



CITY COUNCIL REGULAR MEETING AGENDA

Monday, September 19, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the September 6, 2016, Camas City Council Meeting and the Workshop minutes of September 6, 2016.

 [September 6, 2016 Camas City Council Regular Minutes - draft](#)
[September 6, 2016 Camas City Council Workshop Minutes - draft](#)

- B. Approve the claim checks as approved by the Finance Committee.
- C. Authorize the write-off of the August 2016 Emergency Medical Services (EMS) billings in the amount of \$78,565.94. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- D. Authorize Pay Estimate No. 4, Final, to McDonald Excavating, Inc. for the Franklin Neighborhood Improvements South Project in the amount of \$15,280.00 for work through August 31, 2016, and accept the project as complete. This project is financed through the Community Development Block Grant Program with funds obtained from the U.S. Department of Housing and Urban Development (HUD) as well as Camas water and sewer funds. (Submitted by James Carothers)

 [Franklin Neighborhood South Final Pay Estimate](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements
- B. Constitution Week Proclamation

 [Constitution Week Proclamation](#)

- C. Mayor's Volunteer Spirit Award

 [September 2016 Eunice Abrahamsen](#)

VIII. MEETING ITEMS

- A. Ordinance No. 16-016 Adopting a New Chapter 2.30 of the Camas Municipal Code, Establishing a Law Enforcement Officers and Firefighters (LEOFF) Disability Board
Details: This ordinance will create a local LEOFF Disability Board as required by state law. This item was presented at the September 6, 2016 Council Workshop.
Presenter: Jennifer Gorsuch, Administrative Services Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 16-016 and publish according to law.

 [Ordinance No. 16-016](#)

- B. Resolution No. 16-017 Amending the City of Camas Fee Schedule as Adopted by Resolutions No. 15-018 and 16-008
Details: This resolution updates the 2016 City of Camas Fee Schedule to include an Impact Fee Deferral Fee for \$500 plus a pass through lien filing and release fee per dwelling.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Resolution No. 16-017.

 [Resolution No. 16-017](#)

- C. Ordinance No. 16-017 Amending the Regulations and Procedures for the Operation and Maintenance of the Camas Cemetery by Adopting Minor Clarification Amendments to Chapter 12.40 of the Camas Municipal Code (CMC) and Repealing Section 12.40.260 of the CMC
Details: This ordinance updates the CMC for current day practices, clarifies the role of the Parks Commission, Finance Director, and the City Clerk. The ordinance also modifies current burial practices and refers to current Revised Code of Washington (RCW) regulations. The changes were presented to the Parks Commission, the Finance Committee and the Administrative Committee.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 16-017 and publish according to law.

 [Ordinance No. 16-017](#)

[Cemetery - CMC Chapter 12.40](#)

[Cemetery - CMC Chapter 12.40 Redline Version](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Tuesday, September 6, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Greg Anderson

Staff: Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Robert Maul, Heather Rowley, Steve Wall and Alicia Pacheco (intern)

Press: Heather Acheson, Camas-Washougal Post-Record


IV. PUBLIC COMMENTS

Judy Bauer, 251 NW 15th Circle, Camas, commented about the wireless communication facilities moratorium.

Glenn Watson, 2009 NW Douglas Street, Camas, commented about the wireless communication facilities moratorium.

V. CONSENT AGENDA

- A. Approved the minutes of the August 15, 2016, Camas City Council Meeting and the Workshop minutes of August 15, 2016.

 [August 15, 2016 Camas City Council Workshop Minutes - Draft](#)
[August 15, 2016 Camas City Council Regular Minutes - Draft](#)

- B. Approved the claim checks numbered 130600-130742 in the amount of \$609,018.38.

- C. Authorized Pay Estimate No. 14, Final to Rotschy, Inc. for the 544' Zone Water Main and Treatment/Slow Sand Water Treatment Plant Project in the amount of \$54,997.89 for work through April 30, 2016, and accepted project as complete. This project is part of a group of projects funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health (WSDOH). (Submitted by James Carothers)

 [Water Treatment Plant Pay Estimate No. 14, Final](#)

It was moved by Council Member Smith, seconded by Council Member Carter, to approve the Consent Agenda. The motion carried unanimously.

VI. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

There were no comments from Council.

VII. MAYOR

A. Announcements

Mayor Higgins announced that the 13th Annual Camas Youth Advisory Committee (CYAC) candidate forum has been scheduled for Monday, October 10, 2016, at Camas High School.

Mayor Higgins affirmed the State of the Community will be held at Camas High School on September 20, 2016, at 7:00 p.m.


Mayor Higgins stated that a Clark County Mayor's candidate forum has been scheduled for Tuesday, October 11, 2016, in Battle Ground.

VIII. MEETING ITEMS

A. Ordinance No. 16-015 Adopting a Moratorium of the Establishment of Wireless Communication Facilities

Details: An ordinance adopting a moratorium of the establishment of wireless communication facilities, wireless communication support structure, monopole support structure, or lattice support structure within the City of Camas through August 7, 2017, together with a work plan.

Presenter: Phil Bourquin, Community Development Director

 [ORD No. 16-015 Moratorium on Wireless Communication Facilities](#)

It was moved by Council Member Chaney, seconded by Council Member

Hogan, that Ordinance No. 16-015 be read by title only. The motion carried unanimously.

A motion was made by Council Member Chaney, seconded by Council Member Hogan, that Ordinance No. 16-015 be adopted and published according to law. The motion passed by the following vote:


Yes: Council Member Carter, Council Member Chaney, Council Member Hazen, Council Member Hogan, Council Member Smith and Council Member Turk

Excused: Council Member Anderson

B. Final Plat Approval for Windust Phase 1 and 2

Details: The applicant is seeking final plat approval for the Windust Subdivision for Phase 1 and 2. All work is bonded pursuant to Camas Municipal Code (CMC) 17.21.040.

Presenter: Robert Maul, Planning Manager

 [Final Plat Windust Phase 1 and 2 Staff Report](#)
[Windust Phase 1 page 1](#)
[Windust Phase 1 page 2](#)
[Windust Phase 1 page 3](#)
[Windust Phase 2 page 1](#)
[Windust Phase 2 page 2](#)
[Windust Phase 2 page 3](#)

It was moved by Council Member Turk, seconded by Council Member Hogan, that the final plat for Windust Phase 1 and 2 Subdivision be approved. The motion carried unanimously.

IX. PUBLIC COMMENTS

Adam Kluka, 7031 NW Friberg-Strunk Street, Camas, commented about the wireless communication facilities moratorium.

Ben Taylor, 2132 NW Douglas Street, Camas, commented about wireless communication facilities.

X. ADJOURNMENT

The meeting adjourned at 7:26 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Tuesday, September 6, 2016, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Greg Anderson

Staff: Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present.


III. PUBLIC COMMENTS

Charity Feb, 1401 NW 7th Avenue, Camas, commented about City code.

IV. WORKSHOP TOPICS

- A. Proposed Revisions to Camas Municipal Code (CMC) Chapter 12.40 Cemetery Details: Staff reviewed CMC, Chapter 12.40 Cemetery and recommended revisions to reflect current practices and code language. The proposed revisions were presented at the Finance Committee, the Parks & Recreation Commission and the Administrative Committee meetings held in July and August. Staff highlighted the significant changes and reviewed next steps.

Presenter: Cathy Huber Nickerson, Finance Director

 [Proposed Revisions to CMC Chapter 12.40 Cemetery](#)

Huber Nickerson summarized the proposed revisions. An ordinance will be placed on the September 19, 2016, Regular Meeting Agenda for Council's consideration.

- B. Utility Tax Scenario Discussion

Details: During the August 15, 2016, Workshop meeting, staff presented a Utility Tax scenarios model. After the workshop, the model was provided to Council Members as well as City staff. Staff took questions and concerns from Council as part of the 2017-2018 Camas Biennial Budget preparation process.


Presenter: Cathy Huber Nickerson, Finance Director and Pete Capell, City Administrator

Huber Nickerson and Capell reviewed the scenarios model and responded to questions from Council. This item will be placed on the September 19, 2016 Workshop Meeting Agenda for further discussion.

C. Draft Ordinance to Include Chapter 2.30 in Camas Municipal Code (CMC) Establishing a Law Enforcement Officers and Firefighters (LEOFF) Disability Board

Details: Under state law (WAC 415-105), the City is required to provide medical coverage and cover medical expenses (mandatory and discretionary) for LEOFF I employees and retirees until deceased. Clark County has been processing the City's medical claims through the County's board. Due to the City's population reaching 20,000, a board must be created for the processing of medical reimbursement and disability claims. This ordinance will establish the board, with the intent to convene and begin processing the LEOFF I retiree claims effective January 1, 2017.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [LEOFF Disability Board Staff Memo](#)
[Draft Ordinance Establishing a LEOFF Disability Board](#)

This item will be placed on the September 19, 2016 Regular Meeting Agenda for Council's consideration.

D. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin reported that a resolution amending the Impact Fee Deferral Program will be coming to Council during the September 19, 2016, Council meeting.

E. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall provided updates about several projects, which included the transportation corridor analysis, the radio read water meter replacements and the solid waste planning.

F. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell announced the September 19, 2016, Council workshop will be a Special Meeting to begin at 4:00 p.m. and includes a joint meeting with the East County Fire and Rescue (ECFR) Commissioners.

Capell commented about the Classification and Compensation study.

Capell confirmed that the State of the Community meeting is scheduled for Tuesday, September 20, 2016, at 7:00 p.m. at Camas High School.

Capell commented about the Camas Municipal Pool.

Capell provided an overview of the Washington Cities Insurance Authority (WCIA) audit.

Capell announced the Salary Commission meeting has been scheduled for September 26, 2016.

V. COUNCIL COMMENTS AND REPORTS

Hogan commented about the Finance Committee.

Carter commented about the first day of school in Camas.

Turk attended a budget meeting in Vancouver and will be attending a meeting of East County Fire and Rescue (ECFR) next week.

Turk commented about volunteering at the Second Story Gallery during the Downtown Camas Association (DCA) First Friday.

Mayor Higgins commented about the Camas High School football game he attended, which included the launch of Camas Cares.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about Forest Home Road.

VII. ADJOURNMENT

The meeting adjourned at 5:37 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.

CITY OF CAMAS PROJECT NO. S-595 NE Franklin Street Neighborhood Improvements			PAY ESTIMATE: FOUR - FINAL PAY PERIOD: 7/13/16 Through 8/31/16 ORIGINAL CONTRACT AMOUNT: \$576,628.28			Mc Donald Excavating 2719 Main Street Washougal, WA 98671 360-835-8794		
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Schedule A - Street

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1	Mobilization	LS	1.00	\$43,650.00	\$43,650.00	1.00	\$43,650.00	0.00	\$0.00	1.00	\$43,650.00
2	Project Temporary Traffic Control	LS	1.00	\$14,035.00	\$14,035.00	1.00	\$14,035.00	0.00	\$0.00	1.00	\$14,035.00
3	Clearing & Grubbing	LS	1.00	\$24,330.00	\$24,330.00	1.00	\$24,330.00	0.00	\$0.00	1.00	\$24,330.00
4	Removal of Structure and Obstruction	LS	1.00	\$4,950.00	\$4,950.00	1.00	\$4,950.00	0.00	\$0.00	1.00	\$4,950.00
5	Removal of Additional Cement Concrete Sidewalk	SY	30.00	\$13.00	\$390.00	86.20	\$1,120.60	0.00	\$0.00	86.20	\$1,120.60
6	Removal of Additional Cement Concrete Curb	LF	30.00	\$5.00	\$150.00	50.80	\$254.00	0.00	\$0.00	50.80	\$254.00
7	Roadway Excavation, Incl. Haul	CY	330.00	\$65.00	\$21,450.00	450.00	\$29,250.00	0.00	\$0.00	450.00	\$29,250.00
8	In-Place Cement Treated Base (CTB)	SY	3850.00	\$5.75	\$22,137.50	3,394.00	\$19,515.50	0.00	\$0.00	3394.00	\$19,515.50
9	Cement for CTB	TON	80.00	\$130.00	\$10,400.00	68.66	\$8,925.80	0.00	\$0.00	68.66	\$8,925.80
10	Removal and Replacement of Unsuitable Material	CY	150.00	\$50.00	\$7,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
11	HMA Class 1/2" PG 64-22	TON	650.00	\$83.00	\$53,950.00	655.86	\$54,436.38	0.00	\$0.00	655.86	\$54,436.38
12	Cement Concrete Traffic Curb	LF	160.00	\$42.00	\$6,720.00	191.20	\$8,030.40	0.00	\$0.00	191.20	\$8,030.40
13	Cement Concrete Pedestrian Curb	LF	280.00	\$39.00	\$10,920.00	314.90	\$12,281.10	0.00	\$0.00	314.90	\$12,281.10
14	Chain Link Fence Type 6	LF	20.00	\$70.00	\$1,400.00	22.00	\$1,540.00	4.00	\$280.00	26.00	\$1,820.00
15	Cement Concrete Sidewalk	SY	50.00	\$96.00	\$4,800.00	105.20	\$10,099.20	0.00	\$0.00	105.20	\$10,099.20
16	Cement Concrete Sidewalk Ramp Type 3	SY	60.00	\$113.00	\$6,780.00	82.70	\$9,345.10	0.00	\$0.00	82.70	\$9,345.10
17	Ramp Detectable Warning	SF	134.00	\$39.00	\$5,226.00	134.00	\$5,226.00	0.00	\$0.00	134.00	\$5,226.00
18	Mailbox Support	EA	3.00	\$150.00	\$450.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
19	Construction Documentation (minimum bid \$15,000)	LS	1.00	\$15,000.00	\$15,000.00	0.00	\$0.00	1.00	\$15,000.00	1.00	\$15,000.00
20	Minor Changes (Minimum Bid \$5000.00)	LS	1.00	\$5,000.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Schedule A SUBTOTAL:					\$259,238.50		\$246,989.08		\$15,280.00		\$262,269.08
No Sales Tax							\$0.00		\$0.00		\$0.00
Schedule A Total:					\$259,238.50		\$246,989.08		\$15,280.00		\$262,269.08

Schedule B - Water / Sewer

ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
21	Controlled Density Fill	CY	20.00	\$162.00	\$3,240.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
22	HMA for Pavement Repair Class 1/2" PG 64-22	TON	550.00	\$1.00	\$550.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
23	Manhole 60 Inch. Diam.	EA	4.00	\$10,500.00	\$42,000.00	4.00	\$42,000.00	0.00	\$0.00	4.00	\$42,000.00
24	Removal and Replacement of Unsuitable Material	CY	50.00	\$65.00	\$3,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
25	Trench Safety System (Min. \$1.00/LF)	LF	970.00	\$1.00	\$970.00	1,713.00	\$1,713.00	0.00	\$0.00	1713.00	\$1,713.00
26	Solid Rock Excavation	CY	20.00	\$150.00	\$3,000.00	20.00	\$3,000.00	0.00	\$0.00	20.00	\$3,000.00
27	Water Service 1 Inch. Diam.	EA	21.00	\$1,150.00	\$24,150.00	19.00	\$21,850.00	0.00	\$0.00	19.00	\$21,850.00
28	Hydrant Assembly	EA	1.00	\$3,900.00	\$3,900.00	1.00	\$3,900.00	0.00	\$0.00	1.00	\$3,900.00
29	PVC Sanitary Sewer Pipe 8 Inch. Diam.	LF	20.00	\$195.00	\$3,900.00	31.50	\$6,142.50	0.00	\$0.00	31.50	\$6,142.50
30	PVC Sanitary Sewer Pipe 12 Inch. Diam.	LF	5.00	\$515.00	\$2,575.00	5.00	\$2,575.00	0.00	\$0.00	5.00	\$2,575.00
31	PVC Sanitary Sewer Pipe 18 Inch. Diam.	LF	410.00	\$115.00	\$47,150.00	490.00	\$56,350.00	0.00	\$0.00	490.00	\$56,350.00
32	PVC Sanitary Sewer Pipe 21 Inch. Diam.	LF	535.00	\$115.00	\$61,525.00	517.00	\$59,455.00	0.00	\$0.00	517.00	\$59,455.00
33	Sewer Bypass Pumping	LS	1.00	\$9,500.00	\$9,500.00	1.00	\$9,500.00	0.00	\$0.00	1.00	\$9,500.00
34	Testing Sewer Pipe	LS	1.00	\$2,840.00	\$2,840.00	1.00	\$2,840.00	0.00	\$0.00	1.00	\$2,840.00
35	Side Sewer with Cleanout	LF	277.00	\$90.00	\$24,930.00	277.00	\$24,930.00	0.00	\$0.00	277.00	\$24,930.00
36	Side Sewer with Cleanout and Check Valve	LF	429.00	\$120.00	\$51,480.00	429.00	\$51,480.00	0.00	\$0.00	429.00	\$51,480.00
37	Erosion Control and Water Pollution Control	LS	1.00	\$2,500.00	\$2,500.00	1.00	\$2,500.00	0.00	\$0.00	1.00	\$2,500.00
38	Roadside Restoration	LS	1.00	\$335.00	\$335.00	1.00	\$335.00	0.00	\$0.00	1.00	\$335.00
39	Minor Changes (Minimum Bid \$5000.00)	LS	1.00	\$5,000.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
39A	Minor Changes - Existing Pipe Size Difference at NE 15th Ave	LS	1.00	\$3,801.24	\$3,801.24	1.00	\$3,801.24	0.00	\$0.00	1.00	\$3,801.24
39B	Minor Changes - Water Service Repairs: 626 NE 19th Ave	LS	1.00	\$2,642.37	\$2,642.37	1.00	\$2,642.37	0.00	\$0.00	1.00	\$2,642.37
39C	Minor Changes - Water Service Repairs: 1526 & 1817 Franklin	LS	1.00	\$1,341.92	\$1,341.92	1.00	\$1,341.92	0.00	\$0.00	1.00	\$1,341.92
Schedule B SUBTOTAL:					\$300,580.53		\$296,356.03		\$0.00		\$296,356.03
Schedule B Sales Tax (8.4%):					\$25,248.76		\$24,893.91		\$0.00		\$24,893.91
Schedule B Total:					\$300,580.53		\$296,356.03		\$0.00		\$296,356.03

CITY OF CAMAS PROJECT NO. S-595 NE Franklin Street Neighborhood Improvements	PAY ESTIMATE: FOUR - FINAL PAY PERIOD: 7/13/16 Through 8/31/16 ORIGINAL CONTRACT AMOUNT: \$576,628.28	Mc Donald Excavating 2719 Main Street Washougal, WA 98671 360-835-8794
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	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
ORIGINAL CONTRACT TOTAL	\$559,819.03	\$543,345.11	\$15,280.00	\$558,625.11
ADDITIONS / DELETIONS	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL	\$559,819.03	\$543,345.11	\$15,280.00	\$558,625.11
SALES TAX (8.4%)	\$25,248.76	\$24,893.91	\$0.00	\$24,893.91
TOTAL CONTRACT	\$585,067.79	\$568,239.02	\$15,280.00	\$583,519.02
LESS 0% RETAINAGE*		\$0.00	\$0.00	\$0.00
TOTAL LESS RETAIN.		\$568,239.02	\$15,280.00	\$583,519.02

*Retainage Bond

SAN. ACT. NUMBER: 300.00.595.310.65

SAN. THIS PAY EST: \$15,280.00

F.I.

