



City Council Regular Agenda – REMOTE MEETING

Monday, April 20, 2020, 7:00 PM
City Hall, 616 NE 4th AVE

NOTE: The City welcomes public meeting citizen participation. TTY Relay Service: 711. In compliance with the ADA, if you need special assistance to participate in a meeting, contact the City Clerk's office at (360) 834-6864, 72 hours prior to the meeting to enable the City to make reasonable accommodations to ensure accessibility (28 CFR 35.102-35.104 ADA Title 1).

Participate in this virtual Council Meeting with the online ZOOM application and/or by phone.

OPTION 1 -- Join the virtual meeting from any device:

1. First-time ZOOM users, go to <https://zoom.us>
 - To download the free ZOOM Cloud Meetings app for your device
 - Or, click the Join Meeting link in the top right corner and paste - 93507714003
2. From any device click the meeting link - <https://zoom.us/j/93507714003>
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

OPTION 2 -- Join the virtual meeting from your phone (audio only):

1. Dial 877-853-5257
2. When prompted, enter meeting ID 935 0771 4003 #, and then #

During Public Comment periods:

1. Attendees may click the **raise hand icon** in the app and you will be called upon to comment for up to 3 minutes.
 - If listening by phone, hit *9 to "raise your hand" and you will be called upon to comment for up to 3 minutes.
2. Residents can send public comments to publiccomments@cityofcamas.us (limit to 300 words). These will be entered into the meeting record. Emails received by one hour before the start of the meeting will be emailed to the Council prior to the meeting start time. During the meeting, the clerk will read aloud the submitter's name, the subject, and the date/time it was received. Emails will be accepted until 1 hour received after the meeting and will be emailed to the Council no later than the end of the next business day.

SPECIAL MEETING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. [April 6, 2020 Camas City Council Special Meeting Minutes](#)
2. Automated Clearing House and Claim Checks Approved by Finance Committee

MAYOR

MEETING ITEMS

3. [Reaffirmation of the April 6, 2020, Motion Confirming the City of Camas Proclamation of Civil Emergency dated March 18, 2020](#)
Presenter: Jennifer Gorsuch, Administrative Services Director
4. [Supplement to the City of Camas Proclamation of Civil Emergency Issued March 18, 2020](#)
Presenter: Jennifer Gorsuch, Administrative Services Director
5. [Resolution No. 20-004 Adoption of the 'Support Local and Save' Program](#)
Presenter: Cathy Huber Nickerson, Finance Director

PUBLIC COMMENTS

ADJOURNMENT



**City Council Regular Minutes
- REMOTE MEETING
Monday, April 06, 2020, 7:00 PM
City Hall, 616 NE 4th AVE**

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OPTION 1 -- Join the virtual meeting from any device:

1. First-time ZOOM users, go to <https://zoom.us>
 - To download the free ZOOM Cloud Meetings app for your device
 - Or, click the Join Meeting link in the top right corner and paste - 547443686
2. From any device click the meeting link - <https://zoom.us/j/547443686>.
3. Enter your email and name, and then join webinar.
4. Wait for host to start the meeting.

OPTION 2 -- Join the virtual meeting from your phone (audio only):

1. Dial 877-853-5257
2. When prompted, enter meeting ID 547 443 686 #, and then #

During Public Comment periods:

1. Attendees may click the ***raise hand icon*** in the app and you will be called upon to comment for up to 3 minutes.
 - If listening by phone, hit *9 to "raise your hand" and you will be called upon to comment for up to 3 minutes.
 2. You may also send public comments before and during meetings to the City's public comments email, publiccomments@cityofcamas.us (limit to 300 words). Your email will be routed to the Council and included in the record.
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SPECIAL MEETING

CALL TO ORDER

Mayor McDonnell called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Council Members Ellen Burton, Bonnie Carter, Don Chaney, Steve Hogan, Shannon Roberts, Greg Anderson and Melissa Smith (arrived at 7:11 p.m.)

Staff: Jerry Acheson, Bernie Bacon, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson and Steve Wall

PUBLIC COMMENTS

Kimbal Logan, 9513 SE 14th Street, Camas, commented about the Legacy Lands acquisition.

