



CITY COUNCIL REGULAR MEETING AGENDA
Monday, November 20, 2017, 7:00 PM
City Hall, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.




I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the November 6, 2017, Camas City Council Regular and Workshop Meeting Minutes.
 [November 6, 2017 Camas City Council Regular Meeting Minutes - Draft](#)
[November 6, 2017 Camas City Council Workshop Meeting Minutes - Draft](#)
- B. Approve the automated clearing house and claim checks as approved by the Finance Committee.
- C. Authorize the Mayor to sign a Professional Services Contract with Knapp, O'Dell & MacPherson PLLC, Attorneys at Law, to continue to serve as City Attorney. The monthly compensation will be \$9,500 per month effective January 1, 2018, and increase 3% every year thereafter. The hourly rates for extra legal services will be \$195 per hour for municipal court appeals and \$215 per hour for additional civil legal services. Those rates will increase 2% every year thereafter. (Submitted by Pete Capell)
 [City Attorney Professional Services Contract](#)
- D. Authorize the Mayor to sign a five-year lease with the Port of Camas-Washougal for the Municipal Court Building. The current lease expires December 31, 2017. The proposed new lease for 2018 will be \$3,560 per month and will increase by three percent per year for the term of the lease. (Submitted by Pete Capell)
 [Municipal Court Lease](#)
- E. Authorize the Mayor to sign Change Order No. 4 with PBS for additional on call consultant services for engineering construction plan review and inspection in an amount not to exceed \$110,000 for the 2016 and 2017 biennium. This change order

increases the contract amount by \$30,000 and extends the completion date to January 31, 2018. This increase in budget will be covered in the December 4, 2017 Omnibus. (Submitted by James Carothers)

 [On Call Service Change Order 4](#)

[On Call Service Change Order 3](#)

- F. Authorize the write-off of the October 2017 Emergency Medical Services (EMS) billings in the amount of \$115,582.49. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- G. Authorize Pay Estimate No. 2, Final, to Nutter Corporation for the NW 10th Avenue and Ivy Street & Drake Street Stormwater Facilities Rehabilitation Project in the amount of \$15,686.61 and accept the project as complete. The total project cost, including design, permitting and construction will be approximately \$150,000. The budgeted amount for the project is \$250,000. (Submitted by James Carothers)

 [NW 10th Storm Facilities Rehabilitation Final Pay Estimate](#)

- H. Award the City Hall Roof Replacement Project to Garland/Design Build Solutions Inc. in the amount of \$259,015.30 and authorize execution of change orders up to 10% of the total bid. The project provides for the replacement of the City Hall roof and gutters. (Submitted by Denis Ryan)

 [City Hall Roof Proposal](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Mayor's Volunteer Spirit Award

 [November 2017 Linda Dietzman](#)

VIII. MEETING ITEMS

- A. Public Hearing for Ordinance to Amend the City of Camas' 2017-2018 Budget
Details: Conduct a public hearing to provide citizens an opportunity to give public testimony regarding an ordinance to amend the City of Camas' 2017-2018 Budget Ordinances No's. 16-023 and 17-007. This Fall Omnibus Budget amendment contains 15 budget packages for a total net appropriation of \$371,669.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends that Council conduct a public hearing. The ordinance will be placed on the December 4, 2017 Regular Meeting Agenda for Council's consideration.

B. Public Hearing for the 2018 Property Tax Levies

Details: This public hearing is to provide citizens an opportunity to give public testimony regarding the 2018 General Fund Levy, the Emergency Medical Services (EMS) Levy, and the Voted Library Bond Levy. The General Fund Levy and the EMS Levy are recommended by staff to increase by the implicit price deflator (IPD) rate of 1%. The Voted Library Bond is recommended at the 2018 debt service obligation.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council conduct a public hearing. The next three ordinances on the agenda are to be deliberated and acted upon.

C. Ordinance No. 17-014 Levying the Ad Valorem Taxes for the General Fund for 2018

Details: This ordinance authorizes the City to levy the property taxes for the General Fund with the legal limit increase of 1% for the fiscal year 2018.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council move to adopt Ordinance No. 17-014 and publish according to law.

 [Ordinance No. 17-014 Levying the Ad Valorem Taxes for the General Fund](#)

D. Ordinance No. 17-015 Levying the Ad Valorem Taxes for the Emergency Medical Services (EMS) Fund for 2018

Details: This ordinance authorizes the levy of Emergency Medical Services property taxes with the legal limit of 1% increase for 2018.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council move to adopt Ordinance No. 17-015 and publish according to law.

 [Ordinance No. 17-015 Levying the Ad Valorem Taxes for EMS](#)

E. Ordinance No. 17-016 Levying the Ad Valorem Taxes for the Unlimited Tax General Obligation Bonds for 2018

Details: This ordinance authorizes the property tax levy of \$620,000 for 2018, to pay for the Library Building debt service on the unlimited tax general obligation bonds.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council move to adopt Ordinance No. 17-016 and publish according to law.


 [Ordinance No. 17-016 Levying the Ad Valorem Taxes for Library Tax](#)

F. Resolution No. 17-015 Revising the City of Camas Fee Schedule for 2018


Details: This resolution updates the City of Camas fee schedule for 2018, with the 4% increase of the Consumer Price Index (CPI) for All Urban Consumers for Portland-Vancouver. Some fees such as park rentals, recreation activities, and a few utility fees remain at the 2017 rates. The updated fee schedule has an effective date of January 1, 2018.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council move to adopt Resolution No. 17-015.

 [Resolution No. 17-015 Revising the Fee Schedule
2018 Fee Schedule](#)

- G. Resolution No. 17-016 Authorizing the City to Submit Emergency Medical Services (EMS) Levy to the Voters
Details: This resolution provides for the City to submit a proposition to continue the existing EMS property tax levy of \$0.46 per one thousand dollars of assessed value for six years
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Resolution No. 17-016.

 [Resolution No. 17-016 EMS Levy to Voters](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.