



**PARKS & RECREATION COMMISSION MEETING AGENDA**  
**Wednesday, December 4, 2019, 5:00 PM**  
**City Hall, 616 NE 4th Avenue**

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**SPECIAL MEETING**

**I. CALL TO ORDER**


**II. PUBLIC COMMENTS**

**III. APPROVAL OF MINUTES**

- A. Approve the Minutes of the Parks Commission meeting held on Wednesday, October 23, 2019.

 [October 2019 Parks Commission Minutes](#)

**IV. MEETING ITEMS**

- A. Legacy Lands Visioning Update  
 [Legacy Lands Meeting Presentation](#)
- B. Parks and Recreation Planning Retreat
- C. Election of Officers for 2020

**V. PROJECT UPDATES**

**VI. OTHER ITEMS**

- A. Partners with Camas Parks and Recreation Update

**VII. ADJOURNMENT**



**PARKS & RECREATION COMMISSION MEETING MINUTES - DRAFT**  
**Wednesday, October 23, 2019, 5:00 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Staff: Jerry Acheson, Susan Newlove and Denis Ryan

City Council Liaison: Mayor Shannon Turk

Public: Jason Irving, Andrew Wessel

Present: Eunice Abrahamsen, Steve Lorenz, Katy Daane, Dareena Stepanyuk,  
Randy Curtis and David Dewey

Excused: Cassi Marshall

**II. PUBLIC COMMENTS**

**III. APPROVAL OF MINUTES**

- A. Approve the Minutes of the Parks Commission Meeting of August 2019.

 [Parks Commission Minutes of August 2019](#)

A motion was made by Lorenz, seconded by Abrahamsen, and carried to accept the Parks Commission meeting minutes of August 28, 2019 as written.

**This Action Item was approved.**

**IV. MEETING ITEMS**

- A. Eagle Scout Proposal

Denis Ryan introduced Andrew Wessel of Eagle Scout Troop 565. Andrew Wessel proposed improvements to Heritage Park Trail as his Eagle Scout project. The improvements would take place between the .75 and the 1 mile markers. He would like to make drainage improvements by building trenches, remove ivy, construct a bench and have his project completed by April 2020. He will seek help on the project from scout volunteers and parents. He will try to get donations and do fundraising. The materials used will be steel, lumber and gravel.

In response to Daane, the trail will not be completely closed during improvements. In response to Lorenz, Ryan suggested that Wessel do one bench for the project. In response to Dewey, Wessel stated that the benches will be consistent with the others on the trail.

A motion was made by Dewey and carried to approve the Eagle Scout project proposal presented by Andrew Wessel for improvements to Heritage Park Trail and the addition of one bench.

**This Action Item was approved.**

**B. Seasonal Park Restroom Closure**

Ryan stated that ongoing issues with the homeless in park restrooms continues. Ryan stated that his department has been diligently working with the police department and this has become a nightly issue. Ryan is proposing to lock restrooms at Goot Park and Louis Block Park on weekday evenings. On Monday through Thursday, staff would go in at 4:30 pm to lock them and they would re-open them at 8:15 am. On weekends, the restrooms would remain open.

In response to Daane, Ryan stated that they would not lock the restrooms on weekends due to league schedules and staffing issues. Acheson suggested that the Parks Commission make this a permanent policy.

A motion was made by Lorenz, seconded by Stepanyuk, and carried to allow staff to permanently lock restrooms beginning in the Fall each year for the seasonal schedule.

**This Action Item was approved.**

**C. Select date for the combined the November and December meeting**

The combined November and December meeting will be hold on Wednesday, December 4th at City Hall in the Council Chambers at 5:00 pm.

**D. Select date for the 2020 Annual Retreat**

A mid-week date will be picked in January for the Annual Parks Commission Retreat. Ryan Mottau will facilitate the meeting again.

**E. Towns to Trails**

This topic was pulled from the meeting.

**V. PROJECT UPDATES**

**A. Legacy Lands Planning Project**

Acheson stated that they had the first Legacy Lands Committee meeting, the session lasted two hours. On November 12th, they will be meeting again and are working in coordination with the Northshore visioning plan. There will be an open house on November 21st on the Northshore visioning plan.

**VI. OTHER ITEMS**

City Code Amendments - Some changes were made to the Parks and

Recreation Commission City Code Ordinance. Changes were made to the meeting location, number of members and the requirement to have a secretary. Recreation Facilities were added to a few items under duties and responsibilities.

A motion was made by Lorenz, seconded by Dewey, and carried to approve the amendments made to the city code ordinance for the Parks and Recreation Commission.

Dialogue for public comments - Acheson stated that they are an advisory board so there are no limitations to having dialogue during public comments at Parks Commission meetings.

**This was approved.**

- A. Community Center Committee Update
- B. Partners With Camas Parks & Recreation Update

Katy Daane gave an update. She stated that Turkey Bingo is coming up on November 15th at 5:30 pm and 7:30 pm. This is a great fundraiser for the group. The next Ivy League removal event will take place at Fallen Leaf Lake Park on Saturday, November 16th at 9 am.

## **VII. ADJOURNMENT**

The meeting adjourned at 5:40 pm. The next meeting will be held at City Hall on Wednesday, December 4th at 5 pm.