



## **CITY COUNCIL REGULAR MEETING AGENDA**

**Tuesday, February 16, 2016, 7:00 PM**

**City Municipal Center, 616 NE 4th Avenue**

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NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

### **IV. PUBLIC COMMENTS**

### **V. CONSENT AGENDA**

- A. Approve the minutes of the January 29 and 30, 2016 City of Camas Annual Planning Conference and the January 30, 2016 Special Council Meeting.

 [January 29, 2016 Camas City Council Planning Conference Minutes -Draft](#)

[January 30, 2016 Camas City Council Planning Conference Minutes -Draft](#)

[January 30, 2016 Camas City Council Special Meeting Minutes - Draft](#)

- B. Approve claim checks as approved by the Finance Committee.
- C. Authorize the write-off of the January 2016 Emergency Medical Services (EMS) billings in the amount of \$63,675.00. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- D. Approve the write-off of accounts receivable invoices in the amount of \$14,171.27. This amount represents fourteen unpaid invoices from 1998-2014 in which the City has exhausted all means of collection. A majority of the invoices are for damage to City property such as telephone poles, guard rails, etc. (Submitted by Pam O'Brien)
- E. Authorize Pay Estimate No. 7 to McDonald Excavating, Inc. for Project WS-714 STEP Sewer Transmission Main in the amount of \$127,844.79 for work through January 31, 2016. This project is funded through a Public Works Trust Fund (PWTF) Loan. (Submitted by James Carothers)

 [Sewer Transmission Main Pay Estimate 7](#)

- F. Authorize Pay Estimate No. 8 to Rotschy, Inc. for Project WS-709C Slow Sand Water Treatment Plant in the amount of \$312,500.85 for work through January 31, 2016. This project is funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health. (Submitted by James Carothers)

 [Water Treatment Plant Pay Estimate 8](#)

- G. Authorize Pay Estimate No. 9 to AAA Septic Service for Project WS-748 STEP/STEF Tank Pumping in the amount of \$7,440.46 for work through January 31, 2016. This project provides for on-going pumping of STEP and STEF tanks throughout Camas and is funded by the Water/Sewer Fund. (Submitted by James Carothers)

 [STEP Tank Pumping Pay Estimate 9](#)

- H. Authorize the Mayor to sign the Contract for Janitorial Services with S&S Janitorial, which provides for janitorial services for all City of Camas buildings beginning March 1, 2016, ending December 31, 2019.

 [Contract for Janitorial Services with S&S Janitorial](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

## **VI. NON-AGENDA ITEMS**

- A. Staff
- B. Council

## **VII. MAYOR**

- A. Announcements
- B. Mayor's Volunteer Spirit Award

 [021616 Bill and Sherri Smith.pdf](#)

## **VIII. MEETING ITEMS**

## **IX. PUBLIC COMMENTS**

## **X. EXECUTIVE SESSION**

- A. Property Acquisition

## **XI. ADJOURNMENT**

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.



## **CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**

**Friday, January 29, 2016, 1:00 PM**

**City Municipal Center, 616 NE 4th Avenue**

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### **ANNUAL PLANNING CONFERENCE - Day 1 of 2**

#### **I. OPENING STATEMENT (1:00 p.m.)**

Mayor Higgins provided an opening statement for the City of Camas Annual Planning Conference at 1:00 p.m.

In attendance were Mayor Scott Higgins and Council Members Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk. Council Member Greg Anderson was excused.

Staff members present were Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Debra Brooks, Pete Capell, James Carothers, Leisha Copsey, Sherry Coulter, Jeff Englund, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Robert Maul, Shyla Nelson, Pam O'Brien, Linda Swenton, Nick Swinhart and Steve Wall.

Glenn Olson was present to assist with the City Revenues topic presentation. Heather Acheson from the Camas-Washougal Post Record, Randy Curtis from the Parks and Recreation Commission and Mick Hoffman from the Camas School District were also in attendance.

#### **II. INTRODUCTIONS AND OPENING REMARKS (1:15 p.m.)**

Camas School District Superintendent Mike Nerland was present to facilitate the conference. Nerland welcomed everyone to the conference, provided introductions and made opening remarks.

#### **III. SPECIAL PRESENTATION**

- A. Recognition of 25-Year Anniversary for Mitch Lackey, Police Chief (1:25 p.m.)  
Details: Mitch Lackey celebrated 25 years of employment with the City of Camas on January 31, 2016. Capell congratulated him on his achievements and presented him with his 25-year service pin.  
Presenter: Pete Capell, City Administrator

#### **IV. PLANNING CONFERENCE TOPICS**

- A. City of Camas Revenues (1:30 p.m.)  
Details: This discussion focused on the long term impacts to the City of Camas revenues due to property tax limitations, recessions and the City's revenue sources. There was a discussion about Lean and a presentation about a new tool that will allow Council, staff and the public to easily view the City's budget, expenditures and capital projects.  
Presenter: Glenn Olson, former Clark County Budget Director, Pete Capell, City

Administrator and Cathy Huber Nickerson, Finance Director

Capell introduced Glenn Olson to assist with the City of Camas Revenues presentation and discussion ensued. This topic will be brought back to Council in the future for further discussion.

**V. BREAK (2:30 p.m.)**

The conference went into recess at 2:30 p.m. for a short break. The conference reconvened at 2:50 p.m.

City of Camas Revenues - Continued (2:50 p.m.)

Capell introduced the segment about transparent budgeting; Huber Nickerson provided an overview of the new Socrata software the Finance Department will be using. Discussion ensued.

Capell provided Lean-process information to Council and received direction from them about the best process for the City.

Mayor Higgins provided an update about his recent trip to Olympia for the Association of Washington Cities (AWC) Legislative Session.

Mayor Higgins made closing remarks.

**VI. PUBLIC COMMENTS (4:50 p.m.)**

Mayor Higgins read a comment he received from Adam Kluka, 7021 NW Friberg-Strunk St, Camas, about construction, infrastructure and strategic placement of retail centers.

**VII. ADJOURNMENT OF PLANNING CONFERENCE (5:00 p.m.)**

The conference adjourned at 4:09 p.m.

At the conclusion of the Planning Conference, Council and Superintendent Mike Nerland discussed the 2016 Camas School Bond.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.



## **CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**

**Saturday, January 30, 2016, 9:00 AM**

**City Municipal Center, 616 NE 4th Avenue**

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### **ANNUAL PLANNING CONFERENCE - Day 2 of 2**

#### **I. OPENING COMMENTS AND AGENDA REVIEW (9:00 a.m.)**

Camas School District Superintendent Mike Nerland provided an opening statement for the City of Camas Annual Planning Conference at 9:00 a.m.

In attendance were Mayor Scott Higgins and Council Members Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk. Council Member Greg Anderson was excused.

Staff members present were Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Shyla Nelson, Ron Schumacher, Linda Swenton, Nick Swinhart and Steve Wall.

Heather Acheson from the Camas-Washougal Post Record was also present.

