



**CITY COUNCIL WORKSHOP MEETING AGENDA**  
**Monday, March 19, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENTS**

**IV. WORKSHOP TOPICS**

**A. Police Department Level of Service Presentation**

Details: Staff will provide Council with the framework, resources and services provided by the Police Department. Staff will also review the current service levels of police programs, discuss staffing levels, discuss the move to Open Performance tracking and present a strategy for developing the 2019-2020 budget.

Presenter: Mitch Lackey, Chief of Police

Recommended Action: This item is for Council's information only.

 [Police Department Level of Service Presentation](#)

**B. 544 Zone Surface Water Main Improvements Phase 3 Consultant Agreement Amendment**

Details: This proposal is for permitting and other consultant support services for the third and final phase of the water transmission main. The amendment amount is \$19,438 and is fully funded through the 2018 budget and proposed Spring Omnibus. The 7,450 feet of water main, represented by the blue line on the attached map, begins at NE 312th Avenue and NE Ireland Road and heads northeast to a new line located just south of the slow sand water filter plant.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff recommends this agreement be placed on the April 2, 2018 Consent Agenda for Council's consideration.

 [544 Zone Water Main Agreement Amendment](#)

[Waterline Transmission Main Map](#)

**C. Public Works Miscellaneous and Updates**

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

**D. 2018 Utility Rate Study Assumptions**

Details: Staff has been working with the City's consultant, FCS Group, to complete an update to the City's water, sewer, and stormwater utility rate models. Staff will review the financial assumptions included in each rate model. Once the assumptions are confirmed, the next steps will include finalizing the revenue requirements and

completing the draft Rate Designs for Council's review at future meetings.

Presenter: Steve Wall, Public Works Director and Cathy Huber Nickerson, Finance Director

Recommended Action: This item is for Council's information only.

 [Rate Study Assumptions Presentation](#)

[Utility Rate Update Water - Draft](#)

[Utility Rate Update Sewer - Draft](#)

[Utility Rate Update Stormwater - Draft](#)

- E. 2018 Spring Omnibus Capital Budget Presentation - Governmental Capital Details: This presentation is the first of two regarding the 2018 Spring Omnibus Capital Budget. Staff will review the governmental packages, which contains 24 packages totaling \$12.8 million in projects and includes streets and parks. The information is grouped by general government, transportation and parks. The respective department heads will be available for questions and discussion. Following the package discussion, staff will provide a brief preliminary presentation about issuing general obligation debt to support some of the projects.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: The next presentation will be placed on the April 2, 2018 Workshop Meeting Agenda.

 [2018 Spring Omnibus Capital Presentation - Part 1](#)

- F. Community Development Miscellaneous and Updates  
Details: This is a placeholder for miscellaneous or emergent items.  
Presenter: Phil Bourquin, Community Development Director
- G. Municipal Court Level of Service Presentation  
Details: Staff will provide Council with information regarding the Court's services and will provide future goals to improve these service levels. Staff will also provide a brief overview of the Municipal Court performance measurements in the Open Performance platform.  
Presenter: Pete Capell, City Administrator  
Recommended Action: This item is for Council's information only.

 [Municipal Court Level of Service Presentation](#)

- H. City Administrator Miscellaneous Updates and Scheduling  
Details: This is a placeholder for miscellaneous or scheduling items.  
Presenter: Peter Capell, City Administrator

## **V. COUNCIL COMMENTS AND REPORTS**

## **VI. PUBLIC COMMENTS**

## **VII. ADJOURNMENT**

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.