Wayne Pattison, 2919 SE 2nd Avenue, Camas, commented about COVID-19.

Phil Williams, 936 NE 41st, Camas, commented about COVID-19 and the Legacy Lands acquisition.

John Nohr, 1710 NE Dallas Street, Camas, commented about the various services offered by the City of Camas and the service of the City Council Members.

Randal Friedman, 1187 NW 10th Avenue, Camas, commented about the Camas Library and the Legacy Lands acquisition.

Justin Lyons, 1323 NW 23rd Avenue, Camas, commented about the City Council Meeting and the Legacy Lands acquisition.

Samantha Connolly, 230 NW 12th Avenue, Camas, commented about schooling under COVID-19 and commended all City of Camas first responders.

Margaret Tweet, 2715 NW 34th Circle, Camas, commented about Camas construction projects, public parks, the Legacy Lands acquisition, and COVID-19 impacts.

John Ley, 444 NW Fremont Street, Camas, commented about the Legacy Lands acquisition project.

Mel Locke, 217 NE 4th Avenue, Camas, commented about COVID-19 and utility services.

Tim Hein, 3512 NW Logan Court, Camas, commented about the Council Meeting and the Legacy Lands acquisition.

Brad Gable, 22904 NE 16th Street, Camas, commented about the Legacy Lands acquisition.

Geri Rubano, 1216 NE 6th AVE, Camas, commented about the Legacy Lands acquisition.

Scott Hogg, 3533 NW Norwood Street, Camas, commented about the Council Meeting and the Legacy Lands acquisition.

Heather Kesmodel, 1506 NE 6th Avenue, Camas, commented about the Council Meeting and the Legacy Lands acquisition.

Heidi Echeverio, 126 NE 15th Avenue, Camas, commented about the Mayor and the City Council Members leadership and the Legacy Lands acquisition.

Alicia King, 3457 NW Endicott Street, Camas, commented about the Council Meeting and the Legacy Lands acquisition.

Diana Hogg, 3533 NW Norwood Street, Camas, commented about the Legacy Lands acquisition and the Lake Road and Everett Street Intersection Improvements project.

Additional public comments received via publiccomments@cityofcamas.us are attached to these minutes.

CONSENT AGENDA

NOTE: Consent Agenda items may be removed for general discussion or action.

1. March 16, 2020 Camas City Council Regular and Workshop Meeting Minutes
2. \$795,594.39 Automated Clearing House and Claim Checks Numbered 143908 to 144051; \$2,290,336.76 Automated Clearing House, Direct Deposit and Payroll Checks Numbered 7771 to 7773, 7838 and Payroll Accounts Payable Checks Numbered 143887 through 143894; \$11,476,054.10 March Electronic Payments
3. Professional Services Agreement for the Wastewater Treatment Plant Blower Motor Controls with Carollo Engineers, Inc. for \$49,019 (Submitted by Sam Adams)
4. \$351,119.52 R.L. Reimers Company Gravity Thickener Project Bid Award with up to 10% change authorization (Submitted by Sam Adams)

It was moved by Carter, and seconded, to approve the Consent Agenda. The motion carried unanimously.

MAYOR

There were no comments from Mayor.

MEETING ITEMS

5. City of Camas Proclamation of Civil Emergency COVID-19
Presenter: Jennifer Gorsuch, Administrative Services Director

It was moved by Council Member Chaney, and seconded, to ratify the Proclamation of Civil Emergency for COVID-19 signed by the Mayor on March 18, 2020, with the modification noted by Council Member Chaney; the proclamation be brought back to Council at each subsequent meeting until the proclamation is lifted and that for the contract purchase authority in Section 5 to state, also consult with the Finance Director prior to proceeding. The motion carried unanimously.

6. Closing of the Purchase and Sale Agreement with Earnest Money Provision between the City of Camas and Jo Rose and Jerry Rose (Parcel A) and Jo Hagerud (Parcel B)
Presenter: Jerry Acheson, Parks and Recreation Manager

It was moved by Council Member Hogan, and seconded, to ratify the Real Estate Purchase and Sale Agreement with Earnest Money Provisions dated March 9, 2020, between the City of Camas as purchaser and Jo Rose and Jerry Rose (Parcel A) and Jo Hagerud (Parcel B), which includes a Promissory Note and further authorize the Mayor or designee to execute all closing documents on behalf of the City. The motion carried unanimously.