#### **II. PLANNING CONFERENCE TOPICS**

##### **A. Residential Fire Sprinklers (Low Flow / Life Safety) (9:15 a.m.)**

Details: Residential fire sprinkler systems are recognized by national model codes as part of the standard of care. These environmentally friendly systems have proven to be highly effective in terms of life safety and the protection of property in the event of a residential fire. Staff sought input regarding whether Camas should match this standard of care for its citizens and ensure that all newly constructed homes have these systems installed.

Presenter: Nick Swinhart, Fire Chief and Ron Schumacher, Fire Marshal

 [Fire Sprinkler Presentation](#)

Swinhart and Schumacher provided an overview of the Fire Sprinkler Systems presentation. Discussion ensued. This topic will be brought back to Council in the future for further discussion.

##### **B. Camas Public Library (9:30 a.m.)**

Details: On January 4, 2016, staff provided a presentation to Council about the future of the Camas Public Library and whether the City should consider annexing with Fort Vancouver Regional Library (FVRL). Council had several questions and wanted to discuss it further at the Planning Conference. Staff had additional discussions with FVRL and recommends that the City not pursue annexation. Staff explored different options including increasing expanding the services the City receives from FVRL to include software support, acquiring eBooks, eMagazines and research databases from FVRL. Staff also considered FVRL

support in selecting materials for the City's collection.

Presenter: Pete Capell, City Administrator

 [January 30, 2016 Presentation to Council Regarding Camas Library](#)

[January 4, 2016 Presentation to Council Regarding Camas Library](#)

Capell provided an overview of the Library presentation. Discussion ensued. Staff and Council are supportive of maintaining the Library independently. This topic will be brought back to Council in the future for further discussion.

C. Parks and Recreation Commission Report (9:45 a.m.)

Details: An update by the Chair of the Parks & Recreation Commission will be provided to Council regarding the 2015 activities, as well as seeking Council's direction for 2016.

Presenter: Randy Curtis, Commission Chair

 [Parks and Recreation Commission Annual Report](#)

Randy Curtis, Parks & Recreation Commission Chair, and Jerry Acheson provided an overview of the Parks Commission Annual Report. Curtis and Sean Vergillo responded to questions.

**III. BREAK (10:30 a.m.)**

The conference recessed at 10:35 a.m. for a break and reconvened at 10:40 a.m.

D. 2035 Comprehensive Plan and Community Development Update (10:45 a.m.)

Details: Staff will provide an overview of the Comprehensive Plan and Zoning Map, Community Growth, and 2016 Community Development priorities

Presenter: Phil Bourquin, Community Development Director

 [Draft Comprehensive Plan Map](#)

[Draft Zoning Map](#)

[2016 Community Development Update](#)

[Comprehensive Plan Work Program](#)

Bourquin and Fox provided an overview of the City's Comprehensive Plan Update. Discussion ensued.

**IV. RECESS OF PLANNING CONFERENCE (11:45 a.m.)**

Council recessed at 11:34 a.m. for a Regular Council Meeting (separate agenda).

**V. PLANNING CONFERENCE RECONVENES (12:00 p.m.)**

The conference reconvened at 12:10 to have lunch and discuss various Planning Conference topics. No business was conducted.

**VI. ADJOURNMENT OF PLANNING CONFERENCE**

The conference adjourned at 12:15 p.m.

NOTE: The City encourages the participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



## **CITY COUNCIL REGULAR MEETING MINUTES - DRAFT**

**Saturday, January 30, 2016, 11:45 AM**

**City Municipal Center, 616 NE 4th Avenue**

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### **SPECIAL MEETING**

#### **I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 11:45 a.m.

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ROLL CALL**

Staff: Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Robert Maul, Shyla Nelson, Linda Swenton, Nick Swinhart and Steve Wall.

Press: Heather Acheson, Camas-Washougal Post-Record

Present: Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Greg Anderson

#### **IV. PUBLIC COMMENTS**

No one from the public wished to speak.

#### **V. CONSENT AGENDA**

- A. Approved the minutes of the January 19, 2016 Camas City Council Meeting and the Workshop minutes of January 19, 2016.

 [January 19, 2016 Camas City Council Regular Meeting Minutes - Draft](#)  
[January 19, 2016 Camas City Council Workshop Minutes - Draft](#)

- B. Approved the claim checks numbered 128563-128672 in the amount of \$504,514.30.

- C. Authorized the Mayor to sign the Agreement with Columbia River Economic Development Council (CREDC) to provide economic development services in 2016 in the amount of \$25,150. (Submitted by Pete Capell)

 [CREDC Agreement for Economic Development Services](#)

**It was moved by Council Member Smith, seconded by Council Member Hazen, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. ADJOURNMENT OF COUNCIL MEETING**

The meeting adjourned at 11:47 a.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.