St Dwyer 9/7/16
Project Engineer Date

Thyn M. J. J. 9/8/16
Contractor Date

San C. Caruth 9/9/16
Project Manager Date

~ PROCLAMATION ~

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2016, marks the 229th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through September 23 as Constitution Week;

NOW, THEREFORE, I, Scott Higgins, Mayor of the City of Camas, in the State of Washington, do hereby proclaim September 17-23, 2016, as

“Constitution Week”

in Camas, Washington and urge all citizens to join in this special observance.



In witness whereof, I have set my hand
and caused the seal of the City of Camas to
be affixed this 19th day of September, 2016.

Scott Higgins, Mayor

Mayor's
VOLUNTEER SPIRIT AWARD

in the City of Camas, presented to

EUNICE ABRAHAMSEN

For her tireless dedication, resourceful efforts and community leadership as part of the Friends of the Cemetery and Parks and Recreation Commission.



Dated this 19th day of September, 2016

A blue ink signature of Scott Higgins, Mayor, is written over a horizontal line.

Scott Higgins, Mayor



ORDINANCE NO. 16-016

AN ORDINANCE adopting a new Chapter 2.30 of the Camas Municipal Code, establishing a Law Enforcement Officers and Firefighters Disability Board.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

A new Chapter 2.30 of the Camas Municipal Code, entitled, **CMC 2.30: Law Enforcement Officers and Firefighters Disability Board**, is hereby adopted, to provide as follows:

2.30.010 Board Created. There is hereby created a City of Camas Law Enforcement Officers and Firefighters Disability Board. The word “Board” shall be deemed to mean the City of Camas Law Enforcement Officers and Firefighters Disability Board whenever used in this chapter.

2.30.020 Board Membership.

(1) The membership of the Board shall consist of the following five members:

- (a) Two council members who are appointed by the mayor;
- (b) One active or retired firefighter employed by or retired from the City who is elected by the firefighters employed by or retired from the City who are subject to the jurisdiction of the Board;
- (c) One active or retired law enforcement officer employed by or retired from the City who is elected by the law enforcement officers employed by or retired from the City who are subject to the jurisdiction of the Board; and
- (d) One member from the public at large who resides within the City and who is appointed by the other four members designated in this subsection.

(2) Only those active or retired firefighters and law enforcement officers who are subject to the jurisdiction of the Board have the right to election under this section.

(3) For the purposes of the initial Board membership, the appointed Council members and the elected firefighter and law enforcement officer representatives shall meet solely for the purpose of appointing the public-at-large member on or before November 1, 2016.

2.30.030 Terms.

All members appointed or elected pursuant to this section shall serve a two year term, with the exception of the law enforcement member and one City Councilmember who, on the first term, shall only serve a one year term. All terms shall expire on the 31st day of December of

the last year for which the term is made, provided each member shall hold office until a successor is appointed or elected.

2.30.040 Resignation, removal and vacancy.

(1) Pursuant to RCW 42.12.020, a member resignation shall be made to the city council. In accordance with RCW 42.12.010(2), a member resignation shall be deemed to occur upon the effective date of the resignation.

(2) Appointed members may be removed prior to the expiration of their term by a majority vote of the city council.

(3) A Board position shall become vacant for the same reasons applicable to elective offices in Chapter 42.12 RCW and council positions in RCW 35A.12.060.

(4) Prior to a third consecutive absence, a member may request that the Board excuse one or more absences. The Board shall determine the validity of the request, and approve or deny the request.

(5) Vacant appointed positions shall be filled by mayoral appointment and vacant elected positions shall be filled pursuant to the applicable election method set forth in this chapter and RCW 41.26.110.

2.30.050 Officers.

(1) The Board shall elect from among its membership a chairperson and vice chairperson, and such other officers as it deems necessary. The term of office shall be one year. Officers shall be elected at the first meeting that occurs on or follows the first Monday in January.

(2) The chairperson shall preside at meetings and shall rule on all points of procedure.

(3) If the office of the chairperson becomes vacant, the vice chairperson shall assume the responsibilities of said office and shall serve in said capacity until the Board elects officers during the next term. In the event such a vacancy occurs, the Board shall elect a new vice chairperson who shall serve until the Board elects officers during the next term.

2.30.060 Meetings.

(1) The Board shall hold meetings as necessary for the proper discharge of its duties. The Board may postpone or cancel a present or future Board meeting.

(2) Meetings of the Board shall be open and public pursuant to Chapter 42.30 RCW.

(3) A quorum for conducting business shall be a simple majority of the membership of the Board.

(4) The public shall be notified of upcoming Board meetings and the preliminary agenda for each meeting. Such notice may include, but is not limited to, written notification to the city's official newspaper, publication of a notice in the official newspaper, posting of upcoming meeting agendas, or such other processes as the Board determines will satisfy the intent of this requirement.

2.30.070 Authority and duties. The Board shall have such powers and duties as prescribed in Chapter 41.26 RCW.

2.30.080 State law adopted. To the extent that it is applicable, Chapter 41.26 RCW is adopted by reference, and shall be in effect in the City of Camas.

Section II

This ordinance shall take force and be in effect five (5) days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of _____, 2016.

SIGNED: _____
Mayor

SIGNED: _____
Clerk

APPROVED as to form:

City Attorney

RESOLUTION NO. 16-017

A RESOLUTION amending the City of Camas fee schedule as adopted by Resolution No. 15-018.

WHEREAS, the City of Camas, on December 7, 2015, adopted by Resolution No. 15-018, a City of Camas fee schedule; and

WHEREAS, it is in the interest of the City of Camas to amend said fee schedule to adopt additional fees to the schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CAMAS AS FOLLOWS:

I

The fees and charges as set forth within Exhibit "A" of Resolution No. 15-018 as the City of Camas fee schedule as amended, is hereby amended in the following respects:

1. Adopting an Impact Fee Deferral Fee to note a \$500.00 plus pass through lien filing/release fee per dwelling with a total fee of \$576.00.

II

The fees and charges as noted are adopted and made part as additional terms to the City of Camas fee schedule, as heretofore adopted.

III

On January 1 of each year, the fees set forth in this Resolution may increase (if allowed by law) by the rate of increase, if any, of the Consumer Price Index for All Urban Consumers for Portland-Vancouver, All Items, June to June Index, published by the Bureau of Labor Statistics in the year prior. Fees will be rounded to the next highest whole dollar.

RESOLUTION NO. 16-017

IV

ADOPTED by the Council of the City of Camas and approved by the Mayor this ____ day
of _____, 2016.

SIGNED: _____
Mayor

ATTEST: _____
Clerk

APPROVED as to form:

City Attorney

ORDINANCE NO. 16-017

AN ORDINANCE amending the regulations and procedures for the operation and maintenance of the Camas Cemetery by adopting minor clarification amendments to Chapter 12.40 of the Camas Municipal Code and repealing Section 12.40.260 of the Camas Municipal Code.

THE COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

Section I

Section 12.40.260 of the Camas Municipal Code is hereby repealed.

Section II

The noted sections within Chapter 12.40 of the Camas Municipal Code are hereby amended as set forth within the attached Exhibit "A".

Section III

This ordinance shall take force and be in effect five days from and after its publication according to law.

PASSED BY the Council and APPROVED by the Mayor this ____ day of _____, 2016.

SIGNED: _____
Mayor

SIGNED: _____
Clerk

APPROVED as to form:

City Attorney

Chapter 12.40 - CEMETERY

Sections:

12.40.010 - Definitions.

As used in this chapter:

"Cemetery" means the burial ground commonly known as the Camas Cemetery, including, without limitations:

1. All land dedicated, reserved or used for interment of the remains of human dead;
2. All vegetation therein;
3. All graves, columbarium niches or other interment spaces therein;
4. All works of art therein;
5. All roads, walkways and other structures of every kind therein;
6. All equipment and facilities incidental to the operation of Camas Cemetery.

"City" means the City of Camas.

"Columbarium" means a structure or other space containing niches for permanent inurnment of cremated remains.

"Committal" means the part of a funeral service which commits the remains of the deceased to their final resting place.

