



## **CITY COUNCIL REGULAR MEETING AGENDA**

**Monday, December 18, 2017, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

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NOTE: There are two public comment periods on the agenda. To address the City Council, come forward when invited; state your name and address and limit comments to three minutes. Written comments can be submitted to the City Clerk. Special instructions for public comments will be provided if it's a public hearing or a quasi-judicial matter is on the agenda.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

### **IV. PUBLIC COMMENTS**

### **V. CONSENT AGENDA**

- A. Approve the December 4, 2017, Camas City Council Regular and Workshop meeting minutes.

 [December 4, 2017 Camas City Council Workshop Meeting Minutes - draft](#)

[December 4, 2017 Camas City Council Regular Meeting Minutes - draft](#)

- B. Approve the automated clearing house and claim checks as approved by the Finance Committee.
- C. Authorize the Final Pay Estimate to Brix Paving Northwest Inc. for the 2017 Citywide Asphalt Overlay Project in the amount of \$1,664.21 and accept this project as complete. (Submitted by Denis Ryan)

 [Asphalt Overlay Project Final Pay Estimate](#)

- D. Authorize the write-off of 74 unpaid parking tickets and late fees from 2016 in the amount of \$2,990.00. (Submitted by Pam O'Brien)
- E. Authorize the write-off of the November 2017 Emergency Medical Services (EMS) billings in the amount of \$82,260.89. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- F. Authorize the write-off of 202 Emergency Medical Services (EMS) billings in the amount of \$144,461.81. These accounts represent billings prior to 2016 that have been submitted to a collection agency in which the City has not received payment. (Submitted by Pam O'Brien)

- G. Authorize the write-off of 2017 unpaid final utility bills in the amount of \$8,594.68. This amount represents outstanding sewer, garbage, recycling and storm water charges that are left unpaid by previous property owners. (Submitted by Pam O'Brien)
- H. Authorize the Mayor to sign the Community Development Block Grant (CDBG) Agreement with Clark County for the receipt of \$292,648 for the NE Dallas Street Improvements Project. The project limits are NE Dallas Street, from NE 17th Avenue to NE 21st Avenue. Improvements include replacement of the sewer main and sewer & water services, sidewalk curb ramps installation, and roadway rehabilitation. This project is fully funded in the 2017 capital budget and will be carried over into the 2018 budget in the spring omnibus. In addition to this grant, funding for this project is from proceeds from the water, sewer and street funds. Design is being completed by Camas Engineering staff. (Submitted by Jim Hodges)

 [Dallas Street Improvements Grant Agreement](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

## **VI. NON-AGENDA ITEMS**

- A. Staff
- B. Council

## **VII. MAYOR**

- A. Mayor's Volunteer Spirit Award

 [December 2017 Shannon Van Horn](#)

## **VIII. MEETING ITEMS**

- A. Oath of Office  
Details: City Attorney Shawn MacPherson will administer the Oath of Office for Council Members Melissa Smith in Position 2 of Ward 1, Steve Hogan in Position 2 of Ward 2, and Shannon Turk in Position 2 of Ward 3. The four-year terms will begin January 1, 2018, and end December 31, 2021.  
Presenter: Shawn MacPherson, City Attorney

 [Council Member Melissa Smith - Oath of Office](#)

[Council Member Shannon Turk - Oath of Office](#)

[Council Member Steve Hogan - Oath of Office](#)

- B. Mayor Higgins' first day on Council was on December 20, 2002. Thank you for 15 years of service to the citizens of Camas.

## **IX. PUBLIC COMMENTS**

## **X. EXECUTIVE SESSION**

- A. To evaluate the qualifications of applicants for the appointment to the City of Camas Council Member Ward #1.

## **XI. MEETING RESUMES**

- A. Appointment of Camas City Council Member Ward #1 position for the term of January 1, 2018 through December 3, 2018.

## **XII. ADJOURNMENT**

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.