WS-714

CITY OF CAMAS PROJECT NO. WS-714 STEP Sewer Transmission Main Project			PAY ESTIMATE: SEVEN PAY PERIOD: 1/1/16 Through 1/31/16  ORIGINAL CONTRACT AMOUNT: \$2,378,135.30				McDonald Excavating, Inc. 2719 Main Street Washougal, WA 98671				
Schedule A - Water											
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1	Mobilization	LS	1.00	\$193,500.00	\$193,500.00	1.00	\$193,500.00		\$0.00	1.00	\$193,500.00
2	Minor Change	CALC	1.00	\$20,000.00	\$20,000.00		\$0.00		\$0.00	0.00	\$0.00
2A	Minor Change	CALC	1.00	\$16,744.54	\$16,744.54	1.00	\$16,744.54		\$0.00	1.00	\$16,744.54
3	Record Drawings	LS	1.00	\$10,000.00	\$10,000.00		\$0.00		\$0.00	0.00	\$0.00
4	Construction Documentation	LS	1.00	\$25,000.00	\$25,000.00		\$0.00		\$0.00	0.00	\$0.00
5	SPCC Plan	LS	1.00	\$1,500.00	\$1,500.00	1.00	\$1,500.00		\$0.00	1.00	\$1,500.00
6	Archaeological Standby Time	HR	100.00	\$50.00	\$5,000.00		\$0.00		\$0.00	0.00	\$0.00
7	Project Temporary Traffic Control	LS	1.00	\$37,000.00	\$37,000.00	1.00	\$37,000.00		\$0.00	1.00	\$37,000.00
8	Clearing and Grubbing	LS	1.00	\$6,680.00	\$6,680.00	1.00	\$6,680.00		\$0.00	1.00	\$6,680.00
9	Remove (Abandon) Joy Street Odor Control Facility	LS	1.00	\$31,245.00	\$31,245.00		\$0.00		\$0.00	0.00	\$0.00
10	Roadway Excavation Incl. Haul	CY	130.00	\$22.00	\$2,860.00		\$0.00	130.00	\$2,860.00	130.00	\$2,860.00
11	Controlled Density Fill Backfill Substitution	CY	550.00	\$116.00	\$63,800.00	345.00	\$40,020.00		\$0.00	345.00	\$40,020.00
12	Crushed Surfacing Base Course	CY	1375.00	\$30.00	\$41,250.00	1,869.00	\$56,070.00	12.00	\$360.00	1881.00	\$56,430.00
13	HMA Cl. 1/2" Pg 64-22	TON	410.00	\$112.00	\$45,920.00		\$0.00	392.00	\$43,904.00	392.00	\$43,904.00
14	HMA Cl. 1/2" Pg 64-22 (Trench Patch)	TON	950.00	\$119.00	\$113,050.00	1,057.00	\$125,783.00	222.00	\$26,418.00	1279.00	\$152,201.00
15	Planing Bituminous Pavement	SY	3620.00	\$3.00	\$10,860.00		\$0.00	3,282.00	\$9,846.00	3282.00	\$9,846.00
16	Shoring***	LF	6150.00	\$2.00	\$12,300.00	6,176.00	\$12,352.00		\$0.00	6176.00	\$12,352.00
17	Clay Dams	EA	4.00	\$730.00	\$2,920.00	4.00	\$2,920.00		\$0.00	4.00	\$2,920.00
18	Handling and Disposal of Contaminated Soil	CY	200.00	\$80.00	\$16,000.00		\$0.00		\$0.00	0.00	\$0.00
19	Removal and Replacement of Unsuitable Material	CY	600.00	\$10.00	\$6,000.00	12.33	\$123.30		\$0.00	12.33	\$123.30
20	Gate Valve 3 In.	EA	2.00	\$525.00	\$1,050.00		\$0.00	1.00	\$525.00	1.00	\$525.00
21	Plug Valve 12 In.	EA	1.00	\$3,400.00	\$3,400.00		\$0.00		\$0.00	0.00	\$0.00
22	Plug Valve 18 In.	EA	1.00	\$5,700.00	\$5,700.00	1.00	\$5,700.00		\$0.00	1.00	\$5,700.00
23	Plug Valve 24 In.	EA	2.00	\$10,160.00	\$20,320.00		\$0.00	1.00	\$10,160.00	1.00	\$10,160.00
24	Tapping Sleeve and Valve Assembly 8x18 In.	EA	1.00	\$4,525.00	\$4,525.00	1.00	\$4,525.00		\$0.00	1.00	\$4,525.00
25	Tapping Sleeve and Valve Assembly 18x18 In.	EA	1.00	\$22,900.00	\$22,900.00	1.00	\$22,900.00		\$0.00	1.00	\$22,900.00
26	Vault #1 (Wellfield Air/Vacuum Structure)	EA	1.00	\$22,200.00	\$22,200.00	0.90	\$19,980.00		\$0.00	0.90	\$19,980.00
27	Vault #2 (Bridge Air/Vacuum and Odor Control Structure)	EA	1.00	\$27,100.00	\$27,100.00	0.90	\$24,390.00		\$0.00	0.90	\$24,390.00
28	Vault #3 (Wetland Air Release and Odor Control Structure)	EA	1.00	\$13,100.00	\$13,100.00	0.75	\$9,825.00		\$0.00	0.75	\$9,825.00
29	Vault #4 (3rd Ave Air/Vacuum & Odor Control Structure)	EA	1.00	\$42,665.00	\$42,665.00	0.75	\$31,998.75		\$0.00	0.75	\$31,998.75
30	Vault #5 (3rd Ave Odor Control Injection Structure)	EA	1.00	\$19,100.00	\$19,100.00	0.85	\$16,235.00		\$0.00	0.85	\$16,235.00
31	48 In. Steel Casing	LF	17.00	\$790.00	\$13,430.00	15.00	\$11,850.00		\$0.00	15.00	\$11,850.00
32	PVC Sanitary Sewer Pipe 24 In. Diam.	LF	6235.00	\$174.80	\$1,089,878.00	6,215.00	\$1,086,382.00		\$0.00	6215.00	\$1,086,382.00
33	DIPS HDPE DR17 Sanitary Sewer Pipe 24 In. Diam.	LF	708.00	\$205.00	\$145,140.00	708.00	\$145,140.00		\$0.00	708.00	\$145,140.00
34	Ductile Iron Sanitary Sewer Pipe 8 In. Diam.	LF	430.00	\$38.00	\$16,340.00	450.00	\$17,100.00		\$0.00	450.00	\$17,100.00
35	Ductile Iron Sanitary Sewer Pipe 18 In. Diam.	LF	43.00	\$410.00	\$17,630.00		\$0.00	43.00	\$17,630.00	43.00	\$17,630.00
36	Force Main Locator Station	EA	18.00	\$150.00	\$2,700.00	19.00	\$2,850.00		\$0.00	19.00	\$2,850.00
37	Sanitary Sewer Bypass (6th and Joy)	LS	1.00	\$23,500.00	\$23,500.00		\$0.00		\$0.00	0.00	\$0.00
38	ESC Lead	DAY	60.00	\$30.00	\$1,800.00	60.00	\$1,800.00		\$0.00	60.00	\$1,800.00
39	Stabilized Construction Entrance	SY	220.00	\$21.00	\$4,620.00	110.00	\$2,310.00		\$0.00	110.00	\$2,310.00
40	Inlet Protection	EA	24.00	\$46.01	\$1,104.24	24.00	\$1,104.24		\$0.00	24.00	\$1,104.24
41	Erosion/Water Pollution Control	EST	1.00	\$10,000.00	\$10,000.00	1.46	\$14,600.00		\$0.00	1.46	\$14,600.00
42	High Visibility Silt Fence	LF	2500.00	\$2.50	\$6,250.00	2,800.00	\$7,000.00		\$0.00	2800.00	\$7,000.00
43	Wattle	LF	100.00	\$4.00	\$400.00	100.00	\$400.00		\$0.00	100.00	\$400.00
44	Biodegradable Erosion Control Blanket	SY	370.00	\$3.00	\$1,110.00		\$0.00	245.00	\$735.00	245.00	\$735.00
45	Seeding, Fertilizing, and Mulching (Native Grasses)	ACRE	0.75	\$4,500.00	\$3,375.00	1.00	\$4,500.00		\$0.00	1.00	\$4,500.00