"Companion or double graves" means two single graves side by side.

"Cremated remains" or "cremains" means a human body after cremation in a crematory.

"Funeral" means a memorial service for a deceased person.

"Grave" means a space of land in a cemetery used or intended to be used for the burial of human remains.

"Grave owner" or "owner" means any person in whose name an interment plot stands of record as owner, in the records of the cemetery at Camas City Hall.

"Human remains" or "remains" means the body of a deceased person, and includes the body in any stage of decomposition except cremated remains.

"Interment" means the burial or inurnment of human remains.

1. "Burial" means the disposition of human remains by earthen burial in a grave.
2. "Inurnment" means placing of cremated remains in an urn in a grave, or niche.

"Maintenance" means cutting of the lawns on the graves and other lawn areas within the cemetery at reasonable intervals, and the general maintenance of the cemetery including building roads, fences, etc., in so far as the city budget will permit.

"Memorial" means:

1. A monument, tombstone, grave marker, tablet or headstone identifying a grave or graves; or
2. A name plate or inscription identifying a niche to preserve remembrance; or
3. A name inscribed on the remembrance wall.

"Niche" means a space in a columbarium used or intended to be used for the inurnment of cremated human remains.

"Plot" means a grave site or lot.

12.40.020 - Operation and maintenance.

The Cemetery shall be operated and maintained by the City Department of Public Works. The Finance Director and the Public Works Director, subject to regulation by the Mayor, shall appoint suitable personnel to be responsible for administration of this chapter and for the operation and maintenance of the cemetery.

12.40.030 - Admission to cemetery.

Visitors and the public are invited to utilize this cemetery in a manner consistent with its purpose as a place of interment and as a memorial, subject to the following:

- A. Children are not permitted on the premises unless in the company of a responsible adult and they shall be supervised at all times.
- B. The headstones and monuments on the premises shall not be handled, climbed upon or otherwise mistreated.
- C. No one shall move, repair, or otherwise alter any monument or headstone without written consent of the City.
- D. No one shall deface or otherwise damage any monument or headstone.
- E. It is unlawful for anyone to enter or be in the cemetery after dusk or before six a.m. of any day, except when the cemetery is open between such hours by order of the director of public works for a special occasion or service; provided, this section shall not apply to employees of the city who enter the cemetery in the course of their employment. The City reserves the right to close the entrance to the Cemetery at any time.

12.40.050 - Vehicles.

All vehicles must be kept under control at all times. No vehicle shall be driven in any part of the Cemetery except on the driveways laid out for that purpose. Vehicles shall not be driven in the Cemetery at a speed exceeding ten miles per hour. No vehicle in excess of ten thousand pounds gross vehicle weight shall be permitted on the Cemetery grounds except with permission of the City.

12.40.060 - Conduct.

It is of utmost importance that there be strict observance of all rules at all times and the City employees are authorized and directed to prevent improper assemblies or activities.

- A. Loud talking and distracting activities will be avoided within hearing distance of a funeral service.
- B. Littering including wilted or dead flowers and any other refuse on drives, paths, or any grounds or in any building is prohibited.
- C. Picking any flower, breaking any branch or removing any tree or plant is prohibited. Nor shall anyone write upon, deface, or damage any memorial, fence or other structures within the Cemetery.

12.40.070 - Peddling or soliciting.

No person will be permitted to peddle flowers or plants or to solicit the sale of any commodity within the Cemetery.

12.40.080 - Signs.

No signs, notices or advertisements of any kind shall be allowed in the cemetery, unless placed by the City.

12.40.090 - Authority of cemetery staff.

The Cemetery staff is/are empowered to enforce all rules and regulations and to exclude from the cemetery any person violating the same. He or she is responsible for the grounds and buildings. All persons in the Cemetery, including the conduct of funerals, traffic, employees, plot owners and visitors shall comply with this code.

12.40.100 - Errors may be corrected.

The City reserves, and shall correct any errors that may be made by it either in making interments, disinterments or removals, or in the description, transfer or conveyance of any interment property, either by canceling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the Cemetery staff, by refunding the amount of money paid on account of said purchase. In the event the error involves the interment of the remains of any person in such property, the staff reserves, and shall have, the right to remove and reinter the remains to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof. The City shall not correct any errors made by placing an improper description, including an incorrect name or date on the memorial, unless it is solely the City's error.

12.40.110 - Delays.

The City shall not be liable for any delay in the fulfillment of any of its contracts or legal obligations, including, but not limited to, maintenance, care, memorial work or construction which may arise from causes beyond its reasonable control and, especially, from delays caused by the elements, thieves, vandals, strikes, malicious mischief matters, unavoidable accidents, or other circumstances beyond the control of the City.

12.40.120 - Nonlimitation.

In all matters not specifically covered by these general rules and restrictions, the City reserves the right to do anything which in its judgment is deemed reasonable in the cemetery, and such determination shall be binding upon lot holders and all parties concerned.

12.40.130 - Amendments.

The City may, and hereby expressly reserves the right, at any time or times, to adopt new rules and regulations, or to amend, alter, or repeal any rule, regulation or article, section, paragraph or sentence in these rules and regulations. Any such change in the rules and regulations shall be binding upon all parties without notice.

12.40.140 - Lot purchase.

- A. Any person desiring to purchase a lot in the Cemetery shall make an application to the Finance Department. Application shall be upon forms to be prepared by the Finance Department. At the time of purchase, the purchaser shall pay the sum set by resolution as the purchase price of the lot and shall be issued a receipt therefor. Payments shall be forthwith remitted to the Finance Department. Upon full payment of such purchase price, the Finance Department shall issue the purchaser a deed under the corporate seal of the city conveying to him or her the sole right to use the lot for burial purposes, but no such deed shall be issued by the Finance Department until the full sum for the lot has been received. All deeds delivered by the City for cemetery lots or graves shall be signed by the City Clerk or their designate and thereon the seal of the City. All such deeds shall be issued subject to rules or regulations then in force or which may thereafter be made by the city for the regulation of the Cemetery.
- B. The Finance Department shall keep a complete record of each lot or single grave sold, showing the date of sale, name and address of the purchaser, number of section of lot sold and price paid therefore.

- C. In the event the purchaser of a Cemetery lot desires to resell his/her lot, the Finance Director is authorized, on behalf of the City, to purchase it at not more than the amount for which it was originally purchased, out of moneys appropriated or budgeted for such purpose.
- D. Lots shall not be reserved for future purchase.
- E. Discrimination in the sale of lots and burial rights based on race, creed, color, or religion is prohibited.

12.40.150 - Arrangements for funerals and interments.

- A. Family of the deceased, friends, or licensed funeral director in the absence of family, taking responsibility for the funeral arrangements, shall come to the Camas City Hall in order to authorize the interment, make necessary arrangement and payment thereof.
- B. The City shall not be responsible for any order given by telephone or for any error arising from the want of precise and proper instructions as to the particular lot or niche location where interment is desired.
- C. Any person signing the authorization for interment of remains warrants any fact set forth in the authorization, the identity of the person whose remains are sought to be interred and his/her authority to order the interment. He or she is personally liable for all damage occasioned by or resulting from breach of such warranty.
- D. No interment shall be made until a completed application for permit to open grave for burial has been issued by the City.
- E. The City has the right to insist upon forty-eight hours' notice prior to any interment.
- F. All funerals will take place during the regular business hours of the cemetery, Monday through Friday, except by special permission and will be subject to overtime rates.

12.40.160 - Cremain lots.

Cremain lots are four feet by four feet. Two cremains may be interred in a cremain lot. Only one marker allowed per cremain lot.

12.40.170 - Interment procedure.

- A. Payment for lots and niches shall be made at Camas City Hall, Finance Department. Interments will not be permitted in lots or niches without being paid for in full.
- B. Lots or niches are sold for the purpose of human remains only.
- C. No burial will be permitted in the cemetery without a properly completed burial permit and a transit permit.
- D. No person shall bury one body on top of another.
- E. Two cremains may be interred on an occupied grave for an additional fee;
- F. A maximum of three cremains may be placed on an unoccupied grave.
- G. Interments including opening and closing for cremains shall be done by the Camas Cemetery staff. Interments including opening and closing for burials shall be done by an approved contractor with suitable equipment and ability to perform. All contractor interments shall be under the direction of City staff.
- H. Burials depth for full burials to be a minimum of at least 18 inches from the top of the vault to the ground surface.

12.40.180 - Outer burial container.

- A. Every burial interment shall be enclosed in a concrete two-piece grave box or concrete vault.
- B. The installation of these outer containers shall be performed by an approved contractor with suitable equipment and ability to perform. All contractor installations shall be under the direction of the Camas Cemetery staff.
- C. Cremains shall be in a suitable urn or other receptacle that will not disintegrate over time. If the cremain urn is not suitable for the ground it shall be enclosed in an approved container at the time of burial.

12.40.190 - Lot enclosures.

No person shall place improvements or cornerstones indicating the boundaries of lots, nor shall anyone place fences of wood or iron, or walls, coping or curbs of brick, stone or marble on any lot as an enclosure thereof.

12.40.200 - Record of interments.

In addition to the record heretofore provided for, the Finance Department shall keep a record of interment showing full name of the deceased, place and date of birth, place and date of death, number of lot, number of block, date of interment, name of the funeral home, the responsible party name, phone number, address.

