



**CITY COUNCIL REGULAR MEETING MINUTES - DRAFT**  
**Tuesday, February 17, 2015, 7:00 PM**  
**City Municipal Center, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Curleigh Carothers, Sarah Fox, Charlotte Frias (student intern), Jennifer Gorsuch, Jim Hodges, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Ron Schumacher, Nick Swinhart, and Steve Wall


Press: No one from the press was present

**IV. PUBLIC COMMENTS**

No one from the public wished to speak.

**V. CONSENT AGENDA**







- A. Approved the minutes of the January 26, 2015 Special Council Meeting, the minutes of the February 2, 2015 Camas City Council Meeting and the Workshop minutes of February 2, 2015.

 [January 26, 2015 Special Council Meeting Minutes - Draft](#)  
[February 2, 2015 Workshop Meeting Minutes - Draft](#)  
[February 2, 2015 Regular Meeting Minutes - Draft](#)

- B. Approved the claim checks numbered 124812 - 124986 in the amount of \$1,419,993.26.

- C. Authorized Pay Estimate No. 8 to Nutter Corporation for Project S-565 NW 38th Avenue Roadway Improvements, Phase 2 in the amount of \$382,718.72 for work completed from January 1, 2015 thru January 31, 2015. (Submitted by James Carothers)

 [38th Avenue Pay Estimate No. 8](#)

- D. Authorized the Mayor to sign the Proposal by Gray & Osborne, Inc. in the amount of \$9,750 for technical review assistance of the City's Draft Wastewater Treatment Plant National Pollutant Discharge Elimination System (NPDES) Permit as discussed with Council at the February 2, 2015 Workshop. This work was anticipated and included in the 2015 Budget. (Submitted by Steve Wall)
-  [NPDES Permit Review - Gray & Osborne Proposal](#)
- E. Authorized the Mayor to sign the Proposal by AKS Engineering and Forestry Inc. in the amount of \$85,500 to provide construction administration services and Jones Creek turbidity monitoring associated with Project WS709-E 2015 Jones Creek Timber Harvest. As discussed with Council at the February 2, 2015 Workshop, this project was not included in the 2015 Budget; however, the project is supported by the current rate structure and revenue generated by the timber harvest project. Staff will include the amount of the contract in the 2015 Spring Omnibus Budget reconciliation. (Submitted by Steve Wall)
-  [Jones 2015 Construction Services Proposal AKS](#)
- F. Authorized Pay Estimate No. 7 to McDonald Excavating, Inc. for Project S-566 NW Friberg Street/NW Goodwin Road Improvements in the amount of \$296,357.25 for work through January 31, 2015. (Submitted by James Carothers)
-  [Friberg Pay Estimate 7](#)
- G. Authorized the write-off of the January Emergency Services (EMS) billings in the amount of \$74,511.53. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Cathy Huber Nickerson)
- H. Authorized the release of retainage for Project SS-568 Vactor Waste Facility Upgrade in the amount of \$9,654.93 to Nutter Corporation. All City and State project documentation has been received and verified. (Submitted by James Carothers)
-  [Vactor Waste Facility final pay estimate](#)
- I. Approved Pay Estimate No. 3 for Project S-589A 2014 Grind & Overlay in the amount of \$2,090 payable to Granite Construction Company. (Submitted by Denis Ryan)
-  [Pavement Grind and Overlay Pay Estimate No. 3](#)
- J. Authorized the Mayor to sign the Commercial Industrial Custom Project Program Participation Agreement with Clark Public Utilities (CPU) for the City's Wastewater Treatment Plant UV and Blower Control Upgrade Project. The Agreement will allow CPU to provide the City with the estimated \$77,403 energy efficiency incentive for the project that was discussed with the City Council multiple times in 2014. The final incentive amount will be based on actual energy savings to be measured and verified after project completion. (Submitted by Steve Wall)
-  [CPU Incentive Agreement - WWTP](#)

**It was moved by Council Member Chaney, seconded by Council Member Turk, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

### **A. Staff**

There were no comments from staff.

### **B. Council**

Chaney shared that John and Dorothea Butler, members of Veterans of Foreign Wars (VFW) Post 4278, worked preparing downtown Camas for the placement of the flags for the President's Day holiday.

Anderson commented on the upcoming, February 26th, Washington State University "Opening Conversations" event.

