



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, April 20, 2015, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Kristin Berquist, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, David Schultz, Steve Wall, and Charlotte Frias (student intern)

Press: No one from the press was present

IV. PUBLIC COMMENTS

John Ley, 444 NW Freemont St, commented on the Council's public service and the Regional Transportation Council (RTC).

V. CONSENT AGENDA

- A. Approved the minutes of the April 6, 2015 Camas City Council Meeting and the Workshop minutes of April 6, 2015.






 [April 6, 2015 City Council Workshop Meeting Minutes - DRAFT](#)
[April 6, 2015 City Council Regular Meeting Minutes - DRAFT](#)

- B. Approved the claim checks numbered 125547-125749 in the amount of \$995,779.87.

- C. Authorized the write-off of the March 2015 Emergency Medical Services (EMS) billings in the amount of \$82,543.01. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Cathy Huber Nickerson)

- D. Authorized the Mayor to sign Change Order No. 4 for Project S-566 NW Friberg Street/NW Goodwin Road Improvements for work performed by McDonald Excavating, Incorporated in the amount of \$23,995.54. (Submitted by James Carothers)

 [Friberg Change Order 4](#)

- E. Authorized Pay Estimate No. 9 to McDonald Excavating, Incorporated for Project S-566 NW Friberg Street/NW Goodwin Road Improvements in the amount of \$38,618.19 for work completed through March 31, 2015. (Submitted by James Carothers)
-  [Friberg Pay Estimate 9](#)
- F. Authorized Pay Estimate No. 10 to Nutter Corporation for Project S-565 NW 38th Avenue Roadway Improvements, Phase 2 in the amount of \$75,937.50 for work completed from March 1, 2015 through March 31, 2015. (Submitted by James Carothers)
-  [NW 38th Avenue, Phase 2 Pay Estimate 10](#)
- G. Authorized the Mayor to sign the professional services contract with Otak, Incorporated, for construction services for Project WS-714 STEP Sewer Transmission Main in an amount not to exceed \$135,237.00. (Submitted by James Carothers)
-  [Sewer Transmission Main Contract](#)
[Sewer Transmission Main Project Funding Memo](#)
- H. Authorized the Mayor to sign the Agreement for Watercraft Concession that was reviewed with Council on April 6, 2015. (Submitted by Jerry Acheson)
-  [Agreement for Watercraft Concession](#)
- I. Authorized the Mayor to form a Board of Trustees for Volunteer Firefighters and to subsequently appoint a Council Member to serve on this board, pursuant to the requirements of Revised Code of Washington (RCW) 41.24.060. This item was discussed at Council Workshop on April 6, 2015. (Submitted by Nick Swinhart)
- J. Authorized the Camas-Washougal Fire Department Fire Chief to sign the revised Clark County Mutual Aid Agreement for Fire and Emergency Medical Services (EMS). This document provides for the sharing of resources and for assisting neighboring fire and EMS agencies. In 2014, the Clark County Fire Chiefs Association revised this document and now all fire chiefs are being asked to sign the new agreement. This was discussed at the Council Workshop of April 6, 2015. (Submitted by Nick Swinhart)
-  [Mutual Aid Agreement](#)
- K. Authorized the Grass Valley Parent-Teacher Association (PTA) to hold a raffle in conjunction with their 2015 Silent Auction and School Carnival Night. Per Camas Municipal Code 09.20.090, certain charitable organizations may hold raffles within the city limits provided that they receive written permission from the Camas City Council. (Submitted by Mitch Lackey)

- L. Authorized the Engineering Manager to sign Professional Services Contract Amendment No. 1 with HDJ Design Group for Project S-584 NW 6th and Norwood Intersection Improvements in a total amount not to exceed \$74,639.17. This amendment provides for the funding for a 30% complete roundabout design. (Submitted by James Carothers)

 [6th and Norwood Design Contract Amendment 1](#)

It was moved by Council Member Smith, seconded by Council Member Chaney, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Hogan provided an update on Downtown Camas Association activities.

