



## **CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**

**Monday, August 15, 2016, 4:30 PM**

**City Municipal Center, 616 NE 4th Avenue**

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### **I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

### **II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan and Shannon Turk

Excused: Melissa Smith

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Leona Langlois, Robert Maul, Shyla Nelson, Ron Schumacher, Nick Swinhart and Steve Wall

Press: Heather Acheson, Camas-Washougal Post-Record

### **III. PUBLIC COMMENTS**

No one from the public wished to speak.

### **IV. WORKSHOP TOPICS**

#### **A. Recognition of 30-Year Anniversary for Battalion Chief**

Details: Battalion Chief Allen Wolk celebrated 30-years of service with the City of Camas on June 1, 2016.

Presenter: Nick Swinhart, Fire Chief

Swinhart shared about Wolk's involvement and contributions to the City. Swinhart, Council and Mayor thanked him for his 25 years of service.

#### **B. Application for Regional Assistance to Firefighters Grant (AFG)**

Details: Within the next two years, the fire department's inventory of Self Contained Breathing Apparatus (SCBAs) will need to be replaced due to state and federal regulations. Clark County last replaced all SCBAs over a decade ago through a similar regional grant. Since all fire departments in the county are facing the same replacement schedule again, staff proposes to partner with other fire departments in the county in applying for another regional grant to replace SCBAs. The grant application period is expected to open sometime in August or September. If participation is approved, Camas-Washougal Fire Department (CWFD) Captain Kevin Bergstrom has offered to take the county lead in applying for the grant.

Presenter: Nick Swinhart, Fire Chief

Swinhart summarized the grant application information.

C. Fire Department Overtime Presentation

Details: Fire department overtime expenditures have been elevated the past two budget years due to a variety of factors. This presentation provides historical context of overtime expenditures and a detailed discussion of what has increased overtime spending over the past two years.

Presenter: Nick Swinhart, Fire Chief

 [Camas-Washougal Fire Department Overtime](#)

Swinhart provided a Fire Department overtime presentation to Council.

D. Utility Tax Scenario Model Presentation

Details: Staff demonstrated a model to provide scenarios of utility taxes to project possible revenue collection estimates, potential impacts to residents, commercial properties and industrial customers. The model also incorporates the offsetting property tax scenario and the net impact with lower property taxes and introducing utility taxes. After the presentation, the model was made available for City Council to use.

Presenter: Cathy Huber Nickerson, Finance Director

Huber Nickerson demonstrated the scenarios-model for Council.

E. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall updated council about the NW 6th Avenue and Norwood intersection improvements (roundabout); the Watershed Timber Harvest project; the North Shore Sewer Transmission System project; and the Slow Sand Water Treatment Plant water transmission main work. Wall informed Council that staff is preparing a "Complete Streets" program presentation for a future Council meeting.

F. Windust Final Plat for Phases 1 and 2

Details: The applicant is prepared to finalize the plat for Phases 1 and 2 of the Windust Planned Residential Development (PRD). Today's Council action is solely for the purpose of setting the final approval date to September 6, 2016.

Presenter: Robert Maul, Planning Manager

 [Windust Phase 1 page 1](#)

[Windust Phase 1 page 2](#)

[Windust Phase 1 page 3](#)

[Windust Phase 2 page 1](#)

[Windust Phase 2 page 2](#)

[Windust Phase 2 page 3](#)

This this item will be placed on the September 6, 2016 Regular Meeting Agenda for Council's consideration.

G. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin informed Council about renewing the 2012 Camas, Washougal and Evergreen school districts Capital Facilities Plans interlocal agreement and about the work underway for the Impact Fee Deferral program application fees. He responded to Turk's comment about the City's cell tower policies.

- H. City Administrator Miscellaneous Updates and Scheduling  
Details: This is a placeholder for miscellaneous or scheduling items.  
Presenter: Pete Capell, City Administrator

Capell announced that the State of the Community has been scheduled for Tuesday, September 20, 2016. He stated that he and Mayor recently met with the School District regarding Camas High School parking.

## **V. COUNCIL COMMENTS AND REPORTS**

Hazen will be attending the Parks Board meeting.

Chaney and Anderson commented about the Downtown Camas Association's 2016 Camas Car Show they attended.

Chaney commented about the cell tower decision and Bourquin responded.

Hogan and Anderson attended the Administrative Committee meeting.

Hogan commented about oil/coal trains action taken by the City of Spokane.

Anderson commented about C-TRAN activities and visiting the East County Fire and Rescue (ECFR) Board meeting

Carter attended the Library Board of trustees meeting and stated that the next Planning Commission meeting is in September.

Turk commended Anderson on his C-TRAN Board involvement and commented about their Youth passes.

Mayor announced that he will be attending a Columbia River Economic Development Council (CREDC) luncheon, Senator Murray will be there.

## **VI. PUBLIC COMMENTS**

No one from the public wished to speak.

## **VII. ADJOURNMENT**

The meeting adjourned at 5:55 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.