



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Tuesday, February 21, 2017, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Robert Maul, Steve Wall and Alicia Pacheco (intern)


Press: No one from the press was present

IV. PUBLIC COMMENTS

Doug Long, 3630 NW 2nd Avenue, Camas, commented about Forest Home Road Slide repair.


V. CONSENT AGENDA

- A. Approved the minutes of the February 6, 2017, Camas City Council Meeting and the Workshop minutes of February 6, 2017.


 [February 6, 2017 Camas City Council Workshop Meeting Minutes - Draft](#)
[February 6, 2017 Camas City Council Regular Meeting Minutes - Draft](#)

- B. Approved the automated clearing house and claim checks numbered 132385 to 132493 in the amount of \$436,954.00.
- C. Authorized the write-off of the January 2017 Emergency Medical Services (EMS) billings in the amount of \$73,093.09. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

- D. Authorized the Mayor to sign a professional services agreement with Murray, Smith & Associates, Inc. to provide consulting services for the development of Well 17 in the amount of \$156,650. (Submitted by Sam Adams)

 [Well 17 Professional Services Agreement](#)
[Camas Well 17 Scope of Work](#)
[Camas Well 17 Fee Estimate](#)

- E. Authorized the Mayor to sign the professional services agreement with Otak, Inc. for design and right-of-way acquisition services for the Larkspur Street Improvements project in the amount of \$473,511. This project is in the 2017 and 2018 Camas budget and is funded by a Transportation Improvement Board (TIB) grant and Real Estate Excise Taxes (REET). (Submitted by James Carothers)

 [Larkspur Consultant Services Contract](#)
[Larkspur Project Map & Photos](#)

- F. Authorized the Engineering Manager to sign the Forest Home Road Slide Repair Consultant Services Contract Supplement #3 with PBS Earth and Environmental (formerly HDJ) for the addition of construction services to the original professional services contract. These services include assistance in construction management administration, engineering, observation and project closeout as detailed in Tasks 11 through 14 of the scope and budget. The additional cost for this supplement is \$58,525. The total contract cost is \$282,572.44. Approximately 86.5% of the project cost is funded by a Federal Highway Administration (FHWA) Emergency Relief (ER) grant. The remaining costs will be covered by the Storm Drainage Fund. (Submitted by James Carothers)

 [Forest Home Road Slide Consultant Contract Supplement 3](#)

It was moved by Council Member Carter, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

A. Staff

Capell updated Council about several topics including the upcoming changes in Police Department staffing, a planned survey of Camas citizens, the consultant contract for the Emergency Medical Services (EMS) delivery model and the status of the Strategic Planning process.

Capell and Mayor attended meetings in Olympia for legislative work.

B. Council

Hogan informed Council about a family addition.

Carter attended the Downtown Camas Association's (DCA) retreat and will attend the Planning Commission and the Urban Tree Committee meetings.

Hazen attended the annual planning conference for the Parks & Recreation Commission and a meeting of the Finance Committee.

Smith attended the Administrative Committee meeting and the Camas-Washougal Chamber of Commerce meeting and luncheon.

Anderson attended the Administrative Committee meeting and a C-TRAN meeting.

Mayor commented about his recent trips to Olympia for legislative work and about a bill introduced regarding the Interstate 5 bridge replacement and discussion ensued.

VII. MAYOR


- A. Announcements
- B. Mayor's Volunteer Spirit Award

 [February 2017 Tim Hein](#)

Mayor Higgins awarded the February Mayor's Volunteer Spirit Award to Tim Hein.

VIII. MEETING ITEMS

- A. Resolution No. 17-001 Declaring an Undue Burden to Maintain a Comprehensive Public Records Index
Details: Opting out of maintaining a public records index is an option under the Washington Administrative Code (WAC) Chapter 44-14 and the Revised Code of Washington (RCW) Chapter 42.56.070, related to the Public Records Act. The City is partially compliant with this requirement and will continue to work toward full compliance. This item was presented at the February 6, 2017, Council Workshop.
Presenter: Jennifer Gorsuch, Administrative Services Director

 [Resolution No. 17-001 Comprehensive Public Records Index Undue Burden](#)


It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 17-001 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 17-001 be adopted. The motion carried unanimously.

B. Resolution No. 17-002 Downtown Parking Time Limit Revisions

Details: This resolution adopts the two downtown parking time limit revisions recommended by the Parking Advisory Committee on January 10, 2017. First, there are two parallel parking spaces in front of the Soap Chest on NE Everett Street that are currently unrestricted (72 hour limit per Camas Municipal Code). It has been recommended that these spaces have a two hour limit. Second, there are six diagonal spaces with a time limit of one hour on NE Franklin Street adjacent to the City staff parking lot on NE 3rd Avenue, near the Building Department. It has been recommended that these spaces have an unrestricted time limit based on the current lack of use.

Presenter: James Carothers, Engineering Manager

 [Resolution No. 17-002 Downtown Parking
Parking Time Limit Changes Map](#)

It was moved by Council Member Turk, seconded by Council Member Chaney, that Resolution No. 17-002 be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 17-002 be adopted. The motion carried unanimously.

IX. PUBLIC COMMENTS

No one from the public wished to speak.

X. ADJOURNMENT

The meeting adjourned at 7:27 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.