12.40.210 - Permit and identity.

The city will not be liable for the transit permit for burials, nor the identity of the person sought to be interred.

12.40.220 - Opening the casket.

Once a casket containing remains is within the boundaries of the Cemetery, the City reserves the right to refuse permission to all persons to open the casket or to touch the remains without the consent of the legal representative of the deceased or a court order.

12.40.230 - Delay of interment.

The city will in no way be liable for any delay in the interment of the remains when:

- A. A written protest to the interment has been filed in Camas City Hall with the Finance Department.
- B. Instructions regarding the location of a lot or plot cannot be obtained or are indefinite, or when for any reason the interment space cannot be opened where specified.

12.40.240 - Removals and disinterments.

- A. Remains, once interred in the Cemetery, are considered permanently disposed of and removal from one grave to another within the cemetery, or removal from the Cemetery to any other cemetery is strongly discouraged.
- B. Procedure for Disinterments.
 - 1. Signed affidavit(s) of the nearest of kin approving the disinterment or removal.
 - 2. Signed approval of the lot holder or their lawful representative.
 - 3. For casket burials: A disinterment permit from civil authorities for the removal of a casket burial is required if moving to another cemetery other than the Camas Cemetery. If the remains are being moved to a different lot in the Cemetery, a permit is not required.

For cremain burials: No permit is required to be disinterred.

4. The desired lot must be selected; all charges for disinterment and reinterment, together with all other charges due, must be paid.
- C. Remains removed from other cemeteries and brought to Cemetery for reinterment must be accompanied by the proper papers as prescribed by law.
- D. Disinterments including opening and closing shall be done by an approved contractor with suitable equipment and ability to perform. All contractor disinterments shall be under the direction of Cemetery staff. City staff shall not perform disinterments.

A licensed funeral director must be present for the disinterment of a casket burial. The Cemetery staff will not handle any part of the casket or remains.
- E. When, in the opinion of the City, a new outside box is needed, at the time of reinterment following a disinterment, it must be provided by the person arranging for the removal.
- F. At least one week's prior notice is required for any disinterment or removal, after the required documents have been obtained and arrangements have been made.
- G. Removal, by the heirs, of any remains so that the lot may be sold is not permitted.

12.40.250 - Ownership rights.

- A. The purchaser of a lot or lots is granted or conveyed only the right of interment of human remains and the right of installation of a marker on each lot. The owner of the right of interment does not possess a fee interest or any other interest in the land itself.
- B. Title and rights to cemetery lots shall be governed by Chapter 68.32 RCW, now and hereafter amended.
- C. Lots can be purchased at Camas City Hall Finance Department. In the event that any lot is purchased immediately prior to the time of interment, payment of such lot and all cemetery fees must be paid before the interment will be made. A purchaser has no right, interest, estate, or title whatsoever to any lot until the purchase price is paid in full.
- D. Upon receipt of full payment for a lot, the city will issue a deed evidencing the ownership thereof.

12.40.270 - Burial Transit Permits

No burial interment will be permitted without the proper burial transit permit as required by the health authorities.

12.40.280 - Individual decorations.

- A. No planting is permitted on any lot. No flower receptacles or planter boxes may be placed on any lot or columbarium unless material, size and design are approved by the City. The City shall have authority to remove all floral designs, flowers, trees, shrubs, plants or herbage of any kind, from the Cemetery when, by the judgment of the Cemetery staff, they become unsightly, dangerous, detrimental, diseased or when they do not conform to the standards maintained by the City. The City reserves the right to regulate the method of decorating lots so that a uniform beauty may be maintained. Artificial flowers are not allowed on graves during the mowing season of March 1st to November 30th with the exception of the following: For a period beginning on the Friday before and extending through the weekend following Easter, Mother's Day, Memorial Day, and Father's Day. The City shall not be liable for lost, misplaced or broken flower vases.
- B. No person shall remove any part of any tree or shrub in the Cemetery, whether on his lot or not.
- C. Only the City staff or employees of approved contractors/suppliers may plant any plants, trim vegetation, install monuments, build any structures or dig graves in the cemetery, and no one shall place any articles upon graves except as permitted in this chapter.

- D. The placing upon lots of boxes, tubs, shells, toys, metal designs, ornaments, chairs, settees, vases, glass jars, alcoholic beverages, rocks, gravel, tin or iron or earthenware jars or jugs and similar articles, is not permitted and if so placed, the City may remove the same.
- E. Artificial, dyed or preserved flowers, photographs, souvenirs, wreaths, or flags or other emblems, are prohibited on columbariums. If so placed therein, they may be removed by the City.
- F. Natural plants left on graves will be left, when possible, for a period of one week plus one weekend.
- G. Christmas decorations shall be removed within two weeks after Christmas Day.

12.40.290 - Monuments, headstones, markers.

- A. All monuments, headstones, markers shall be installed by an approved contractor/supplier with suitable equipment and ability to perform. All contractor/supplier installed monuments, headstones; markers shall be installed under the direction of Cemetery staff. All installation charges shall be made in accordance with the size of the monument, headstone, or marker installed. The city shall charge an installation fee according to the fee schedule.
- B. All markers, monuments, and headstones must be of a uniform size and be set flush with the contour of the ground except in approved areas of the cemetery.. No foot stones for graves shall be allowed. The following is the maximum size for markers placed on lots.
 - Double lot markers: 48" x 12" with/without a vase and a minimum of 4" concrete around marker.
 - Single lot markers: 36" x 12" with/without a vase and a minimum of 4" concrete around marker.
 - Creamin lot markers: 12" x 24" with/without a vase and a minimum of 4" concrete around marker; with a vase, a maximum of 7 ½" concrete.
 - Upright lot markers: 36" for a single marker and 66" for double marker.
- C. Lot owners are responsible to have a permanent marker installed by an approved contractor/supplier on all graves within one year of interment. Lot owners must keep in good repair all stones or monumental work upon the grave. The City does not bind itself to furnish, install, maintain, repair or replace, or trim around any grave marker or monumental structures erected upon the grave. The City does maintain the columbarium niche walls. The City reserves the right to repair or maintain any marker after attempting to contact the family.
- D. There shall be a maximum of two markers per grave or companion (double) grave except as hereinafter provided. When there is an existing marker on a grave or companion grave site in conjunction with subsection B above, one additional marker may be placed on an occupied grave when there is an existing marker, not to exceed twelve-inch by twenty-four-inches. The marker shall be centered under the existing marker and materials shall conform to subsection F of section 12.40.290.
- E. The City reserves the right to exclude or remove from any grave and headstone, monument, marker or other structure which may conflict with these regulations or which the city may consider injurious to the general appearance of the grounds.
- F. No person shall place within the cemetery any monument made of any material other than granite, bronze, marble, slate stone, or other approved material. All monuments shall be properly supported with a concrete casing.
- G. No lots shall contain any slab stone nor any head stone in any erect or vertical position except in designated areas. Aforementioned markers, monuments shall be on a concrete foundation, with a minimum of 4" concrete around the marker. Old stones may be maintained, repaired and reset in the same manner.

12.40.300 - Cemetery fees and charges.

The schedule of prices of all lots, blocks, niches or parcels of land in the platted portion of said cemetery property and, also prices for opening and closing graves, urn vaults, perpetual care, setting of markers and all other services, shall be per the fee schedule.

12.40.310 - Indigent burials.

The Cemetery Board shall be comprised of the same city council members and private citizens that serve on the Parks and Recreation Commission as appointed by the Mayor of the City. All matters of the Cemetery Board shall be considered by the Parks and Recreation Board.

12.40.330 - Miscellaneous provisions.

The City and its assigns shall have full power and authority to adopt such additional rules and regulations as it may deem advisable for the management, preservation, care and use of the Cemetery, including, the interment and, disinterment and shall have full power and authority from time to time to enlarge, restrict, amend, abrogate or change any rules and regulations, and all such rules and regulations shall be binding upon lot owners and upon all other persons, firms and corporations concerned.

12.40.340 - Miscellaneous regulations.

- A. Payments to the City for labor and materials are due in full upon provision of service.
- B. Dogs are not allowed in the Cemetery, except service dogs.
- C. Firearms permitted in the Cemetery only at military funerals.
- D. No utensils or devices used in the upkeep of lots, or refuse material resulting from such upkeep shall be left on lots. Any such items found on lots will be removed and disposed of.
- E. The City Administrator shall have the right to make exceptions from the foregoing rules when deemed advisable. Such exceptions shall not be considered as rescinding or waiving any of these rules. Any waiver that may be made by the City Administrator shall not be or considered to be continuing waiver and shall not bar the City or City Council from enforcing the usual rules and regulations at any later time if it may be desired so to do.

12.40.350 - Violation—Penalty.

(1.) Anyone convicted of violating any section of this chapter shall be guilty of a misdemeanor, and upon conviction therefore shall be punished by a fine not to exceed one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.

(2) Every person who in a cemetery unlawfully or without right willfully destroys, cuts, breaks, removes, or injures any building, statuary, ornamentation, tree, shrub, flower, or plant within the limits of a cemetery is guilty of a gross misdemeanor punishable by a fine not to exceed \$5,000 or by imprisonment not to exceed 365 days, or by such fine and imprisonment.

