CITY COUNCIL REGULAR MEETING MINUTES - DRAFT
Monday, June 15, 2015, 7:00 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan and Shannon Turk

Excused: Melissa Smith

Staff: Phil Bourquin, Pete Capell, James Carothers, Leisha Copsey, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Ron Schumacher, Steve Wall, and Alicia Pacheco (student intern)

Press: No one from the press was present

IV. PUBLIC COMMENTS

There were no comments from the public.

V. CONSENT AGENDA

A. Approved the minutes of the June 1, 2015 Camas City Council Meeting and the Workshop minutes of June 1, 2015.

June 1, 2015 Council Workshop Meeting Minutes - Draft

June 1, 2015 Council Regular Meeting Minutes - Draft

B. Approved claim checks numbered 126209-126391, in the amount of $979,641.38.

C. Approved the write-off of three unpaid final utility bills in the amount of $579.52. This amount represents unpaid water, sewer, garbage, recycling and storm water charges. (Submitted by Pam O'Brien)

D. Approved the write-off of five closed utility accounts in the amount of $749.60. (Submitted by Pam O'Brien)

E. Authorized the write-off of the April 2015 Emergency Medical Services (EMS) billings in the amount of $52,172.82 and the May 2015 billings in the amount of $68,150.27. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)

F. Authorized Pay Estimate No. 1 to AAA Septic Service for Project WS-748 2015 STEP/STEF Tank Pumping in the amount of $7,068.43 for work through May 31, 2015. This project provides for on-going pumping of STEP & STEF tanks throughout Camas and is funded by the Water/Sewer Fund. (Submitted by James Carothers)

Tank Pumping Pay Estimate 1

G. Authorized the Mayor to sign a Memorandum of Understanding with the International Association of Fire Fighters (IAFF) Local 2444 that will allow for the temporary appointment of the training captain to the Administrative Battalion Chief position. (Submitted by Nick Swinhart)

Administrative Battalion Chief Appointment Memorandum of Understanding

H. Authorized the Mayor to sign Consultant Contract Agreement Amendment No. 1 with CH2M Hill for construction services and required additional design phase services for Project WS-709C Slow Sand Filter and for design and construction services for both treated and raw water pipelines and the bidding package for the Camp Currie Well in an amount not to exceed $786,113, bringing the total contract amount to $1,534,024. (Submitted by James Carothers)

CH2M-Hill Contract Amendment 1

I. Authorized the Mayor to sign a pipeline license for installation of the sewer main across Burlington Northern Santa Fe (BNSF) property North of SE 6th and Polk for Project WS-714 Camas STEP Sewer Transmission Main with BNSF Railroad Company in the amount of $12,525. (Submitted by James Carothers)

Pipeline License

J. Authorized the Mayor to sign the Consultant Services Agreement for final design of Project P-890 Cooper's View Park to Otak, Incorporated in the amount of $53,244.00. (Submitted by James Carothers)

Cooper's View Park Consultant Contract

Cooper's View Park Consultant Contract (executed)

K. Authorized Pay Estimate No. 11 (Final) to McDonald Excavating, Incorporated for Project S-566 NW Friberg/Strunk and Goodwin Road Improvements in the amount of $36,875.90 for work through May 31, 2015, and accept project as complete. (Submitted by James Carothers)

Friberg Pay Estimate 11 Final

It was moved by Council Member Anderson, seconded by Council Member Turk, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Chaney commented about the successful Camtown Youth Festival that was held on Saturday.

VII. MAYOR

A. Announcements

Mayor Higgins commented about throwing out the first pitch at the Little League game.

VIII. MEETING ITEMS

A. Lofts at Camas Meadows Development Agreement
Details: Public Hearing for consideration of a development agreement.
Presenter: Phil Bourquin, Community Development Director

Draft Lofts at Camas Meadows Development Agreement

Exhibit A-Legal Description

Exhibit B-Long Drive Agreement

Exhibit C-First Amended Agreement

Exhibit D-Pedwar Master Plan

Exhibit E-Vanport Master Plan

Exhibit F-Lofts at Camas Meadows Master Plan

Exhibit G- Revised Development Standards

Exhibit H - Type A Landscape Buffer

Design Review Committee Recommendation

Lofts Developer Architectual Presentation

Bourquin introduced the topic and provided Council with background information.