7. Closing of the Purchase and Sale Agreement with Earnest Money Provision between the City of Camas and CJ Dens Lacamas I LLC
Presenter: Jerry Acheson, Parks and Recreation Manager

It was moved by Council Member Roberts, and seconded, to ratify the Real Estate Purchase and Sale Agreement with Earnest Money Provisions dated January 15, 2020, between the City of Camas as purchaser and CJ Dens Lacamas I LLC, as seller; and further authorize the Mayor or designee to execute all closing documents on behalf of the City. The motion carried unanimously.

PUBLIC COMMENTS

Scott McElhaney, 4227 NW Sage Loop, Camas, commented about COVID-19 and the Legacy Lands acquisition.

Justin Lyons, 1323 NW 28th Avenue, Camas, commented about the Legacy Lands acquisition.

Kimbal Logan, 9513 SE 14th Street, Camas, commented about the Legacy Lands acquisition.

Randal Friedman, 1187 NW 10th Avenue, Camas, commented about the Legacy Lands acquisition.

Brent Smithline, 3443 NW 60th Avenue, Camas, commented about the Legacy Lands acquisition.

Phil Williams, 936 NE 41st Avenue, Camas, commented about the Legacy Lands acquisition.

John Ley, 444 NW Fremont Street, Camas, commented about the Legacy Lands acquisition.

Douglas Strabel, 4307 NW Oregon Street, Camas, commented about the Legacy Lands acquisition.

Erika Cox, 639 NW Fremont Street, Camas, commented about the Legacy Lands acquisition.

Heather Kesmodel, 1506 NE 6th Avenue, Camas, commented about the Legacy Lands acquisition.

Anastasia McDonnell, 1425 Everett Street, Camas, commented about the Legacy Lands acquisition and the Department Heads and Council Members support of open communication.

Additional public comments received via voicemail are transcribed and attached to these minutes.

ADJOURNMENT

The meeting adjourned at 8:32 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864

PROCLAMATION OF CIVIL EMERGENCY

CITY OF CAMAS, WASHINGTON

Whereas, Camas Municipal Code Section 2.48.020 provides that in the event an emergency occurs which causes or is tending to cause danger or injury to persons or damage to property to such an extent that extraordinary measures must be taken to protect the public health, safety and welfare then the Mayor may proclaim a civil emergency to exist; and

Whereas, in the interest of public safety and welfare, Washington state law under Chapter 38.52 RCW sets forth certain powers exercisable by municipalities in the event of emergencies; and

Whereas, Camas Municipal Code Chapter 8.56 sets forth additional procedures and powers related to Emergency Management; and

Whereas, on February 29, 2020, Governor Jay Inslee declared a state of emergency due to the public health emergency posed by the coronavirus 2019 (hereafter COVID-19); and

Whereas, on March 13, 2020, the Clark County Council announced a state of emergency resolution for Clark County regarding COVID-19. Similar emergency declarations have been issued in Washington, Multnomah, and Clackamas counties in the Portland metropolitan area; and

Whereas, on March 13, 2020, Governor Inslee ordered all K-12 public and private schools in Washington State to close by no later than March 17, 2020 and remained closed through April 24, 2020, further ordering on March 16, 2020 a statewide emergency proclamation to temporarily shut down restaurants, bars and entertainment and recreational facilities and ban all gatherings with over 50 participants, with all gatherings under 50 participants to be prohibited unless previously announced criteria for public health and social distancing are met; and

Whereas, on March 13, 2020, President Donald Trump declared a national emergency in the United States of America related to the COVID-19 outbreak; and

Whereas, as of March 14, 2020, the Washington State Department of Health reported a total of 642 confirmed cases of COVID-19 with 40 resulting deaths. As of March 14, 2020, at least 3 confirmed cases of COVID-19 have been reported in Clark County; and

Whereas, as reported by the Washington State Department of Health:

Public health experts agree that the true number of people who have been infected with COVID-19 in Washington greatly exceeds the number of COVID-19 infections that have been laboratory-confirmed. It is very difficult to know exactly how many people in Washington have been infected to date since most people with COVID-19 experience mild illness and the ability to get tested is still not widely available; and

Whereas, as Mayor of the City of Camas I have determined that it is necessary to proclaim the existence of a civil emergency and to take such actions as may be required to effectively utilize city resources in the protection of the public health, safety and welfare;

NOW, THEREFORE I, Barry McDonnell, Mayor of the City of Camas, Proclaim as follows:

1. I declare there is a civil emergency caused by COVID-19 in the City of Camas.
2. The civil emergency requires the implementation of those powers delineated in Chapter 2. 48 and 8.56 of the Camas Municipal Code and Chapter 38.52 RCW.
3. To the extent of such powers as granted by law, the City may enter into contracts and incur obligations, and take any other appropriate action necessary to address and respond to the emergency to protect the health and safety of persons and properties and to provide emergency assistance to persons affected by this emergency.
4. These powers will be exercised in light of the exigencies of the situation without regard to the formalities prescribed by State statutes and rules, or by City ordinance (except for mandatory constitutional requirements). These include but are not limited to budget law limitations, requirements for competitive bidding, publication of notices related to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and equipment, and the appropriation and expenditure of funds.
5. I delegate to the Department heads and their designees the authority to solicit quotes and estimates for contracts necessary to combat the emergency. Department heads may enter into contracts in an amount not to exceed Twenty-Five Thousand Dollars (\$25,000). Contracts over this amount will be signed by the Mayor.
6. Department heads are further authorized to reassign staff from their ordinary duties to work deemed necessary to address the emergency outside their normal job duties and to require work beyond normal working hours in the performance of duties deemed necessary to respond to the emergency.
7. Pursuant to Camas Municipal Code sections 2.48.020 and 8.56.080 a copy of this Proclamation shall be filed with the City Clerk, a copy delivered to the Director of Emergency Management, State Emergency Management, and the Governor and the news media within the City shall be advised, with copies of this Proclamation posted at public places as may heretofore be designated.
8. This Proclamation will take effect upon my signature and will remain in effect until modified or terminated pursuant to Camas Municipal Code Section 2.48.040.

DATED AND SIGNED THIS 18th DAY OF MARCH, 2020.

City of Camas



Mayor Barry McDonnell

SUPPLEMENT TO PROCLAMATION OF CIVIL EMERGENCY
ISSUED MARCH 18, 2020
CITY OF CAMAS, WASHINGTON

The recitals as set forth in the Proclamation of Civil Emergency, City of Camas, Washington issued March 18, 2020 are hereby adopted by reference.

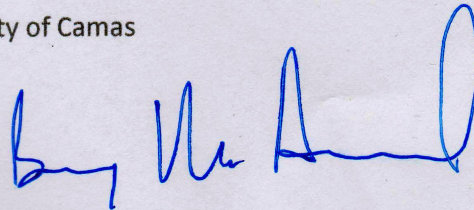
For and as supplement to said Proclamation, as Mayor of the City of Camas, do Proclaim as follows:

1. The City hereby implements a moratorium on the hiring of new employees with exceptions to be granted on a case-by-case basis by the Mayor.
2. City employee accrual of overtime shall be limited to emergency and unavoidable circumstances.
3. The City hereby implements a moratorium on the hiring of any seasonal staff with exceptions to be granted by the Mayor.
4. No employee or elected official business travel, conference attendance, or training shall be occur except as required by law, with limited exceptions as may be otherwise approved in advance.
5. All City departments shall maintain their ongoing strict adherence to established budgets.
6. City capital projects deemed non-essential will be placed on hold.

This Supplement to Proclamation of Civil Emergency shall take effect upon my signature and will remain in effect until modified or terminated pursuant to Camas Municipal Code 2.48.040.

DATED AND SIGNED THIS 15TH DAY OF APRIL, 2020

City of Camas



Mayor Barry McDonnell

RESOLUTION NO. 20-004

A RESOLUTION confirming the adoption of the ‘Support Local and Save’ program.