## **VII. MAYOR**

### **A. Announcements**

Mayor thanked retiring Public Works Director, Eric Levison, for his 30 years of service to the City of Camas. He also shared that he and Pete Capell will be attending the Association of Washington Cities "City Action Days" conference in Olympia February 18th and 19th.

## **VIII. MEETING ITEMS**

### **A. Lake Hills Subdivision Final Plat (File no. FP14-05)**

Details: Lake Hills Subdivision (file no. SUB12-01) received preliminary plat approval April 6, 2013, to subdivide approximately 18.1 acres of residentially zoned land (R-10) into 53 single-family lots, with 11 lots along NW Lake Road, and 42 lots that will be accessed from Hood Street. The property includes 2.6 acres of open space, and will provide a local connector trail between NW Lake Road and Hood Street.

Presenter: Sarah Fox, Senior Planner




[Staff Report](#)

[Lake Hills Final Plat Drawing](#)

**It was moved by Council Member Turk, seconded by Council Member Smith, that the Final Plat be approved. The motion carried unanimously.**

- B. Resolution No. 15-002 Adopting the Camas Vision Statement  
Details: Approve the Camas Vision Statement, which is the product of hundreds of community members who participated in Camas 2035 outreach activities. The purpose of this outreach was to create a vision that captured what citizens' value most about Camas today, while planning for what Camas will be in twenty years. The vision statement will act as the cornerstone of the periodic update to the comprehensive plan document, which must be finalized by June 2016.  
Presenter: Sarah Fox, Senior Planner

 [Resolution 15-002 - Camas Vision Statement](#)

**It was moved by Council Member Turk, seconded by Council Member Anderson, that this Resolution be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Anderson, that this Resolution be adopted. The motion carried unanimously.**

- C. Ordinance No.15-003 Ratifying and Approving Various Loans with the State of Washington  
Details: In updating all the City's debt files, it was discovered twelve loans were not approved by an ordinance with a public hearing preceding the motion. Rather these loans were approved through consent with the City Administrator's signature. It is the opinion of Bond Counsel for the City to correct the procedural approval of the loans with a motion of City Council to ratify the existing loans by an ordinance to be signed by the Mayor. Staff has developed a new process for all future loans and reviewed this new process during the February 2, 2015 Council Workshop.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ord 15-003 - Ordinance ratifying LoansCity of Camas](#)

**It was moved by Council Member Chaney, seconded by Council Member Hogan, that this Ordinance be read by title only. The motion carried unanimously.**

**It was moved by Council Member Chaney, seconded by Council Member Hogan, that this Ordinance be adopted and published according to law. The motion carried unanimously.**

D. Renewal of "Three Party Agreement"

Details: Since approximately 1978 the cities of Camas and Washougal and East County Fire and Rescue (ECFR), have had a continuous interlocal agreement to provide for emergency medical services response and transport in East Clark County. This document has provided the legal framework for Washougal and ECFR to forward their EMS levy revenue to Camas and for Camas to provide ambulance response and transport in return. The most recent iteration of this agreement expired at the end of 2014. Now, as a "Two Party Agreement," staff is recommending Council approve a new agreement between the City of Camas and ECFR as prepared by counsel. This agreement will be for two years and will contain the same provisions between the parties as the previous version did. ECFR commissioners are also in favor of this new agreement and will be presenting it for approval at their second meeting in February.

Presenter: Nick Swinhart, Fire Chief


 [ECFR Revised Agreement 2014-2020](#)

**It was moved by Council Member Anderson, seconded by Council Member Chaney, to authorize the Mayor to sign the new agreement. The motion carried unanimously.**

E. Ordinance No. 15-004 Amending Section 15.04.030(D)(2) of the Camas Municipal Code (CMC)

Details: Currently the ordinance for the installation of fire alarm systems within the city limits of Camas is in conflict with Washington State Law. The purpose of the proposed revision is to modify the CMC to be aligned with Washington State Statutes.

Presenter: Ron Schumacher, Division Chief / Fire Marshal

 [Ordinance No. 15-004](#)  
[NICET \(National Institute for Certification in Engineering Technologies\) determination](#)

**It was moved by Council Member Hogan, seconded by Council Member Anderson, that this Ordinance be read by title only. The motion carried unanimously.**

**It was moved by Council Member Hogan, seconded by Council Member Smith, that this Ordinance be adopted and published according to law. The motion carried unanimously.**

**IX. PUBLIC COMMENTS**

No one from the public wished to speak.

**X. ADJOURNMENT**

The meeting adjourned at 7:14 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.