CITY OF CAMAS PROJECT NO. WS-714 STEP Sewer Transmission Main Project			PAY ESTIMATE: SEVEN PAY PERIOD: 1/1/16 Through 1/31/16  ORIGINAL CONTRACT AMOUNT: \$2,378,135.30				McDonald Excavating, Inc. 2719 Main Street Washougal, WA 98671				
46	High Visibility Fence	LF	685.00	\$3.50	\$2,397.50	675.00	\$2,362.50		\$0.00	675.00	\$2,362.50
47	Topsoil Type B	CY	300.00	\$7.00	\$2,100.00	300.00	\$2,100.00		\$0.00	300.00	\$2,100.00
48	PSIPE Deciduous Tree, 2" Cal.	EA	8.00	\$460.00	\$3,680.00	8.00	\$3,680.00		\$0.00	8.00	\$3,680.00
49	Seeded Lawn Installation	SY	1560.00	\$1.00	\$1,560.00	3,269.00	\$3,269.00		\$0.00	3269.00	\$3,269.00
50	Cement Conc. Traffic Curb	LF	45.00	\$40.00	\$1,800.00	10.00	\$400.00		\$0.00	10.00	\$400.00
51	Utility Marker Posts	EA	3.00	\$140.00	\$420.00	3.00	\$420.00		\$0.00	3.00	\$420.00
52	Cement Conc. Sidewalk	SY	30.00	\$80.00	\$2,400.00	22.80	\$1,824.00		\$0.00	22.80	\$1,824.00
53	Conduit Pipe 4 In. Diam.	LF	1335.00	\$5.00	\$6,675.00	1,900.00	\$9,500.00		\$0.00	1900.00	\$9,500.00
54	Traffic Signal System Loop Replacement	LS	1.00	\$5,500.00	\$5,500.00		\$0.00	1.00	\$5,500.00	1.00	\$5,500.00
55	Paint Line	LF	42.00	\$6.00	\$252.00		\$0.00		\$0.00	0.00	\$0.00
56	Painted Stop Line	LF	65.00	\$10.00	\$650.00		\$0.00		\$0.00	0.00	\$0.00
57	Plastic Crosswalk Line	SF	160.00	\$12.00	\$1,920.00		\$0.00		\$0.00	0.00	\$0.00
58	Plastic Traffic Arrow	EA	1.00	\$275.01	\$275.01		\$0.00		\$0.00	0.00	\$0.00
A	Milestone #1 Incentive (Max \$10,000)	EA		\$2,000.00	\$0.00	5.00	\$10,000.00		\$0.00	5.00	\$10,000.00
B	Milestone #2 Incentive (Max \$10,000)	EA		\$2,000.00	\$0.00	5.00	\$10,000.00		\$0.00	5.00	\$10,000.00
C	Milestone #3 Incentive (Max \$10,000)	EA		\$2,000.00	\$0.00	5.00	\$10,000.00		\$0.00	5.00	\$10,000.00
Schedule B SUBTOTAL:			\$2,210,596.29				\$1,976,838.33	\$117,938.00		\$2,094,776.33	

Change Order 1											
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
A	Additional Sewer Services	LS	1.00	\$5,171.73	\$5,171.73	1.00	\$5,171.73		\$0.00	1.00	\$5,171.73
B	Additional Clearing	LS	1.00	\$1,820.97	\$1,820.97	1.00	\$1,820.97		\$0.00	1.00	\$1,820.97
C	Archeological Standby Time	LS	1.00	\$5,327.12	\$5,327.12	1.00	\$5,327.12		\$0.00	1.00	\$5,327.12
Change Order 1 SUBTOTAL:			\$12,319.82				\$12,319.82	\$0.00		\$12,319.82	

Change Order 2											
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
A	Over Excavation of Trench due to Boulders At Polk Street	LS	1.00	\$22,169.82	\$22,169.82	1.00	\$22,169.82		\$0.00	1.00	\$22,169.82
B	Additional Saw Cutting Depth on NE 3rd	LS	1.00	\$10,533.91	\$10,533.91	1.00	\$10,533.91		\$0.00	1.00	\$10,533.91
C	Removal & Disposal of Concrete Pavement	LS	1.00	\$5,607.11	\$5,607.11	1.00	\$5,607.11		\$0.00	1.00	\$5,607.11
D	Additional Sawcutting for Route Change	LS	1.00	\$2,209.70	\$2,209.70	1.00	\$2,209.70		\$0.00	1.00	\$2,209.70
E	3rd Loop Archaeological Excavation	LS	1.00	\$7,164.46	\$7,164.46	1.00	\$7,164.46		\$0.00	1.00	\$7,164.46
F	Conflict with Existing 24" Water Main	LS	1.00	\$8,231.99	\$8,231.99	1.00	\$8,231.99		\$0.00	1.00	\$8,231.99
G	Repair Unmarked Irrigation System At Oak Park	LS	1.00	\$2,296.32	\$2,296.32	1.00	\$2,296.32		\$0.00	1.00	\$2,296.32
H	Install Link Seal at Vault #5 (Not Installed)	LS	1.00	\$2,044.51	\$2,044.51	0.00	\$0.00		\$0.00	0.00	\$0.00
I	Delete Bid Item #18 – Handling and Removal of Contaminated Soil	CY	-200.00	\$80.00	(\$16,000.00)	0.00	\$0.00		\$0.00	0.00	\$0.00
Change Order 1 SUBTOTAL:			\$44,257.82				\$58,213.31	\$0.00		\$58,213.31	

CITY OF CAMAS PROJECT NO. WS-714 STEP Sewer Transmission Main Project	PAY ESTIMATE: SEVEN PAY PERIOD: 1/1/16 Through 1/31/16  ORIGINAL CONTRACT AMOUNT: \$2,378,135.30	McDonald Excavating, Inc. 2719 Main Street Washougal, WA 98671
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	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
ORIGINAL CONTRACT TOTAL	\$2,210,596.29	\$1,976,838.33	\$117,938.00	\$2,094,776.33
CHANGE ORDERS	\$56,577.64	\$70,533.13	\$0.00	\$70,533.13
SUBTOTAL	\$2,267,173.93	\$2,047,371.46	\$117,938.00	\$2,165,309.46
SALES TAX (8.4%)	\$190,442.61	\$171,979.20	\$9,906.79	\$181,885.99
TOTAL CONTRACT	\$2,457,616.54	\$2,219,350.66	\$127,844.79	\$2,347,195.45
LESS 0% RETAINAGE*		\$0.00	\$0.00	\$0.00
TOTAL LESS RETAINAGE		\$2,219,350.66	\$127,844.79	\$2,347,195.45

\*There is a Retainage Bond posted for this project by the Contractor

SAN. ACT. NUMBER: 424-00-594-351-65

SAN. THIS PAY EST: \$127,844.79

F.I.