Chapter 12.40 - CEMETERY

Sections:

12.40.010 - Definitions.

As used in this chapter:

"Cemetery" means the burial ground commonly known as the Camas ~~e~~Cemetery, including, without limitations:

1. All land dedicated, reserved or used for interment of the remains of human dead;
2. All vegetation therein;
3. All graves, ~~mausoleums, crypts, columbaria,~~ columbarium niches or other interment spaces therein;
4. All works of art therein;
5. All roads, walkways and other structures of every kind therein;
6. All equipment and facilities incidental to the operation of Camas ~~e~~Cemetery.

"City" means the City of Camas.

"Columbarium" means a structure or other space containing niches for permanent inurnment of cremated remains.

"Committal" means the part of a funeral service which commits the remains of the deceased to their final resting place.

"Companion or double graves" means two single graves side by side.

"Cremated remains" means a human body after cremation in a crematory.

"Funeral" means a memorial service for a deceased person.

"Grave" means a space of land in a cemetery used or intended to be used for the burial of human remains.

"Grave owner" or "owner" means any person in whose name an interment plot stands of record as owner, in the records of the cemetery at Camas City Hall.

"Human remains" or "remains" means the body of a deceased person, and includes the body in any stage of decomposition except cremated remains.

"Interment" means the burial, ~~entombment~~ or inurnment of human remains.

1. "Burial" means the disposition of human remains by earthen burial in a grave.

~~2. "Entombment" means the placement of human remains in a crypt either above or below ground.~~

3. "Inurnment" means placing of cremated remains in an urn in a grave, ~~crypt,~~ or niche.

"Maintenance" means cutting of the lawns on the graves and other lawn areas within the cemetery at reasonable intervals, and the general maintenance of the cemetery including building roads, fences, etc., in so far as the city budget will permit.

"Memorial" means:

1. A monument, tombstone, grave marker, tablet or headstone identifying a grave or graves; or
2. A name plate or inscription identifying a ~~crypt or~~ niche to preserve remembrance; or

3. A name inscribed on the remembrance wall.

"Niche" means a space in a columbarium used or intended to be used for the inurnment of cremated human remains.

"Plot" means a grave site or lot.

(Ord. 2472 § 1 (part), 2006)

12.40.020 - Operation and maintenance.

The ~~city~~ ~~Camas~~ ~~-e~~ Cemetery shall be operated and maintained by the city department of public works. The ~~f~~Finance ~~d~~Director and the ~~p~~Public ~~w~~Works ~~d~~Director, subject to regulation by the ~~m~~Mayor, shall appoint suitable personnel to be responsible for administration of this chapter and for the operation and maintenance of the cemetery.

(Ord. 2472 § 1 (part), 2006)

12.40.030 - Admission to cemetery.

Visitors and the public are invited to utilize this cemetery in a manner consistent with its purpose as a place of interment and as a memorial, subject to the following:

- A. Children are not permitted on the premises unless in the company of a responsible adult and they shall be supervised at all times.
- B. The headstones and monuments on the premises shall not be handled, climbed upon or otherwise mistreated.
- C. No one shall move, repair, or otherwise alter any monument or headstone without written consent of the city.
- D. No one shall deface or otherwise damage any monument or headstone.
- E. It is unlawful for anyone to enter or be in the cemetery after dusk or before six a.m. of any day, except when the cemetery is open between such hours by order of the director of public works for a special occasion or service; provided, this section shall not apply to employees of the city who enter the cemetery in the course of their employment. The city reserves the right to close the entrance to the Camas Cemetery at any time.

(Ord. 2472 § 1 (part), 2006)

12.40.040 - Liability.

The following warning shall be posted near the cemetery entrance:

WARNING: THE MONUMENTS AND HEADSTONES ON THESE PREMISES MAY FALL RESULTING IN SERIOUS PERSONAL INJURY IF MOVED OR CLIMBED UPON. ALL ENTRANTS ON THESE PREMISES DO SO SUBJECT TO THE FOREGOING RULES AND AT THEIR OWN RISK. THE CITY OF CAMAS SHALL NOT BE LIABLE TO ANY PERSON FOR INJURIES SUSTAINED WHILE WITHIN ANY PORTION OF THE CEMETERY.

(Ord. 2472 § 1 (part), 2006)

12.40.050 - Vehicles.

All vehicles must be kept under control at all times. No vehicle shall be driven in any part of the cemetery except on the driveways laid out for that purpose. Vehicles shall not be driven in the cemetery at a speed exceeding ten miles per hour. No vehicle in excess of ten thousand pounds gross vehicle weight shall be permitted on the ~~city~~ Camas eC cemetery grounds except with permission of the city.

(Ord. 2472 § 1 (part), 2006)

12.40.060 - Conduct.

It is of utmost importance that there be strict observance of all rules at all times and the city employees are authorized and directed to prevent improper assemblies or activities.

- A. Loud talking and distracting activities will be avoided within hearing distance of a funeral service.
- B. Littering including wilted or dead flowers and any other refuse on drives, paths, or any grounds or in any building is prohibited.
- C. Picking any flower, breaking any branch or removing any tree or plant is prohibited. Nor shall anyone write upon, deface, or damage any memorial, fence or other structures within the cemetery.

(Ord. 2472 § 1 (part), 2006)

12.40.070 - Peddling or soliciting.

No person will be permitted to peddle flowers or plants or to solicit the sale of any commodity within the cemetery.

(Ord. 2472 § 1 (part), 2006)

12.40.080 - Signs.

No signs, notices or advertisements of any kind shall be allowed in the cemetery, unless placed by the city.

(Ord. 2472 § 1 (part), 2006)

12.40.090 - Authority of cemetery staff.

The Camas eC cemetery staff is/are empowered to enforce all rules and regulations and to exclude from the cemetery any person violating the same. He or she is responsible for the grounds and buildings. All persons in the cemetery, including the conduct of funerals, traffic, employees, plot owners and visitors shall comply with this code.

(Ord. 2472 § 1 (part), 2006)

12.40.100 - Errors may be corrected.

The city reserves, and shall correct any errors that may be made by it either in making interments, disinterments or removals, or in the description, transfer or conveyance of any interment property, either by canceling such conveyance and substituting and conveying in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the cemetery staff, by

refunding the amount of money paid on account of said purchase. In the event the error involves the interment of the remains of any person in such property, the staff reserves, and shall have, the right to remove and reinter the remains to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof. The city shall not correct any errors made by placing an improper description, including an incorrect name or date on the memorial-, unless it is the city's error.

(Ord. 2472 § 1 (part), 2006)

12.40.110 - Delays.

The city shall not be liable for any delay in the fulfillment of any of its contracts or legal obligations, including, but not limited to, maintenance, care, memorial work or construction which may arise from causes beyond its reasonable control and, especially, from delays caused by the elements, thieves, vandals, strikes, malicious mischief matters, unavoidable accidents, or other circumstances beyond the control of the city.

(Ord. 2472 § 1 (part), 2006)

12.40.120 - Nonlimitation.

In all matters not specifically covered by these general rules and restrictions, the city reserves the right to do anything which in its judgment is deemed reasonable in the cemetery, and such determination shall be binding upon lot holders and all parties concerned.

(Ord. 2472 § 1 (part), 2006)

12.40.130 - Amendments.

The city may, and hereby expressly reserves the right, at any time or times, to adopt new rules and regulations, or to amend, alter, or repeal any rule, regulation or article, section, paragraph or sentence in these rules and regulations. Any such change in the rules and regulations shall be binding upon all parties without notice.

(Ord. 2472 § 1 (part), 2006)

12.40.140 - Lot purchase.

- A. Any person desiring to purchase a lot in the city Camas eCemetery shall make an application to the finance department. Application shall be upon forms to be prepared by the finance department. At the time of purchase, the purchaser shall pay the sum set by resolution as the purchase price of the lot and shall be issued a receipt therefor. Payments shall be forthwith remitted to the finance department. Upon full payment of such purchase price, the finance department shall issue the purchaser a deed under the corporate seal of the city conveying to him or her the sole right to use the lot for burial purposes, but no such deed shall be issued by the finance department until the full sum for the lot has been received. All deeds delivered by the city for cemetery lots or graves shall be signed by the City Clerk, director of finance or their designate and thereon the seal of the city. All such deeds shall be issued subject to rules or regulations then in force or which may thereafter be made by the city for the regulation of the cemetery~~y~~ies.
- B. The finance department shall keep a complete record of each lot or single grave sold, showing the date of sale, name and address of the purchaser, number of section of lot sold and price paid therefore.

- C. In the event the purchaser of a ~~city~~ cemetery lot desires to resell his/her lot, the ~~d~~Director of ~~f~~inance is authorized, on behalf of the city, to purchase it at not more than the amount for which it was originally purchased, out of moneys appropriated or budgeted for such purpose.
- D. Lots Graves shall not be reserved for future purchase.
- E. Discrimination in the sale of lots and burial rights based on race, creed, color, or religion is prohibited.

(Ord. 2472 § 1 (part), 2006)

12.40.150 - Arrangements for funerals and interments.

