






CITY COUNCIL WORKSHOP MEETING AGENDA
Monday, July 16, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. WORKSHOP TOPICS

- A. Commission on Aging Annual Report to City Council
Details: Representatives from the Clark County Commission on Aging will provide the City Council with an annual progress report.
Presenter: Robert Maul, Planning Manager
Recommended Action: This item is for Council's Information only.
 [Council on Aging Presentation](#)
- B. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director
- C. City of Camas 2nd Quarter of 2018 Financial Review
Details: A financial review of the City of Camas for the second quarter of 2018. The presentation contains an economic overview for context and a financial review of budget to actuals, short and long term debt, investment portfolio performance, fund balance projections and the outlook for the remainder of 2018.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: This item is for Council's information only
 [City of Camas 2nd Quarter of 2018 Financial Review](#)
- D. 2019-2024 General Fund Forecast
Details: Staff will present a review of the 2019-2024 General Fund Forecast of revenues and expenditures. This forecast also has scenarios including level of service budget requests with potential revenue options.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: This item is for Council's information only.
 [2019-2024 General Fund Forecast](#)
- E. Solid Waste Operations Update
Details: City staff, and the City's consultant Chris Bell and Associates, have spent the last year reviewing the City's solid waste collection system and the delivery of services to City customers. The review included an analysis of how the system currently

operates, existing routing of trucks and collection days, efficiencies/inefficiencies, and expansion of work load from existing and future customer growth, as well as a review of prior annexed areas, which will be added to the City's solid waste collection system in 2019. Some minor system changes were made during the course of work to help increase collection efficiencies, safety and routing. The analysis shows the need to change collection days to better handle growth in the system and maintain a high level of service to the City's customers. Staff, with the help of the consultant, will present findings from the work effort to the Mayor and City Council.

Presenter: Sam Adams, Utilities Manager

Recommended Action: This item is for Council's information only.

 [Solid Waste 2018 Presentation](#)

F. Consultant Services Contract - Parker's Landing and Wastewater Treatment Plant (WWTP) Test Well Development

Details: The City has solicited consultant services from Gray and Osborne Inc. to provide engineering services for the siting and test well drilling for two new sources of drinking water wells. The City has approved water rights for two wells that generally have been called the WWTP and Parker's Landing wells. Gray and Osborne, Inc. has submitted a scope of services in the amount of \$152,600. This dollar amount includes an Optional Task of drilling the Parker's Landing well to meet the standards for a full production well. There are sufficient funds in the Water/Sewer budget to complete this work.

Presenter: Sam Adams, Utilities Manager

Recommended Action: Staff recommends this item be placed on the August 6, 2018 Consent Agenda for Council's consideration.

 [Consultant Services - WWTP and Parker's Landing Test Well](#)

G. Water and Sewer System Development Charge (SDC) Analysis

Details: Staff and the City's financial consultant, FCS Group, have completed updated SDC calculations for the Water and Sewer utilities. The calculations are based on the new planning criteria and Capital Improvement Plan in the Draft Water System Plan Update and a staff revised version of the Sewer System Capital Improvement Plan. Initial feedback on options for new Water and Sewer SDCs have been received from the Finance Committee and incorporated into the attached presentation.

Presenter: Steve Wall, Public Works Director and Sergey Tarasov, FCS Group

Recommended Action: This item is for Council's information only.

 [Water and Sewer System Development Charge Presentation](#)

H. National League of Cities Service Line Warranty Program

Details: Staff introduced the National League of Cities Service Line Warranty Program at the City Council's April 2, 2018 Workshop. The program is administered by the Utility Service Partners and offers an optional warranty to homeowners within the City for a monthly fee that covers repairs or replacements for the portion of the water and sewer service lines that are the homeowner's responsibility. At the conclusion of the April 2nd Workshop, the City Council expressed potential interest in moving forward with the Program. Staff will present the attached proposed agreement with Utility Service Partners that offers a Non-Royalty Service Line Warranty Program for residents of the City.

Presenter: Steve Wall, Public Works Director

Recommended Action: Staff is requesting concurrence from the City Council to place this item on the August 6, 2018 Regular Meeting Agenda for Council's consideration.

 [Service Line Warranty Agreement](#)

I. Municipal Stormwater Permit Consultant Contract

Details: The City's National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater Permit requires Illicit Discharge Detection and Elimination (IDDE) Field Screening efforts. Engineering staff does not have the availability to complete the necessary work in the time required by the permit and has selected Otak Engineering to assist. The contract amount for this effort is not to exceed \$59,027. Sufficient funds are available in the Stormwater budget to cover these expenses.

Presenter: Steve Wall, Public Works Director

Recommended Action: Staff has also placed this item on the July 16, 2018 Consent Agenda for Council's consideration.

 [Municipal Stormwater Permit Consultant Agreement](#)

J. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

K. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

V. COUNCIL COMMENTS AND REPORTS

VI. PUBLIC COMMENTS

VII. ADJOURNMENT

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.