St Dwyer

Project Engineer

2/8/16

Date

Contractor

2/8/16

Date

James Heber

Project Manager

2/8/2016

Date

RFC  
ENTERED  
2/8/2016

WS-709C

<b>CITY OF CAMAS</b> <b>PROJECT NO. WS-709C</b> <b>Project Name:</b> SLOW SAND WATER TREATMENT PLANT 32723 NE Lessard Road Camas, WA 98607			<b>PAY ESTIMATE: 8</b> PAY PERIOD: 01/01/2016 Through 01/31/2016  ORIGINAL CONTRACT AMOUNT: \$5,729,737.57				Rotschy, Inc. 9210 NE 62nd Avenue Vancouver, WA 98665 (360) 334-3101				
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ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
<b>SCHEDULE 1A: MOBILIZATION</b>											
1A.1	MOBILIZATION	LS	1.00	\$530,000.00	\$530,000.00	1.00	\$530,000.00		\$0.00	1.00	\$530,000.00
SCHEDULE 1A SUBTOTAL					\$530,000.00		\$530,000.00		\$0.00		\$530,000.00

<b>SCHEDULE 1B: PIPE</b>											
1B.1	STORMLINE	LS	1.00	\$68,750.00	\$68,750.00	0.80	\$55,000.00	0.20	\$13,750.00	1.00	\$68,750.00
1B.2	OFFSITE WATERLINE	LS	1.00	\$405,625.00	\$405,625.00	1.00	\$405,625.00		\$0.00	1.00	\$405,625.00
1B.3	Onsite Waterline	LS	1.00	\$68,750.00	\$68,750.00	1.00	\$68,750.00		\$0.00	1.00	\$68,750.00
1B.4	Sanitary	LS	1.00	\$6,875.00	\$6,875.00	1.00	\$6,875.00		\$0.00	1.00	\$6,875.00
SCHEDULE 1B SUBTOTAL					\$550,000.00		\$536,250.00		\$13,750.00		\$550,000.00

<b>SCHEDULE 1C: SITE WORK</b>											
1C.1	Clearing and Grubbing	LS	1.00	\$20,000.00	\$20,000.00	1.00	\$20,000.00		\$0.00	1.00	\$20,000.00
1C.2	Excavation/Preparation	LS	1.00	\$61,906.56	\$61,906.56	1.00	\$61,906.56		\$0.00	1.00	\$61,906.56
1C.3	Admin Excavation/Slab Preparation	LS	1.00	\$26,000.00	\$26,000.00	1.00	\$26,000.00		\$0.00	1.00	\$26,000.00
1C.4	Base Rock	LS	1.00	\$82,875.00	\$82,875.00	0.65	\$53,868.75	0.35	\$29,006.25	1.00	\$82,875.00
1C.5	Site Finish Grading	LS	1.00	\$5,030.94	\$5,030.94		\$0.00	0.80	\$4,024.75	0.80	\$4,024.75
1C.6	Wall	LS	1.00	\$8,125.00	\$8,125.00	1.00	\$8,125.00		\$0.00	1.00	\$8,125.00
1C.7	Curb	LS	1.00	\$13,000.00	\$13,000.00		\$0.00	1.00	\$13,000.00	1.00	\$13,000.00
1C.8	HMA	LS	1.00	\$48,750.00	\$48,750.00		\$0.00		\$0.00	0.00	\$0.00
1C.9	Final Cleanup/Seeding	LS	1.00	\$4,875.00	\$4,875.00		\$0.00		\$0.00	0.00	\$0.00
1C.10	Bollard	LS	1.00	\$2,437.50	\$2,437.50		\$0.00	1.00	\$2,437.50	1.00	\$2,437.50
1C.11	Fencing	LS	1.00	\$52,000.00	\$52,000.00		\$0.00		\$0.00	0.00	\$0.00
SCHEDULE 1C SUBTOTAL					\$325,000.00		\$169,900.31		\$48,468.50		\$218,368.81

<b>SCHEDULE 1D: ADMIN BUILDING</b>											
1D.1	Accessories	LS	1.00	\$7,400.00	\$7,400.00	1.00	\$7,400.00		\$0.00	1.00	\$7,400.00
1D.2	Admin Building Reinforcing Steel	LS	1.00	\$22,200.00	\$22,200.00	1.00	\$22,200.00		\$0.00	1.00	\$22,200.00
1D.3	Admin Building Slab and Stem Wall	LS	1.00	\$88,800.00	\$88,800.00	1.00	\$88,800.00		\$0.00	1.00	\$88,800.00
1D.4	Casework	LS	1.00	\$11,100.00	\$11,100.00	1.00	\$11,100.00		\$0.00	1.00	\$11,100.00
1D.5	CMU	LS	1.00	\$74,000.00	\$74,000.00	1.00	\$74,000.00		\$0.00	1.00	\$74,000.00
1D.6	Doors	LS	1.00	\$29,600.00	\$29,600.00	0.75	\$22,200.00	0.20	\$5,920.00	0.95	\$28,120.00
1D.7	Drywall	LS	1.00	\$44,400.00	\$44,400.00	1.00	\$44,400.00		\$0.00	1.00	\$44,400.00
1D.8	Electrician	LS	1.00	\$161,249.93	\$161,249.93	0.75	\$120,937.45		\$0.00	0.75	\$120,937.45
1D.9	Generator	LS	1.00	\$37,000.00	\$37,000.00	0.98	\$36,260.00		\$0.00	0.98	\$36,260.00
1D.10	Excavation/Sub Base	LS	1.00	\$7,400.00	\$7,400.00	1.00	\$7,400.00		\$0.00	1.00	\$7,400.00
1D.11	Flooring	LS	1.00	\$3,700.00	\$3,700.00	1.00	\$3,700.00		\$0.00	1.00	\$3,700.00
1D.12	HVAC	LS	1.00	\$48,100.00	\$48,100.00	0.95	\$45,695.00		\$0.00	0.95	\$45,695.00
1D.13	Ironwork	LS	1.00	\$2,771.38	\$2,771.38	1.00	\$2,771.38		\$0.00	1.00	\$2,771.38
1D.14	Louvers	LS	1.00	\$2,010.64	\$2,010.64	1.00	\$2,010.64		\$0.00	1.00	\$2,010.64
1D.15	Metal Roof	LS	1.00	\$29,727.10	\$29,727.10	1.00	\$29,727.10		\$0.00	1.00	\$29,727.10
1D.16	Overhead Door	LS	1.00	\$7,400.00	\$7,400.00	1.00	\$7,400.00		\$0.00	1.00	\$7,400.00
1D.17	Painter	LS	1.00	\$37,000.00	\$37,000.00	0.95	\$35,150.00		\$0.00	0.95	\$35,150.00
1D.18	Plumbing	LS	1.00	\$81,400.00	\$81,400.00	0.95	\$77,330.00		\$0.00	0.95	\$77,330.00

<b>CITY OF CAMAS</b> <b>PROJECT NO. WS-709C</b> <b>Project Name:</b> SLOW SAND WATER TREATMENT PLANT 32723 NE Lessard Road Camas, WA 98607			<b>PAY ESTIMATE: 8</b> PAY PERIOD: 01/01/2016 Through 01/31/2016  ORIGINAL CONTRACT AMOUNT: \$5,729,737.57				Rotschy, Inc. 9210 NE 62nd Avenue Vancouver, WA 98665 (360) 334-3101				
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ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
1D.19	Roof Framing	LS	1.00	\$7,740.95	\$7,740.95	1.00	\$7,740.95		\$0.00	1.00	\$7,740.95
1D.20	Signage	LS	1.00	\$3,700.00	\$3,700.00		\$0.00		\$0.00	0.00	\$0.00
1D.21	Trusses	LS	1.00	\$22,200.00	\$22,200.00	1.00	\$22,200.00		\$0.00	1.00	\$22,200.00
1D.22	Windows	LS	1.00	\$11,100.00	\$11,100.00	1.00	\$11,100.00		\$0.00	1.00	\$11,100.00