WHEREAS, Governor Jay Inslee in Amending Proclamation 20-23.1, strongly encouraged all utilities to take reasonable actions to mitigate the economic impacts of the COVID-19 pandemic on their utility customers caused by this crisis, including but not limited to: acting to prevent disconnection of services due to non-payment during the term of the state-wide emergency declaration; waiving late payments and fees; and using payment plans to fulfill customer outstanding balances. Governor further “strongly encourage municipal and public utility boards and commissions to delegate authority to senior utility executives to take any and all actions necessary or appropriate to mitigate the economic impacts to their utility customers to address the COVID-19 crisis”; and

WHEREAS, the Attorney General of Washington on March 17, 2020 provided guidance on “Analyzing Issues Related to Gifts of Public Funds During the COVID-19 Pandemic”. In this analysis, the Attorney General noted “protecting public health is without question a fundamental purpose of government” as well as the “promotion of the public welfare” provides a “strong basis for state and local governments to make expenditures for the primary purpose of protecting and promoting public health which may have an incidental benefit on private citizens and entities.”

WHEREAS, RCW 35.92.020(5) authorizes cities to provide assistance to aid low-income persons in connection with services provided under RCW 35.92 and RCW 35.67.020(5) and Article 8 Section 7 of the state constitution permits “gifts” of public funds in support of “poor or infirm”; and

WHEREAS, disruptions to workers and small businesses are serious, as small businesses are the backbone of our economy, and provide the foundation of employment, services for the community, and revenue in order for cities and other public agencies to continue to provide essential services for the public welfare and benefit; and

WHEREAS, citizens are required to practice social distancing, which is a benefit to public health, but could present a detriment to ongoing business operations with the decrease in customer numbers; and

WHEREAS, state agencies and partners are working to swiftly respond to the economic impact that the COVID-19 pandemic is having on Washington State; and

WHEREAS, small business plays a vital role in the overall health and welfare of Camas’ citizens; and

WHEREAS, resources are necessary to help small businesses survive and certain small businesses reasonably require public aid in order to survive; and

WHEREAS, incentives to Camas residents to support local small businesses will generate higher sales tax receipts to the City; and

WHEREAS, the Camas City Council recognizes that one of its essential functions is to promote public health by mitigating the economic impacts of the COVID-19 pandemic on their utility customers and the City Council has the authority to designate General Fund resources including sales tax toward such functions; and

WHEREAS, on April 10, 2020 the Mayor announced the adoption by the City Finance Department of a program known as ‘Support Local and Save’ relating to certain utility billing reductions as incentives for Camas residents to frequent local business;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The Camas City Council hereby confirms the adoption of the “Support Local and Save” program which encourages residents to shop and dine in local small businesses in the City pursuant to the terms as set forth within the attached Exhibit A.

II

The City Council shall at a future date within this fiscal year appropriate an increase in sales tax to fund utility billing discounts occasioned by the ‘Support Local and Save’ program

III

The ‘Support Local and Save’ program as adopted shall be in effect through the term of the Emergency Proclamation issued by the Mayor dated March 18, 2020.

ADOPTED at a regular Council meeting this 20th day of April, 2020.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

SUPPORT LOCAL & SAVE



Save receipts and get up to \$75 off your utility bill!



The new program, which begins April 11, is based on the City of Newberg, Oregon's Support Local Challenge. Here's how it works:

- Residents are encouraged to make shopping and dining purchases from Camas merchants in the downtown area and throughout the city.
- Eligible purchases include gift cards, food, goods and services.
- Residents save their receipts showing the business name, date, and amount of purchase.
- Residents may submit to City of Camas a total of \$125 in receipts for a total savings of \$75.
- When they have a total of \$25 in receipts (this could be one receipt or multiple), they are eligible to receive \$15 off their utility bill.
- Residents can then email a scan or photo of the receipts to finance@cityofcamas.us, mail them to City of Camas Finance Department, 616 NE 4th Ave, Camas WA 98607, or drop them in the City Hall drop box.
- All receipts must be accompanied by the name on the utility account, account number, address and contact phone or email.
- Support Local & Save will begin on Sat., April 11, and run through May 4, the current end date of Governor Inslee's Stay Home, Stay Healthy proclamation; the City will reassess the program's duration as the COVID-19 situation evolves.