



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, November 2, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Pro Tem Anderson called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan and Melissa Smith

Excused: Shannon Turk

Staff: Sam Adams, Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Nick Swinhart, Steve Wall and Alicia Pacheco (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. City of Camas 3rd Quarter 2015 Financial Review

Details: This presentation was to review the financial performance of the City from the perspective of budget to actual, investment performance and status of short and long term debt. The presentation also included an economic overview both nationally and regionally to provide context as well as to provide the outlook for the next quarter.

Presenter: Cathy Huber Nickerson, Finance Director

 [Financial Performance 2015 3rd Quarter](#)

Huber Nickerson summarized the informational review. Discussion ensued.

B. 2016 Readoption Capital Budget

Details: The 2016 Readoption Capital Budget presentation was to review the capital projects anticipated to continue into 2016 as well as the new capital projects scheduled to start in 2016. The capital budget is proposed to be \$19,647,000 for 2016. The projects were discussed with City Council as to the anticipated costs and source of funding.

Presenter: Cathy Huber Nickerson, Finance Director


 [2016 Capital Budget Program Detail](#)

A public hearing will be scheduled for November 16, 2015, to consider the 2016 Budget Readoption.

C. NW Utah Street Vacation Request and Agreement

Details: A petition has been signed by all abutting property owners of the NW Utah Street right-of-way (ROW). This unimproved stubbed piece of ROW is approximately 2,300 square feet in area and lies just north of NW 6th Place. Directly north of this ROW is the Hillside Terrace Subdivision, which has access to NW Sierra Lane. Due to the steep topography of the land and the lack of need to construct a public roadway, Camas staff supports the vacation of this ROW. The street vacation process is explained in the attached Chapter 35.79 of the Revised Code of Washington (RCW). Mr. Bryan Anderson is in the process of purchasing two properties lying due north and due east of the Utah Street ROW. He wishes to acquire this ROW and complete a boundary line adjustment for lots 23 and 80 as shown on the attached "NW Utah St. Proposed Lot & Drainage Layout" aerial map. Mr. Anderson intends to build a house on the proposed Lot 80, which would include the requested vacation area. The attached "NW Utah St. Agreement" provides the terms for the potential ownership exchange of the ROW. If the vacation is approved through the legal process, Mr. Anderson will provide an easement over the existing public storm line on lots 23 and 80 and will construct a ditch within the requested vacation area to redirect the current storm overland flow across lot 80. If the Utah Street ROW is vacated, an easement will be secured for the new ditch alignment.

Presenter: James Carothers, Engineering Manager

 [NW Utah Vacation Petition](#)
[RCW 35.79](#)
[NW Utah St. Vicinity Map](#)
[NW Utah St. Proposed Lot & Drainage Layout](#)
[NW Utah St. Agreement](#)

After brief discussion, Council directed the City Attorney to draft a resolution to be placed on the November 16, 2015 Regular Council Meeting Agenda for Council's consideration to set the public hearing date of December 7, 2015, for the requested street vacation. The NW Utah Street Agreement will be placed on the November 16, 2015 Consent Agenda for Council's consideration.

D. Project S-565 NW 38th Avenue Phase 2 Roadway Improvements, Change Order No. 5

Details: Pavement striping removal was performed by the contractor in June 2015. This removal was required in order to properly match striping between phases 1 and 2. It was recently brought to staff's attention that the original contract approved by Council did not include a "Removing Paint Line" bid item. This change order reimburses the contractor, Nutter Corp., \$939.62 for this work. This cost is being funded by the general obligation bond. Presenter: James Carothers, Engineering Manager

 [NW 38th Phase 2 Change Order No. 5](#)

This item will be placed on the November 16, 2015 Consent Agenda for Council's consideration.

E. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.


Presenter: Steve Wall, Public Works Director

Wall provided Council with a brief update about the recent storm that passed through the area and the issues that it caused.

F. Workshop on Camas 2035 Comprehensive Plan Update

Details: This workshop provided the status of the Camas 2035 Comprehensive Plan project. Staff highlighted a few proposed goals and policies of the draft elements of the comprehensive plan for discussion.

Presenter: Sarah Fox, Senior Planner

 [Camas 2035 Comprehensive Plan Update Presentation](#)
[Draft of Camas 2035 Comprehensive Plan Guide](#)

Council provided staff with direction on draft goals and policies.

G. Unincorporated Island Annexation for the Grand Ridge Subdivision (ANNEX15-01)

Details: The City of Camas will consider using the Unincorporated Island annexation method to annex properties within the Grand Ridge Subdivision in addition to a few that abut immediately to the south.

Presenter: Robert Maul, Planning Manager

 [Staff Report](#)

After brief discussion, Council directed the City Attorney to draft a resolution to be placed on the November 16, 2015 Regular Council Meeting Agenda for Council's consideration to set the public hearing date of December 7, 2015, on this matter.

H. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin commented about Clark County's Comprehensive Plan. He added that a draft letter, reaffirming Camas' position, will be placed on the November 16, 2015 Regular Council Meeting Agenda for Council's review.

I. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell informed Council of upcoming training opportunities for elected officials.

Capell announced that the Salvation Army Red Kettle Campaign Mayor's Contest, will be held on Monday, November 30, 2015. The event will be held at the Fred Meyer Fisher Landing location and will run from 10am to 8pm.

Capell commented about the upcoming Planning Conference. He added that the regularly scheduled Council meetings are scheduled for Monday, February 1, 2016, following the conference. He asked and Council confirmed that they would prefer to hold a special meeting on Saturday following the conclusion of the conference in lieu of the regularly

scheduled meetings. Staff will cancel the February 1, 2016 Council meetings and schedule a special Council meeting on January 30, 2016.

V. COUNCIL COMMENTS AND REPORTS

Hazen, Carter and Anderson reminded everyone to vote.

Smith will be attending the Regional Transportation Council (RTC) meeting on Tuesday at 4pm and gave Council a brief update about RTC.

Hogan encouraged everyone to attend First Friday, the ribbon cutting ceremony for the Soap Chest at 5pm and the Downtown Camas Association (DCA) Annual Dinner. The DCA dinner will be held at the Journey Community Church on Monday, November 9th at 6pm.

Chaney invited everyone to come to the Camas High School Football team's first playoff game on Friday at 7pm.

Anderson commented about a recent retirement event that he attended for a City employee. He participated at the Public Transportation Improvement Conference and will be attending the DCA dinner on Monday and a C-Tran meeting on Tuesday.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6pm.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.