SCHEDULE 1D SUBTOTAL

\$740,000.00

\$679,522.52

\$5,920.00

\$685,442.52

SCHEDULE 1E: ADMIN BUILDING - EQUIPMENT											
1E.1	Flouride System	LS	1.00	\$91,628.35	\$91,628.35		\$0.00	0.75	\$68,721.26	0.75	\$68,721.26
1E.2	Hypochlorite System Submittal Approval	LS	1.00	\$40,992.11	\$40,992.11	1.00	\$40,992.11		\$0.00	1.00	\$40,992.11
1E.3	Hypochlorite System	LS	1.00	\$144,947.96	\$144,947.96		\$0.00	0.25	\$36,236.99	0.25	\$36,236.99
1E.4	Process Piping	LS	1.00	\$14,479.40	\$14,479.40		\$0.00	0.80	\$11,583.52	0.80	\$11,583.52
1E.5	Mono Rail	LS	1.00	\$20,684.88	\$20,684.88	1.00	\$20,684.88		\$0.00	1.00	\$20,684.88
1E.6	Pumps	LS	1.00	\$25,856.10	\$25,856.10		\$0.00	0.80	\$20,684.88	0.80	\$20,684.88
1E.7	Starup	LS	1.00	\$7,127.79	\$7,127.79		\$0.00		\$0.00	0.00	\$0.00

SCHEDULE 1E SUBTOTAL

\$345,716.59

\$61,676.99

\$137,226.65

\$198,903.64

SCHEDULE 1F: Filter Structure											
1F.1	Process Piping	LS	1.00	\$84,000.00	\$84,000.00	0.65	\$54,600.00	0.25	\$21,000.00	0.90	\$75,600.00
1F.2	Painting/Coating	LS	1.00	\$18,000.00	\$18,000.00		\$0.00		\$0.00	0.00	\$0.00
1F.3	Ironwork/Railing	LS	1.00	\$144,000.00	\$144,000.00	0.20	\$28,800.00	0.45	\$64,800.00	0.65	\$93,600.00
1F.4	Slide Gates	LS	1.00	\$60,000.00	\$60,000.00	0.80	\$48,000.00	0.20	\$12,000.00	1.00	\$60,000.00
1F.5	Water Test	LS	1.00	\$6,000.00	\$6,000.00	1.00	\$6,000.00		\$0.00	1.00	\$6,000.00
1F.6	Excavation/Preparation	LS	1.00	\$180,000.00	\$180,000.00	1.00	\$180,000.00		\$0.00	1.00	\$180,000.00
1F.7	Filter Media	LS	1.00	\$600,439.87	\$600,439.87		\$0.00		\$0.00	0.00	\$0.00
1F.8	Base Rock	LS	1.00	\$107,560.13	\$107,560.13	1.00	\$107,560.13		\$0.00	1.00	\$107,560.13

SCHEDULE 1F SUBTOTAL

\$1,200,000.00

\$424,960.13

\$97,800.00

\$522,760.13

SCHEDULE 1G: Filter Structure - Slab Construction											
1G.1	Slab Construction	SF	25,214.00	\$20.00	\$504,280.00	25,214.00	\$504,280.00		\$0.00	25214.00	\$504,280.00

SCHEDULE 1G SUBTOTAL

\$504,280.00

\$504,280.00

\$0.00

\$504,280.00

SCHEDULE 1H: Filter Structure - Wall Construction											
1H.1	Wall Construction	SF	13,996.00	\$49.00	\$685,804.00	13,996.00	\$685,804.00		\$0.00	13996.00	\$685,804.00

SCHEDULE 1H SUBTOTAL

\$685,804.00

\$685,804.00

\$0.00

\$685,804.00

SCHEDULE 1J: Filter Structure - Reinforcing Steel											
1J.1	Reinforcing Steel	SF	39,210.00	\$9.00	\$352,890.00	39,210.00	\$352,890.00		\$0.00	39210.00	\$352,890.00

SCHEDULE 1J SUBTOTAL

\$352,890.00

\$352,890.00

\$0.00

\$352,890.00

SCHEDULE 2: Shoring Trench Safety System											
2.1	Shoring Trench Safety System	LF	5,400.00	\$1.00	\$5,400.00	5,400.00	\$5,400.00		\$0.00	5400.00	\$5,400.00

SCHEDULE 2 SUBTOTAL

\$5,400.00

\$5,400.00

\$0.00

\$5,400.00



CITY OF CAMAS PROJECT NO. WS-709C Project Name: SLOW SAND WATER TREATMENT PLANT 32723 NE Lessard Road Camas, WA 98607			PAY ESTIMATE: 8 PAY PERIOD: 01/01/2016 Through 01/31/2016  ORIGINAL CONTRACT AMOUNT: \$5,729,737.57				Rotschy, Inc. 9210 NE 62nd Avenue Vancouver, WA 98665 (360) 334-3101				
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ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE
SCHEDULE 3: Overexcavation and Backfill with Granular Fill											
3.1	Overexcavation and Backfill with Granular Fill	CY	1,500.00	\$20.00	\$30,000.00		\$0.00		\$0.00	0.00	\$0.00
SCHEDULE 3 SUBTOTAL					\$30,000.00		\$0.00		\$0.00		\$0.00

SCHEDULE 4: Cash Allowance for Furnishings and Laboratory Supplies											
4.1	Furnishings and Laboratory Supplies	LS	1.00	\$10,000.00	\$10,000.00	1.00	\$10,000.00		\$0.00	1.00	\$10,000.00
SCHEDULE 2 SUBTOTAL					\$10,000.00		\$10,000.00		\$0.00		\$10,000.00

SCHEDULE 5: Erosion Control and Water Pollution Control											
5.1	Erosion Control and Water Pollution Control	LS	1.00	\$16,000.00	\$16,000.00	0.49	\$7,840.00	0.07	\$1,120.00	0.56	\$8,960.00
SCHEDULE 5 SUBTOTAL					\$16,000.00		\$7,840.00		\$1,120.00		\$8,960.00

SCHEDULE 6: Project Documentation											
6.1	Project Documentation	LS	1.00	\$25,000.00	\$25,000.00		\$0.00		\$0.00	0.00	\$0.00
SCHEDULE 6 SUBTOTAL					\$25,000.00		\$0.00		\$0.00		\$0.00

Change Order 1											
1	Upsize TW & RW Pipes & Extend RW Pipe to R.O.W.	LS	1.00	\$34,831.21	\$34,831.21	1.00	\$34,831.21		\$0.00	1.00	\$34,831.21
2	Groundface CMU Block	LS	1.00	\$2,934.80	\$2,934.80	1.00	\$2,934.80		\$0.00	1.00	\$2,934.80
CHANGE ORDER 1 SUBTOTAL					\$37,766.01		\$37,766.01		\$0.00		\$37,766.01

Change Order 2											
1					\$0.00	1.00	\$0.00		\$0.00	1.00	\$0.00
2					\$0.00	1.00	\$0.00		\$0.00	1.00	\$0.00
CHANGE ORDER 2 SUBTOTAL					\$0.00		\$0.00		\$0.00		\$0.00

		CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
ORIGINAL CONTRACT TOTAL		\$5,320,090.59	\$3,968,523.95	\$304,285.15	\$4,272,809.10
CHANGE ORDERS TO DATE		\$37,766.01	\$37,766.01	\$0.00	\$37,766.01
ORIGINAL CONTRACT & CHANGE ORDERS SUBTOTAL		\$5,357,856.60	\$4,006,289.96	\$304,285.15	\$4,310,575.11
SALES TAX (7.7%)		\$412,554.96	\$308,484.33	\$23,429.96	\$331,914.28
TOTAL CONTRACT		\$5,770,411.56	\$4,314,774.28	\$327,715.11	\$4,642,489.40
Retainage (5%)			(\$200,314.50)	(\$15,214.26)	(\$215,528.76)
TOTAL			\$4,114,459.79	\$312,500.85	\$4,426,960.64

SAN. ACT. NUMBER: 424-00-594-341-65

SAN. THIS PAY EST: \$312,500.85

RFC  
ENTERED  
2/8/2016

St Dupont  
Project Engineer

2/4/16  
Date

Darin Rippe  
Contractor

2/4/16  
Date

James Hooper  
Project Manager

2/8/2016  
Date

CITY OF CAMAS PROJECT NO. WS-748 2015 STEP/STEF Tank Pumping			PAY ESTIMATE: NINE PAY PERIOD: 1/1/2016 Through 1/31/2016  ORIGINAL CONTRACT AMOUNT: \$99,973.17					AAA Septic Service PO Box 1668 Brush Prairie, WA 98606 (360) 687-8960			
ITEM NO.	DESCRIPTION	UNIT	ORIGINAL QUANTITY	UNIT PRICE	CONTRACT TOTAL	QUANTITY PREVIOUS	TOTAL PREVIOUS	QUANTITY THIS EST.	TOTAL THIS EST.	QUANTITY TO DATE	TOTAL TO DATE

#### SANITARY SEWER

1	Residential STEP & STEF Tank Pumping	EA	725	\$119.93	\$86,949.25	455.00	\$54,568.15	54.00	\$6,476.22	509.00	\$61,044.37
2	EMERGENCY Residential STEP & STEF Tank Pumping	EA	10	\$119.93	\$1,199.30	13.00	\$1,559.09	6.00	\$719.58	19.00	\$2,278.67
3	After Hours EMERGENCY STEP & STEF Tank Pumping	EA	5	\$239.86	\$1,199.30	2.00	\$479.72	0.00	\$0.00	2.00	\$479.72
4	Commercial STEP and STEF Tank Pumping	1000 Gal	24	\$119.93	\$2,878.32	27.50	\$3,298.08	0.00	\$0.00	27.50	\$3,298.08

<b>SUBTOTAL:</b>					<b>\$92,226.17</b>		<b>\$59,905.04</b>		<b>\$7,195.80</b>		<b>\$67,100.84</b>
Sanitary Sales Tax (8.4%):					\$7,747.00		\$5,032.02		\$604.45		\$5,636.47
<b>Total:</b>					<b>\$99,973.17</b>		<b>\$64,937.06</b>		<b>\$7,800.25</b>		<b>\$72,737.31</b>

	ORIGINAL CONTRACT TOTAL	CONTRACT TOTAL	TOTAL PREVIOUS	TOTAL THIS EST.	TOTAL TO DATE
	ADDITIONS / DELETIONS	\$92,226.17	\$59,905.04	\$7,195.80	\$67,100.84
	SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00
	SALES TAX (8.4%)	\$92,226.17	\$59,905.04	\$7,195.80	\$67,100.84
	TOTAL CONTRACT	\$7,747.00	\$5,032.02	\$604.45	\$5,636.47
	LESS 5% RETAINAGE	\$99,973.17	\$64,937.06	\$7,800.25	\$72,737.31
	<b>TOTAL LESS RETAIN.</b>		<b>(\$2,995.25)</b>	<b>(\$359.79)</b>	<b>(\$3,355.04)</b>
			<b>\$61,941.81</b>	<b>\$7,440.46</b>	<b>\$69,382.26</b>

SAN. ACT. NUMBER: 424.00.535.811.48

SAN. THIS PAY EST:

\$7,440.46

F.I.

Project Engineer

Date

Contractor

Date

Project Manager

Date

## CONTRACT FOR JANITORIAL SERVICES

AGREEMENT made and entered into this 16<sup>th</sup> day of February, 2016, between the CITY OF CAMAS, a municipal corporation, hereinafter referred to as "City", under and by the virtue of Title 35 RCW (cities and towns), as amended; and Stephen Kavonius (owner's name), doing business as S&S Janitorial hereinafter referred to as "Contractor",  
WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

Section 1. TERM OF AGREEMENT: City hereby hires Contractor to provide janitorial services for 2016 Camas Janitorial Services for a term commencing March 1, 2016, and ending December 31, 2019, with the ability to renew indefinitely by the mutual agreement of both parties, subject however, to termination as hereinafter provided.

Section 2. SCOPE OF WORK: The Contractor shall furnish all labor, equipment and janitorial supplies normally necessary and associated with the proper performance in accordance with and as described in the attached Plans and Specifications, and perform any changes in the work in accord with the Contract Documents.

The Contractor shall provide and bear the expense of all equipment, work and labor, of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in these Contract Documents except those items mentioned therein to be furnished by the City of Camas. The Contractor shall be responsible for providing janitorial services for the following City-owned buildings located in Camas, Washington:

City Hall, 616 NE 4<sup>th</sup> Avenue  
Community Center, 1718 SE 7<sup>th</sup> Avenue  
Fire Marshal's Office, 65 NE 3<sup>rd</sup> Avenue  
Lacamas Lake Lodge, 227 NE Lake Road  
Library, 625 NE 4<sup>th</sup> Avenue  
Police Department, 2100 NE 3<sup>rd</sup> Avenue  
Scout Hall, 120 NE 17<sup>th</sup> Avenue  
Wastewater Treatment Plant (2 buildings), 1129 SE Polk Street  
Operations Center (2 buildings), 1620 SE 8<sup>th</sup> Avenue (floors only as

needed)



The services to be performed by Contractor and the frequency with which they are to be performed are included in the detailed Janitorial Service Plans.

The City of Camas hereby promises and agrees with the Contractor to employ, and does employ the Contractor to provide the specified materials and to do and cause to be done the above described work and to complete and finish the same in accordance with the attached plans and specifications and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached plans and specifications and the schedule of unit or itemized prices at the time and in manner and upon the conditions provided for in this contract.

The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.

