update scheduled May 8, 2017. Capell talked about the four Lean Process Improvement projects staff are working on, the State Auditor's Office City annual audit exit interview, and a closed session for the salary study today.

V. COUNCIL COMMENTS AND REPORTS

Chaney commented about the North Shore development area.

Hogan commented about the City's annual recycling event this weekend.

Anderson attended East County Fire and Rescue (ECFR) meeting and will be attending the C-TRAN meeting.

Carter attended the Planning Commission meeting and will attend the Library Board of Trustees meeting

Turk attended the Sister City meeting and will be participating in the ivy removal volunteer effort on May 6, 2017, at Fallen Leaf Lake Park.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:08 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.