Mayor Scott Higgins opened the public hearing at 7:15 p.m.

The following members of the public offered testimony:

- Andrew Gunther, PLS Engineering, 2008 C Street, Vancouver, WA
- Paul Dennis, CWEDA, 1700 Main Street, Suite 208, Washougal, WA
- Drew Miller, 4000 NW Dahlia Drive, Camas, WA

The public testimony portion of the public hearing was closed at 7:28 p.m.

Bourquin, Gunther and Dennis responded to questions from Council.

In response to Anderson's inquiry, Jonathan Dunn, of Framework Architecture, 644 SE 52nd Avenue, Portland, OR referred to the architect design and explained the clubhouse structure. He also answered additional project design questions that were asked by Council.

It was moved by Council Member Chaney, seconded by Council Member Turk, to amend the motion to approve the Camas Meadows Development Agreement, amending Section 5 to require the proposed clubhouse depicted in Exhibit "F" shall be constructed concurrently with and prior to occupancy of any residential unit and to direct the City Attorney to prepare an ordinance for Council's consideration at the July 6, 2015 Regular Meeting. The motion carried unanimously.

B. Resolution No. 15-003 Adopting the Six Year Transportation Improvement Program for Years 2016 through 2021
Details: This resolution adopts the six year street plan for years 2016-2021 in accordance with Revised Code of Washington (RCW) 35.77.010. Revisions to the list and map have been made as directed by vote of Council at the June 1, 2015 Public Hearing.
Presenter: James Carothers, Engineering Manager

6 Year Street Plan Resolution

6 Year Street Plan List

6 Year Street Plan Map

6 Year Street Plan Appendices

6 Year Street Plan Resolution (executed)

It was moved by Council Member Turk, seconded by Council Member Anderson, that this Resolution be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Anderson, that this Resolution be adopted. The motion carried unanimously.

C. Resolution No. 15-005 Adopting Downtown Parking Time Limit Revisions
Details: Resolution No. 15-005 adopts parking time limit changes on NE Cedar Street and NE Birch Street as recommended by the Parking Advisory Committee.
Presenter: James Carothers, Engineering Manager

Parking Changes Resolution

Parking Changes Map

Parking Changes Memo dated May, 26, 2015

Parking Changes Resolution (executed)

It was moved by Council Member Turk, seconded by Council Member Hogan, that this Resolution be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Hogan, that this Resolution be adopted. The motion carried unanimously.

D. Resolution No. 15-009 Adopting the Clark County Comprehensive Solid Waste Management Plan
Details: The City has delegated responsibility for completing a Solid Waste Management Plan to Clark County. The plan has recently been updated and recommended by the Solid Waste Advisory Commission. This resolution adopts the updated Clark County Comprehensive Solid Waste Management Plan.
Presenter: Steve Wall, Public Works Director

Resolution No. 15-009

Resolution No. 15-009 (executed)

It was moved by Council Member Hogan, seconded by Council Member Carter, that this Resolution be read by title only. The motion carried unanimously.

It was moved by Council Member Hogan, seconded by Council Member Hazen, that this Resolution be adopted. The motion carried unanimously.

E. Resolution No. 15-008 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 15-001
Details: This resolution amends the City of Camas Fee Schedule to revise the Cemetery fees to pass through engraving costs from the vendor to the customer, to change fireworks stand fees to align with state law, and to modify fee descriptions for some of the Fire Marshal fees for clarity.
Presenter: Cathy Huber Nickerson, Finance Director

Resolution 15-008 Amending the City of Camas Fee Schedule

2015 Fee Schedule - updated June 15, 2015

Resolution 15-008 Amending the City of Camas Fee Schedule (executed)

It was moved by Council Member Turk, seconded by Council Member Anderson, that this Resolution be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Carter, that this Resolution be adopted. The motion carried unanimously.

IX. PUBLIC COMMENTS

There were no comments from the public.

X. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.