- A. Family of the deceased, friends, or licensed funeral director in the absence of family, taking responsibility for the funeral arrangements, shall come to the Camas City Hall in order to authorize the interment, make necessary arrangement and payment thereof.
- B. The city shall not be responsible for any order given by telephone or for any error arising from the want of precise and proper instructions as to the particular lot grave, crypt or niche location where interment is desired.
- C. Any person signing the authorization for interment of remains warrants any fact set forth in the authorization, the identity of the person whose remains are sought to be interred and his/her authority to order the interment. He or she is personally liable for all damage occasioned by or resulting from breach of such warranty.
- D. No interment shall be made until a completed application for permit to open grave for burial has been issued by the city the permit shall be issued upon written application made by the owner of said lot. The application must state the full name of the deceased, place and date of birth, age, place and date of death, name of parent or kindred, number of lot, number of block, date of interment, the name of the funeral home, outside size of casket or box to be used, type liner or vault, and the responsible party name, phone number, and address. In case of the interment of the owner of the lot, the application shall be signed by some person known to the director of finance to be of the family or household or by his physician or by a licensed funeral director.
- E. The city has the right to insist upon forty-eight hours' notice prior to any interment.
- F. All funerals will take place during the regular business hours of the cemetery, Monday through Friday (eight a.m. to four thirty p.m.), except by special permission and will be subject to overtime rates.

(Ord. 2472 § 1 (part), 2006)

12.40.160 - Cremain lots.

Cremain lots are four feet by four feet. ~~Markers shall be grey granite only and the inscription shall include the name and dates only. Three inches of concrete shall surround the twelve inch by twenty-four inch marker.~~ Two cremains may be interred in a cremain lot. Only one marker allowed per cremain lot.

(Ord. 2472 § 1 (part), 2006)

12.40.170 - Interment procedure.

- A. Payment for lots graves, crypts, and niches shall be made at Camas City Hall, finance department. Interments will not be permitted in lots grave, crypts or niches without being paid for in full.
- B. Lots Graves, crypts or niches are sold for the purpose of human remains only.

~~C. No interments, disinterments or removals shall be permitted on Sunday or any holiday observed by the city except in case of contagious disease as required by law or by special approval from the public works director.~~

~~D. C.~~ No full burial will be permitted in the cemetery without a properly completed burial permit and a ~~or~~ transit permit.

~~E. D.~~ No person shall bury one body on top of another.

~~F. E.~~ Two cremains may be interred on an occupied grave for an additional fee; ~~however, only one marker may be used per lot.~~

~~G. F.~~ A maximum of three cremains may be placed on an unoccupied grave, with only one marker per lot.

~~H. G.~~ Interments including opening and closing for cremains shall be done by the Camas Cemetery staff. ~~Interments including opening and closing for full burials shall be done by or~~ an approved contractor with suitable equipment and ability to perform. All contractor interments shall be under the direction of city staff.

~~H.~~ Burials depth for full burials to be a minimum of at least 18 inches from the top of the vault to the ground surface.

(Ord. 2472 § 1 (part), 2006)

12.40.180 - Outer burial container.

A. Every earth full burial interment shall be enclosed in a concrete two-piece grave box ~~or concrete vault. or other unit of suitable material approved by the city staff.~~

B. The installation of these outer containers shall be performed by ~~cemetery staff or~~ an approved ~~supplier contractor~~ with suitable equipment and ability to perform. All contractor/~~supplier~~ installations shall be under the direction of the Camas Cemetery staff.

C. Ashes Cremains shall be ~~enclosed~~ in a suitable urn or other receptacle that will not disintegrate over time. If the cremain urn is not suitable for the ground it ~~and~~ shall be enclosed in an approved container at the time of burial.

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(Ord. 2472 § 1 (part), 2006)

12.40.190 - Lot enclosures.

No person shall place improvements or cornerstones indicating the boundaries of lots, nor shall anyone place fences of wood or iron, or walls, coping or curbs of brick, stone or marble on any lot as an enclosure thereof.

(Ord. 2472 § 1 (part), 2006)

12.40.200 - Record of interments.

In addition to the record heretofore provided for, the finance department shall keep a record of interment showing full name of the deceased, place and date of birth, age, place and date of death, ~~name of parent or kindred~~, number of lot, number of block, date of interment, ~~the~~ name of the funeral home, ~~outside size of casket or box used, type liner or vault~~, the responsible party name, phone number, address, ~~and the charges.~~

(Ord. 2472 § 1 (part), 2006)

12.40.210 - Permit and identity.

The city will not be liable for the interment transit permit for full burials, nor the identity of the person sought to be interred.

(Ord. 2472 § 1 (part), 2006)

12.40.220 - Opening the casket.

Once a casket containing remains is within the boundaries of the cemetery, the city reserves the right to refuse permission to all persons to open the casket or to touch the remains without the consent of the legal representative of the deceased or a court order.

(Ord. 2472 § 1 (part), 2006)

12.40.230 - Delay of interment.

The city will in no way be liable for any delay in the interment of the remains when:

A. A written protest to the interment has been filed in Camas City Hall with the finance department.

~~B. Rules and regulations have not been complied with.~~

CB. Instructions regarding the location of a lot or plot cannot be obtained or are indefinite, or when for any reason the interment space cannot be opened where specified.

(Ord. 2472 § 1 (part), 2006)

12.40.240 - Removals and disinterments.

A. Remains, once interred in the Camas eCemetery, are considered permanently disposed of and removal from one grave to another within the cemetery, or removal from the Camas eCemetery to any other cemetery is strongly discouraged.

B. Procedure for Disinterments.

1. Signed affidavit(s) of the nearest of kin approving the disinterment or removal.

2. Signed approval of the lot holder or their lawful representative.

3. For casket burials: A Disinterment permit from civil authorities for the removal of a casket burial is required if moving to another cemetery other than the from Camas eCemetery. If the remains are being moved to a different lot in the Camas Cemetery, a permit is not required.

For remain burials: No permit is required to be disinterred.

4. The desired lot must be selected; all charges for disinterment and reinterment, together with all other charges due, must be paid.

C. Remains removed from other cemeteries and brought to Camas eCemetery for reinterment must be accompanied by the proper papers as prescribed by law.

D. Disinterments including opening and closing shall be done by an approved contractor with suitable equipment and ability to perform. All contractor disinterments shall be under the direction of cemetery staff. City staff shall not perform disinterments.

A licensed funeral director must be present for the disinterment of a casket burial. The Camas Cemetery staff will not handle any part of the casket or remains.

- E. When, in the opinion of the city, a new outside box is needed, at the time of reinterment following a disinterment, it must be provided by the person arranging for the removal, ~~through the cemetery.~~
- F. At least one week's prior notice is required for any disinterment or removal, after the ~~rules and regulations have been complied with.~~ required documents have been obtained and arrangements have been made.
- G. Removal, by the heirs, of any remains so that the lot may be sold ~~for profit~~, is not permitted.

(Ord. 2472 § 1 (part), 2006)

12.40.250 - Ownership rights.

- A. The purchaser of a lot or lots is granted or conveyed only the right of interment of human remains and the right of installation of a memorial marker on each lot. The owner of the right of interment does not possess a fee interest or any other interest in the land itself.
- B. Title and rights to cemetery ~~plots~~ shall be governed by Chapter 68.32 RCW, now and hereafter amended.
- C. Lots can be purchased at city hall. In the event that any lot is purchased immediately prior to the time of interment, ~~arrangement must be made for full~~ payment of such lot and all cemetery fees must be paid before the interment will be made. A purchaser has no right, interest, estate, or title whatsoever to any lot until the purchase price is paid in full.
- D. Upon receipt of full payment for a lot, the city will issue a deed evidencing the ownership thereof.

(Ord. 2472 § 1 (part), 2006)

12.40.260 - Disposition of unused or abandoned lots. Remove this section.

~~Should a lot holder of unused interment space no longer need the lot in the cemetery they may sell the lot back to the city at the original purchase price.~~

(Ord. 2472 § 1 (part), 2006)

12.40.270 - ~~Death certificate.~~ Burial Transit Permits

No full burial interment will be permitted without the proper ~~death certificate or burial~~ transit permit as required by the health authorities. ~~Cremated remains must be accompanied by a copy of the burial or transit permit or other document acceptable to the cemetery to certify identity of the cremated remains.~~

(Ord. 2472 § 1 (part), 2006)

12.40.280 - Individual decorations.

- A. No planting is permitted on any ~~plot~~. No flower receptacles or planter boxes may be placed on any plot or ~~in any mausoleum or~~ columbarium unless material, size and design are approved by the Camas Cemetery Board (~~pParks commission~~Board). The city shall have authority to remove all floral designs, flowers, trees, shrubs, plants or herbage of any kind, from the cemetery when by the judgment of the cemetery staff, they become unsightly, dangerous, detrimental, diseased or when they do not conform to the standards maintained by the city. ~~The city shall not be liable for lost, misplaced or broken flower vases.~~ The city reserves the right to regulate the method of decorating plots so that a uniform beauty may be maintained. Artificial flowers are not allowed on graves during

the mowing season of March 1st to November 30th with the exception of the following: For a period beginning on the Friday before and extending through the weekend following Easter, Mother's Day, Memorial Day, and Father's Day. The city shall not be liable for lost, misplaced or broken flower vases.