Section 3. INDEMNIFICATION: The Contractor shall defend, indemnify and hold the City of Camas, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this agreement, except for injuries caused by the sole negligence of the City of Camas.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

Section 4. BACKGROUND CHECK: Contractor hereby warrants that all employees who provide janitorial services in or to the Police Department as designated in Section 2 herein have passed a background check. All background checks must be conducted at Contractor's expense and the minimum background check process shall include, but not be limited to, the following

checks:

1. Social Security Number (SSN);
2. Criminal Records (County and State Criminal Felony and Misdemeanor, National Criminal Date Base, Federal Criminal; and
3. National Sex Offender Registry.

All background checks must be conducted prior to initial access by Contractor employees. Additionally, all Contractor employees subject to this Section 4 have the responsibility to self-disclose any misdemeanor or felony convictions that occur during the term of this Contract. Contractor agrees to defend, indemnify and hold harmless the City, its officers, officials, employees and volunteers for any claim, suits, or proceedings alleging any breach of this warranty.

Section 5. INSURANCE: The Contractor agrees to carry liability insurance protecting himself and the City from any claims of persons for injuries to life, persons, or property by reason of anything done or permitted to be done or suffered or omitted to be done by Contractor in the performance of his obligations as outlined in the plans and specifications.

Section 6. INDEPENDENT CONTRACTOR: It is hereby agreed that Contractor is an independent contractor and not an employee of the City. The City shall have no obligation to provide Contractor or Contractor's employees with medical, sick leave, vacation, or other employee benefits, nor shall the City be responsible for paying withholding taxes, Social Security taxes, or other employment taxes on Contractor's compensation.

Section 7. COMMUNICATION REQUIREMENT: The contractor shall maintain a phone number and e-mail address for office purposes with the ability to respond to telephone calls within one hour.

Section 8. NON-DISCRIMINATION: As provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987, the contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment.

Section 9. PAYROLL AND RELATED DOCUMENTATION:

Concurrent with the execution of this agreement, Contractor agrees to provide, on an annual basis, Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid forms approved by the Washington State Department of Labor and Industries. Contractor shall also provide on an annual basis a fully executed City of Camas Affidavit of Industrial Insurance Compliance form.

Certified Payrolls shall be submitted no later than two (2) weeks after the subject pay period. In the event that Certified Payrolls are not submitted, or that such document is submitted and does not comply with the applicable prevailing wage rates, the City reserves the right to withhold payment until such documentation is provided.

Under no circumstances will any payment be made without an approved Intent to Pay Prevailing Wages form. Such form to be duly approved by an Industrial Statistician employed by the State of Washington Department of Labor and Industries.

Section 10. PREVAILING WAGE: The Contractor is obligated to pay the Washington State Department of Labor and Industries Prevailing Wage Rates for Clark County effective November 15, 2015.

Per WAC 296-127-023 ... the wages which a contractor shall pay its employees must be altered annually to recognize and follow the most recently promulgated increases in prevailing wages each year after the first year of the contract period. The cost of the increases in the wages due employees shall be borne by the contract awarding agency.

In case any dispute arises as to what the prevailing rates of wages for work of a similar nature are and such dispute cannot be adjusted by the parties involved, the matter shall be referred to the director of the Department of Labor and Industries of the State of Washington for arbitration, and the director's decision therein shall be final and conclusive and binding on all parties involved in the dispute.

Section 11. COMPENSATION:

Contractor shall be paid the sum of \$9,991.87 per month for the services to be rendered by Contractor. Contractor shall submit an invoice to the Finance Department for the services he has rendered no later than two (2) weeks after the subject pay period. Contractor further agrees to execute such other documents as may be necessary to process his claim for

compensation. The City shall thereafter make payment to the Contractor within five (5) working days after approval by the City Council at its second meeting in the succeeding month.

Contractor shall submit a detailed invoice for any hourly wages and other costs incurred as a result of non-routine work requested by the City.

Contractor's compensation shall be increased annually in proportion to the increase in the cost of living, which will be calculated using the July Portland CPI-U. The adjustment shall be effective in January of the following year. Contractor shall submit his request for an annual adjustment by November 1<sup>st</sup> of each year in order to qualify for such adjustment.

Section 12. ASSIGNMENT: Contractor shall not assign or delegate any of his rights or obligations under this agreement without the written consent of the City. Any purported assignment or delegation made by Contractor without the written consent of City may be treated as null and void and have no effect whatsoever by the City.

Section 13. AMENDMENT: This agreement may be altered, and/or amended at any time by the mutual written agreement of City and Contractor.

Section 14. PARTIES BOUND: This agreement shall bind the heirs, executors, administrators, successors and assigns of the respective parties hereto.

Section 15. WAIVER: Waiver by the City of any term or condition of this agreement to be performed by Contractor or any breach by Contractor shall not constitute the waiver of any other term or condition or breach of this agreement.

Section 16. TERMINATION: This agreement may be terminated by either party at any time with or without cause upon ninety (90) days' notice to the other party.

In the event of any breach of this agreement by either party, the other party shall have the right to terminate this agreement upon ten (10) days written notice, which notice shall set forth the reasons for such termination.

Section 17. CONSTRUCTION OF AGREEMENT: This agreement has been executed in Camas, Washington, and shall be construed under the laws of the State of Washington.

Section 18. SEVERABILITY: If any term, provision, covenant or condition of this agreement is held by Court of competent jurisdiction to be invalid, void or unenforceable, the remainder of this agreement shall remain in full force and effect.

Section 19. NOTICES: Any notice required to be given by either party shall be sufficient if it is in writing and hand delivered to the Public Works Director or deposited in the United States Postal Service (USPS), certified mail, return receipt requested, with postage fully prepaid, addressed to the respective parties at their last known addresses. Any such notice shall be deemed conclusively to have been delivered to the addressee thereof seventy-two (72) hours after deposit thereof in said USPS.

Section 20. DUPLICATE ORIGINALS: This agreement has been executed in duplicate counter-parts, each of which shall be considered an original and both of which taken together shall be construed one and the same instrument.

Section 21. ENTIRE AGREEMENT: This agreement contains all of the terms agreed upon by the parties with respect to the subject matter of this agreement, and supersedes all prior agreements, arrangements, and communications between the parties concerning such subject matter, whether oral or written.

Section 22. SECTION HEADINGS: Section headings and numbers have been inserted for convenience of reference only, and if there shall be any conflict between any such headings or numbers and the text of this agreement, the text shall control.

IN WITNESS WHEREOF, the Contractor has executed this instrument, on the day and year first below written and the Mayor of the City of Camas has caused this instrument to be executed by and in the name of the said City of Camas the day and year first above written.

DATED this 16<sup>th</sup> day of February, 2016

S&S Janitorial  
Contractor

CITY OF CAMAS

\_\_\_\_\_  
By: Stephen Kavonius

\_\_\_\_\_  
By: Mayor

Approved as to Form: \_\_\_\_\_

City of Camas Attorney



Mayor's  
**VOLUNTEER SPIRIT AWARD**

in the City of Camas, presented to

**BILL AND SHERRI SMITH**

For volunteering their time, energy and materials  
to landscape the Camas-Washougal  
Municipal Court grounds.

Dated this 16th day of February, 2016



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Scott Higgins, Mayor

