



CITY COUNCIL WORKSHOP MEETING AGENDA
Monday, March 20, 2017, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. WORKSHOP TOPICS

A. Parks and Recreation Commission Annual Report

Details: The Parks and Recreation Commission presents the 2016 Annual Report outlining the Commission's activities and accomplishments for 2016 and the goals for 2017.

Presenter: Randy Curtis, Parks and Recreation Commission Chair

Recommended Action: This item is for Council's information only.

 [Parks and Recreation Commission Annual Report](#)

B. Engineering Development Professional Services Contract Amendment

Details: In 2016, upon consent from Council, staff hired PBS, formerly HDJ, to review select development construction drawings and perform development inspections as needed.

Approximately \$35,000 was spent in 2016 for these services. This amendment raises the overall contract amount for 2016 and 2017 to \$80,000 and extends the completion date to December 31, 2017. These services will be charged to the approved Engineering budget for 2017.

Presenter: James Carothers, Engineering Manager

Recommended Action: This item will be placed on the April 3, 2017 Consent Agenda for Council's consideration.

 [Development Engineering Services Contract Amendment](#)

C. Park Impact Fee (PIF) Study

Details: The City's current PIF methodology and calculation was developed in 1996 and has not been updated since that time. FCS Group has submitted the attached proposal in the amount of \$32,220 to review and update the City's PIF methodology and calculation to align with the current Parks, Recreation and Open Space (PROS) Plan. The PIF update was included in the 2016 Budget and has been carried over into the 2017-2018 Biennial Budget.

Presenter: Steve Wall, Public Works Director




Recommended Action: This item will be placed on the April 3, 2017 Consent Agenda for Council's consideration.

 [Parks Impact Fee Update Scope of Work](#)

D. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

- E. Camas-Washougal Fire and Emergency Medical Services (EMS) Interlocal Agreement (ILA) Update
Details: The ILA between the City of Camas and the City of Washougal has been in place since 2014. Section 16.8 of the ILA states that Camas will calculate the net costs allocable for the prior year based on actual amounts for the allocation factors of the prior year. Due to the timing of the allocation factors available, and closing of the prior year's accounting records, it is administratively more feasible to use two years to "true-up" the settlement between Camas and Washougal. The two cities agreed to the two-year settlement and are operating accordingly. This update brings the ILA into compliance with actual operations.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: This item will be placed on a future agenda for Council's consideration.
-  [C-W Fire & EMS ILA Proposed Update](#)
- F. City of Camas 4th Quarter Financial Review
Details: Staff presents an overview of the 4th quarter including context economic data, both regionally and nationally; budget to actual information for revenues and expenditures; investment portfolio performance; long- and short-term debt obligations as well as fund balance projections. The economic outlook for 2017 will also be discussed, as it relates to the City of Camas.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: This item is for Council's information only.
-  [City of Camas Financial Performance 4th Qtr 2016](#)
- G. 2017 Spring Omnibus Budget Amendment
Details: Staff will present the 2017 Spring Omnibus Budget amendment covering 17 carry forward, 4 administrative, and 11 supplemental packages for a net total of \$4,724,686. Department Heads will respond to Council's questions.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends this item be placed on the April 3, 2017 Regular Agenda for Council's consideration following a public hearing.
-  [City of Camas 2017 Spring Omnibus Presentation](#)
[2017 Spring Omnibus Package Listing](#)
- H. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director
- I. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

V. COUNCIL COMMENTS AND REPORTS

VI. PUBLIC COMMENTS

VII. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.