



CITY COUNCIL WORKSHOP MINUTES - DRAFT
Saturday, January 17, 2015, 9:00 AM
Camas School District Zellerbach Administration
Center Board Room
841 NE 22nd Avenue

Annual Planning Conference

Note: This recording contains audio only.

I. OPENING COMMENTS AND PLANNING CONFERENCE AGENDA REVIEW
(9:00 a.m.)

Day two of the City of Camas Annual Planning Conference began at 9:02 a.m.

In attendance were Mayor Scott Higgins, and Council members Greg Anderson, Don Chaney, Linda Dietzman, Tim Hazen, Steven Hogan, and Shannon Turk.

Staff members present were Jerry Acheson, Bernie Bacon, Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Leona Langlois, Eric Levison, Robert Maul, Shyla Nelson, Nick Swinhart, Steve Wall, and David Zavortink.

Parks and Recreation Commission member Randy Curtis, Library Board of Trustees Vice-chair Julie Ann Hill, and CYAC member Thomas Matthews were also present.

Heather Acheson from the Camas-Washougal Post Record was in attendance.

Camas School District Superintendent Mike Nerland was present to facilitate the conference.

There was one member of the public present.

Nerland welcomed everyone to the conference and gave an overview of the agenda.

II. SPECIAL PRESENTATION

- A. Recognition of Library Director David Zavortink (9:10 a.m.)
Details: David, who is celebrating 20 years with the City, has led the Library through significant improvements and enhancements during his 20 years of leadership. A chronology of some of the significant milestones achieved over the past 20 years is attached.

Presenter: Peter Capell, City Administrator

 [Highlights of David's First 20 Years](#)

Zavortink recognized Julie Ann Hill, Vice-chair of the Library Board of Trustees.

III. PLANNING CONFERENCE TOPICS

- A. 2015 Community Development Work Plan (9:15 a.m.)
Details: An overview of the Community Development Department Plan and Priorities was given to Council.

Presenter: Phil Bourquin, Community Development Director

 [2015 Community Development Department Work Plan](#)

During the overview Bourquin responded to questions from Council.

- B. Comprehensive Plan Update - Next Steps (9:30 a.m.)
Details: The City is in the midst of updating its Comprehensive Plan. This planning effort can be characterized as a community wide process of putting down on paper the vision, goals, hopes and dreams the community holds for itself. The Comprehensive Plan functions as a map that is intended to lead and guide the community to a desired outcome. The first phase of this update included a Visioning Process (see January 16, 2015, Council Workshop Agenda - Planning Conference). The attached schedule reflects a timeline and steps for the next phase of the update which includes the assessment of the current Comprehensive Plan, the development of Comprehensive Plan Goals and Policies, zoning and associated mapping.

As part of the discussion on this topic, staff requested that Council consider establishing and holding to key over arching principles or values related to economic development that help drive and form the development of the Comprehensive Plan update. Draft principles and policies supported by staff were presented for consideration.

Presenter: Phil Bourquin, Community Development Director

 [Comprehensive Plan Schedule 2015](#)

Bourquin stated that the Comprehensive Plan update will need to be adopted by June 2016.

V. BREAK (10:15 a.m.)

The conference went into recess at 10:02 a.m. for a short break. The conference reconvened at 10:21 a.m.

- C. Light-Emitting Diode (LED) Street Light Project Implementation (10:30 a.m.)
Details: The City was successful in obtaining Energy Efficiency grant funds through the Department of Commerce to assist in installation of LED street lights throughout the City. Staff provided a brief presentation to update the City Council on the grant status, review of the project costs, and to discuss the next steps for implementation of the project.

Presenter: Steve Wall, Public Works Director

 [LED Lights Grant](#)

Staff obtained City Council concurrence on the financing recommendations for the project. It is anticipated the Department of Enterprise Services agreement and funding authorization forms will be presented for consideration at future meetings.

- D. Public Works Reorganization (11:00 a.m.)
Details: Staff provided a brief presentation to review the opportunities and demands on both the Community Development and Public Works Departments, and to begin a conversation regarding the potential benefits of a possible transition of the Engineering Division to Public Works. Additionally, with the promotion of the Utilities Manager to Public Works Director, staff reviewed the importance of the Utilities Manager position and the need to fill the position as soon as possible. The Public Works Department's goals and work plan for the coming year were also reviewed.

Presenter: Steve Wall, Public Works Director

 [Public Works Reorganization](#)

Wall, Bourquin, Capell and Mayor responded to questions from Council.

Staff obtained general consensus from the City Council to move forward with the Engineering transition discussions and to move forward with filling the vacant Utilities Manager position.

Bourquin announced that a Senior Planner has been hired and will be starting with the City on January 26th.

The Council members commented about the planning conference and the future of the City.

Thomas Matthews (CYAC) member thanked Council for inviting him to attend the conference and commented about the insight that he gained.

Dietzman commented about her upcoming retirement from City Council.

Capell spoke about his first year with the City and his appreciation for the work that was accomplished during the conference.

Nerland commented about the joint meeting that the Camas School District Board of Education had with City Council on Friday evening.

Mayor Higgins thanked the Camas School District for hosting the conference and thanked everyone for their hard work throughout the year. He also made closing remarks and stated that he is excited about the future of the City.

VI. ADJOURNMENT (11:45 a.m.)

The conference adjourned at 11:47 a.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.