Hazen provided an update from the Parks & Recreation Commission.

Smith attended the Regional Transportation Council (RTC) meeting on April 7, 2015 and she plans to attend the RTC State Audit Exit Interview meeting on April 23, 2015.

Turk provided an update from the Lodging Tax Advisory Committee meeting on April 20, 2015. Turk shared that there is a Sister City meeting on April 23, 2015 and a Technical Advisory Committee meeting on April 30, 2015.

Chaney commented on the recent loss of Martha Altfilish, former Administrative Assistant to the Mayor and City Administrator, and the great impact she had while at the City. Council honored her with a moment of silence.

Anderson shared that as Mayor Pro-Tem, he attended Senator Cantwell's roundtable discussion regarding crude oil rail car safety. He attended the C-TRAN Board meeting on April 14, 2015, the April 16, 2015 East County Fire and Rescue monthly meeting, and the City of Camas Annual Recycling Day Event on April 18, 2015. Anderson shared that he will also be participating in the C-TRAN Board Workshop regarding future planning on April 25, 2015.

VII. MAYOR

A. Announcements

Mayor Scott Higgins commented on the 5-day trip that he took with the Camas High School Papermaker marching band to Orlando, Florida.

B. Poppy Day Proclamation

 [Poppy Day Proclamation May 25, 2015](#)

Mayor Scott Higgins proclaimed May 25, 2015, as Poppy Day in Camas.

C. Jazz Appreciation Month Proclamation

 [Jazz Appreciation Month Proclamation April 2015](#)

Mayor Scott Higgins proclaimed the month of April, 2015, as Jazz Appreciation Month in Camas.

D. Autism Acceptance Month Proclamation

 [Autism Acceptance Month Proclamation April 2015](#)

Mayor Scott Higgins proclaimed the month of April, 2015, as Autism Acceptance Month in Camas.

VIII. MEETING ITEMS

- A. Ordinance No. 15-005 Adopting a New Section 18.55.140 of the Camas Municipal Code, Relating to the Expiration of Complete Land Use Applications
Details: City Council held a public hearing on April 6, 2015, to consider amendments to Camas Municipal Code (CMC) Chapter 18.55 Administration and Procedures to clarify when development applications, which are deemed technically complete, will expire. The amendments were approved and Council directed the City Attorney to prepare an ordinance for adoption.
Presenter: Phil Bourquin, Community Development Director

 [Ordinance No. 15-005](#)

[Staff Report to City Council](#)

[Exhibit 1 - Emails from MRSC, Bourquin and MacPherson](#)

[Exhibit 2 - Erickson v. McLerran \(1994\)](#)

[Exhibit 3 - Proposed Amendments to CMC Chapter 18.55](#)

It was moved by Council Member Chaney, seconded by Council Member Hogan, that this Ordinance be read by title only. The motion carried unanimously.

It was moved by Council Member Chaney, seconded by Council Member Smith, that this Ordinance be adopted and published according to law. The motion carried unanimously.

- B. Ordinance No. 15-011 Amending Camas Municipal Code (CMC), Adopting Revisions Relating to the Transition of the Engineering Department from Community Development to Public Works
Details: During the March 16, 2015 City Council Workshop, staff reviewed with Council proposed amendments to the CMC regarding the transition of the Engineering Department from Community Development to Public Works. Council agreed with the proposed amendments and directed the City Attorney to prepare an Ordinance for adoption.
Presenter: Steve Wall, Public Works Director

 [Ordinance No. 15-011 Amending CMC for Engineering Transition](#)

It was moved by Council Member Turk, seconded by Council Member Hazen, that this Ordinance be read by title only. The motion carried unanimously.

It was moved by Council Member Turk, seconded by Council Member Smith, that this Ordinance be adopted and published according to law. The motion carried unanimously.

IX. PUBLIC COMMENTS

Richenda Fairhurst, 3702 NE 288th Avenue, commented on the letter to Washington State Governor Jay Inslee regarding crude oil rail car safety.

X. ADJOURNMENT

The meeting adjourned at 7:39 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.