- B. No person shall remove any part of any tree or shrub in the cemetery, whether on his lot or not.
- C. Only the city staff or employees of approved contractors/suppliers may plant any plants, trim vegetation, install monuments, build any structures or dig graves in the cemetery, and no one shall place any articles upon graves except as permitted in this chapter.
- D. The placing upon plots of boxes, tubs, shells, toys, metal designs, ornaments, chairs, settees, vases, glass jars, alcoholic beverages, rocks, gravel, tin or iron or earthenware jars or jugs and similar articles, is not permitted and if so placed, the city may remove the same.
- E. Artificial, dyed or preserved flowers, photographs, souvenirs, wreaths, or flags or other emblems, are prohibited on columbariums. If so placed therein, they may be removed by the city.
- F. Natural plants left on graves will be left, when possible, for a period of one week plus one weekend.
- G. Christmas decorations shall be removed within two weeks after Christmas Day.

(Ord. 2472 § 1 (part), 2006)

12.40.290 - Monuments, headstones, markers.

- A. All monuments, headstones, markers ~~shall be delivered to the cemetery and they will be installed by the city staff or~~ shall be installed by an approved contractor/supplier with suitable equipment and ability to perform. All contractor/supplier installed monuments, headstones; markers shall be installed under the direction of cemetery staff. All installation charges shall be made in accordance with the size of the monument, headstone, or marker installed. The city shall charge an installation fee according to the fee schedule.
- B. All markers, monuments, and headstones must be of a uniform size and be set flush with the contour of the ground except in approved areas of the cemetery. ~~No monument shall be erected on any two grave lots the dimensions of which are greater than forty-eight inches by twelve inches with vase and not less than three inches thick, the same to be set flush with the sod. No monument shall be erected on any two grave lots the dimensions of which are greater than forty-eight inches by sixteen inches without vase and not less than three inches thick, the same to be set flush with the sod. No monument shall be erected on any single grave lot the dimensions of which are greater than thirty-six inches by twelve inches with vase and not less than three inches thick, the same to be set flush with the sod. No monument shall be erected on any single grave lot the dimensions of which are greater than thirty-six inches by sixteen inches without vase and not less than three inches thick, the same to be set flush with the sod. No foot stones for graves shall be allowed. The following is the maximum size for markers placed on lots.~~

Double lot markers: 48" x 12" with/without a vase and a minimum of 4" concrete around marker.

Single lot markers: 36" x 12" with/without a vase and a minimum of 4" concrete around marker.

Creamin lot markers: 12" x 24" with/without a vase and a minimum of 4" concrete around marker; with a vase, a maximum of 7 ½" concrete.

Upright lot markers: 36" for a single marker and 66" a for double marker.

- C. Grave Lot owners are responsible to ~~install~~ have a permanent markers ~~installed by a an approved contractor/supplier~~ on all graves within one year of interment. Grave Lot owners must keep in good repair all stones or monumental work upon the grave. The city does not bind itself to furnish, install, maintain, repair or replace, or trim around any grave marker or monumental structures erected upon

the grave. The city does maintain the columbarium niche walls. The city reserves the right to repair or maintain any marker after attempting to contact the family.

- D. There shall be a maximum of ~~one~~ two markers per grave or companion (double) grave except as hereinafter provided. When there is an existing marker on a grave or companion grave site in conjunction with subsection B- above, one additional marker may be placed on an occupied grave when there is an existing marker, not to exceed twelve-inch by twenty-four-inches. ~~marker will be allowed for additional cremated remains. The location of the additional marker shall abut and be centered on the existing marker, and materials shall conform to subsection F. of this section. The marker shall be centered under the existing marker and materials shall conform to subsection F of section 12.40.290.~~
- E. The city reserves the right to exclude or remove from any grave and headstone, monument, marker or other structure which may conflict with these regulations or which the city may consider injurious to the general appearance of the grounds.
- F. No person shall place within the cemetery any monument made of any material other than granite, ~~marble,~~ bronze, marble, slate stone, or other approved material. All monuments shall be properly supported with a concrete casing.
- G. No lots shall contain any slab stone nor any head stone in any erect or vertical position except in designated areas. Aforementioned markers, monuments shall be on a concrete foundation, with a minimum of 4" concrete around the marker; ~~the space between the stones filled in with concrete; with a six-inch border of concrete around stones.~~ Old stones may be maintained, repaired and reset in the same manner.

(Ord. 2472 § 1 (part), 2006)

(Ord. No. 2662, § I, 11-5-2012)

12.40.300 - Cemetery fees and charges.

The schedule of prices of all lots, blocks, ~~crypts,~~ niches or parcels of land in the platted portion of said cemetery property and, also prices for opening and closing graves, ~~grave liners, urn vaults,~~ perpetual care, setting of markers and all other services, shall be per the fee schedule, fixed and adopted by resolution of the city council and filed in the finance department at city hall. ~~Said schedule of prices may be changed or altered by like resolution of the city council from time to time as in its judgment may be necessary or proper.~~

(Ord. 2472 § 1 (part), 2006)

12.40.310 - Indigent burials.

In accordance with RCW 36.39.030, it is the county's responsibility to provide for the disposition of the remains of any indigent person who dies within that county and whose body is unclaimed by relatives or a church organization.

(Ord. 2472 § 1 (part), 2006)

12.40.320 - Cemetery board.

The ~~cemetery board~~ parks board shall be comprised of the same city council members and private citizens that serve on the parks and recreation commission as appointed by the ~~m~~Mayor of the city. The board shall advise the ~~m~~Mayor and city council on policy matters relating to the long-range planning,

capital improvements, fee structure, cemetery expansion, rules and regulation; and budget ~~of all cemeteries belonging to the city~~. The board shall not have authority to enter into any contract, incur any indebtedness, or take any personal action unless specifically authorized by the ~~m~~Mayor and the city council. The board may also solicit or receive, on behalf of the city council, any gifts or bequest of money for cemetery purposes; however, gifts of real or personal property will not be accepted without prior approval of the city council. A meeting of the board shall be held at least three (3) times a year, at a regularly scheduled parks and recreation commission meeting. The ~~e~~City ~~p~~Parks and ~~r~~Recreation ~~m~~Manager shall be responsible for providing adequate and appropriate staff support to the board.

(Ord. 2472 § 1 (part), 2006)

12.40.330 - Miscellaneous provisions.

The city and its assigns shall have full power and authority to adopt such additional rules and regulations as it may deem advisable for the management, preservation, care and use of the city cemetery, including, the interment and ~~exhuming of the dead, disinterment~~ and shall have full power and authority from time to time to enlarge, restrict, amend, abrogate or change any rules and regulations, and all such rules and regulations shall be binding upon grave lot owners and upon all other persons, firms and corporations concerned.

(Ord. 2472 § 1 (part), 2006)

12.40.340 - Miscellaneous regulations.

- A. Picking flowers, breaking or injuring trees or shrubs or in any way injuring any monument or headstone is prohibited and subject to penalty according to state law. If anything is placed on a grave which is deemed improper, it will be removed.
- B. ~~Bills due~~ Payments to the city for labor and materials ~~and supplies are a lien on the grave until paid. are due in full.~~
- C. Dogs are not allowed in the cemetery, except service dogs.
- D. Firearms permitted in the cemetery only at military funerals.
- E. No utensils or devices used in the upkeep of lots, or refuse material resulting from such upkeep shall be left on lots. Any such items found on lots will be removed and disposed of.
- F. The ~~e~~City ~~a~~Administrator shall have the right to make exceptions from the foregoing rules when deemed advisable. Such exceptions shall not be considered as rescinding or waiving any of these rules. Any waiver that may be made by the ~~e~~City ~~a~~Administrator shall not be or considered to be continuing waiver and shall not bar the city or city council from enforcing the usual rules and regulations at any later time if it may be desired so to do.

(Ord. 2472 § 1 (part), 2006)

[\(Ord. No. 2695, § 1, 2-18-2014\)](#)

12.40.350 - Violation—Penalty.

~~Anyone convicted of violating any section of this chapter shall be guilty of a misdemeanor, and upon conviction therefore shall be punished by a fine not to exceed one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.~~

In compliance with RCW 68.60.040:

~~(Ord. 2472 § 1 (part), 2006)~~

RCW 68.60.040

Protection of cemeteries — Penalties.

(1) Every person who in a cemetery unlawfully or without right willfully destroys, cuts, mutilates, effaces, or otherwise injures, tears down or removes, any tomb, plot, monument, memorial, or marker in a cemetery, or any gate, door, fence, wall, post, or railing, or any enclosure for the protection of a cemetery or any property in a cemetery is guilty of a class C felony punishable under chapter 9A.20 RCW.

(2) Every person who in a cemetery unlawfully or without right willfully destroys, cuts, breaks, removes, or injures any building, statuary, ornamentation, tree, shrub, flower, or plant within the limits of a cemetery is guilty of a gross misdemeanor punishable under chapter 9A.20 RCW.

(3) Every person who in a cemetery unlawfully or without right willfully opens a grave; removes personal effects of the decedent; removes all or portions of human remains; removes or damages caskets, surrounds, outer burial containers, or any other device used in making the original burial; transports unlawfully removed human remains from the cemetery; or knowingly receives unlawfully removed human remains from the cemetery is guilty of a class C felony punishable under chapter 9A.20 RCW.

[1990 c 92 § 4.]