



CITY COUNCIL WORKSHOP MEETING AGENDA
Monday, February 5, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. WORKSHOP TOPICS

A. East County Fire and Rescue (ECFR) Functional Consolidation

Details: This item allows for further discussion about the proposed ECFR Functional Consolidation and to seek direction for the Fire Joint Policy Advisory Committee (JPAC) members and members of the Functional Consolidation Exploratory Committee before the next meeting is held for each group.

Presenter: Nick Swinhart, Fire Chief

Recommended Action: This item is for Council's information only.

 [ECFR Functional Consolidation Review](#)

B. Exchange Agreement with Zayo Group, LLC

Details: The Camas School District (CSD) asked that a conduit be installed on Leadbetter Road with the North Shore Sewer Transmission System project so the district's internet provider, Zayo Group, LLC (Zayo), could install fiber optics to the new Lacamas Lake Elementary School. City staff sought permission from Zayo to use a portion of the fiber optic line to interconnect the three North Shore sewer pump stations, allowing the pump stations to communicate via fiber. The pump station lines will not be connected to the school district's system, or the internet and will be strictly used for communication between the pump stations. Zayo has asked the City to sign an Exchange Agreement, which recognizes the mutual benefit of Zayo having access to the City's conduit and the City having access to a portion of Zayo's fiber optic line. The agreement includes two exhibits showing the dollar value Zayo is receiving from using the City's conduit and the dollar value the City is receiving for the use of Zayo's fiber, which are of equal value, so no amount is owed by either party. The Exchange Agreement has been reviewed by Public Works, Finance and the City Attorney. Staff will be available to answer any questions.

Presenter: Sam Adams, Utilities Manager

Recommended Action: Staff recommends this item be placed on the February 20, 2018 Consent Agenda for Council's consideration.


 [Exchange Agreement between the City of Camas and Zayo Group, LLC](#)

C. Intergovernmental Agreement with Clark Public Utilities (CPU) Regarding Transfer of a Satellite Water System

Details: Staff presented a draft Intergovernmental Agreement to Council at the January 16, 2018 Workshop Meeting regarding transfer of the Mountain Glen Satellite Water System from CPU to the City of Camas. Council had a variety of questions including what monthly water rate the Mountain Glen customers would potentially be subject to and if there was a requirement to memorialize the new rate, among other things. Staff has had additional discussions regarding the agreement and transfer with the City Attorney and will respond to the questions raised during the January 16, 2018, meeting.

Presenter: Steve Wall, Public Works Director


Recommended Action: Staff recommends this item be placed on the March 5, 2018 Regular Meeting Agenda for Council's consideration.

 [Intergovernmental Agreement with CPU for Mountain Glen Transfer](#)
[Mountain Glen Transfer Exhibit](#)

D. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

 [Capital Project Master Schedule - Feb 2017](#)
[Capital Project Master Schedule - Jan 2018](#)

E. Draft Ordinance Related to Public Records Fees

Details: Legislative changes to Revised Code of Washington (RCW) 42.56, the Public Records Act, authorizes agencies to charge for providing copies of electronically produced public records. Agencies may either calculate actual costs to process requests or use the fees outlined in the law. Staff proposes to use the default fee schedule outlined by the state. Under the law, an ordinance is required to authorize the adoption of the state's rules, which allow for fees. The City Attorney has drafted an ordinance for review.

Presenter: Jennifer Gorsuch, Administrative Services Director

Recommended Action: Staff recommends this item be placed on the February 20, 2018 Regular Meeting Agenda for Council's consideration.

 [Draft Ordinance Related to Charging Fees Under the Public Records Act](#)



F. 2018 Proposed Fee Schedule Update

Details: The 2018 Fee Schedule was prepared in early Fall 2017. Legislative changes and analysis of cost recovery require a few fees to be updated for 2018. This presentation includes the fee updates, the reason for the changes and provides for discussion with staff.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends this item be placed on the February 20, 2018 Regular Meeting Agenda for Council's consideration.

 [2018 Fee Schedule Update](#)

- G. Addendum to the Interlocal Agreement with Camas School District (CSD) for the School Resource Officer (SRO)
Details: The Washington State operating budget for 2017-2019 biennium included a provision making Law Enforcement Officers' and Fire Fighters' (LEOFF) Plan 2 employers responsible for funding both the employer and state retirement contributions owed on LEOFF Plan 2 basic salary earned for services rendered to a non-LEOFF employer, such as a school district. Through an interlocal agreement, CSD retains a police officer to act as the SRO at the middle and high schools. CSD pays the City a portion of the officer's salary. This addendum would modify the agreement to include the addition of the state retirement portion of the officer's salary to also be billed to CSD. The effective date of the addendum would be January 1, 2018.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends this item be placed on the February 20, 2018 Regular Meeting Agenda for Council's consideration.
-  [Addendum to Interlocal Agreement for School Resource Officer](#)
[Resolution for Addendum](#)
- H. City of Camas 2017 Financial Review for 4th Quarter
Details: Staff will provide a review of the City's financial position during the 4th Quarter of 2017, including a budget review, investment portfolio performance and debt portfolio balances. National and regional economic information will be reviewed for context, as well as the anticipated outlook for 2018. Following the presentation, staff will provide an overview of property tax rates analysis as part of the ongoing series to review a financial topic each quarter.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: This item is for Council's information only.
-  [Financial Performance 2017 4th Qtr](#)
- I. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director
- J. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

V. COUNCIL COMMENTS AND REPORTS

VI. PUBLIC COMMENTS

VII. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.