



## **CITY COUNCIL REGULAR MEETING AGENDA**

**Monday, December 21, 2015, 7:00 PM**

**City Municipal Center, 616 NE 4th Avenue**

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NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

### **IV. PUBLIC COMMENTS**

### **V. CONSENT AGENDA**

- A. Approve the minutes of the December 7, 2015 Camas City Council Meeting and the Workshop minutes of December 7, 2015.

 [December 7, 2015 Camas City Council Regular Minutes - Draft](#)

[December 7, 2015 Camas City Council Workshop Minutes - Draft](#)

- B. Approve the claim checks as approved by the Finance Committee.

- C. Authorize Pay Estimate No. 7 to AAA Septic Service for Project WS-748 2015 STEP/STEF Tank Pumping in the amount of \$3,380.11 for work through November 30, 2015. This project provides for on-going pumping of STEP and STEF tanks throughout Camas and is funded by the Water/Sewer fund. (Submitted by James Carothers)

 [2015 Septic Tank Pumping Pay Estimate 7](#)







- D. Authorize Pay Estimate No. 6 to Rotschy, Inc., for Project WS-709C Slow Sand Water Treatment Plant in the amount of \$385,770.84 for work through November 30, 2015. This project is funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health. (Submitted by James Carothers)

 [Water Treatment Facility Pay Estimate 6](#)

- E. Authorize the Mayor to sign the five-year extension of the Pacific Northwest Interagency Cooperative Agreement for Grounds Equipment and Maintenance (GEM) services for 2016 through 2020. (Submitted by Steve Wall)

 [GEM Agreement 2011-2015](#)

[GEM Agreement Extension 2016-2020](#)

- F. Authorize the Mayor to sign the Safety and Compliance Program Contract with Fire District 5 for 2016. (Submitted by Steve Wall)
-  [Safety and Compliance Program Contract](#)
- G. Authorize the Mayor to sign Change Order No. 2 for required additional work on Project WS-714 STEP Sewer Transmission Main Improvements to McDonald Excavating, Inc., in the amount of \$45,759.23 and to add 17 working days. This project is funded by a Public Works Trust Fund (PWTF) loan. (Submitted by James Carothers)
-  [Sewer Transmission Main Change Order 2](#)
- H. Authorize Pay Estimate No. 5 to McDonald Excavating, Inc., for Project WS-714 STEP Sewer Transmission Main in the amount of \$434,483.43 for work through November 30, 2015. This project is funded through a Public Works Trust Fund (PWTF) Loan. (Submitted by James Carothers)
-  [Sewer Transmission Pay Estimate 5](#)
- I. Authorize the Mayor to sign the professional services agreement with Global Transportation Engineering for the design and construction services for Project S-610 NW Pacific Rim Boulevard Illumination Project in an amount not to exceed \$35,665. Project design and construction are funded by the general obligation bond proceeds allocated for the Citywide Light Emitting Diode (LED) Street Lighting Upgrade. (Submitted by James Carothers)
-  [Pacific Rim Blvd Lighting Agreement](#)
- J. Authorize Pay Estimate No. 16 (Final) to Nutter Corporation for Project S-565 NW 38th Avenue Phase 2 Roadway Improvements in the amount of \$6,600.55 and accept project as complete. (Submitted by James Carothers)
-  [NW 38th Phase 2 Pay Estimate 16 Final](#)
- K. Authorize Pay Estimate No. 2 (Final) to Michael Green Construction, Inc., for Project P-893 Washougal River Greenway Trail Overlook Terrace in the amount of \$7,386.42 for work through December 15, 2015, and accept project as complete. (Submitted by James Carothers)
-  [Washougal River Trail Overlook Pay Estimate 2 Final](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

## **VI. NON-AGENDA ITEMS**

- A. Staff
- B. Council

## **VII. MAYOR**

- A. Announcements

B. Oath of Office

Details: City Attorney Shawn MacPherson will administer the Oath of Office for Mayor Scott Higgins, Council Members Tim Hazen in Position 1 of Ward 1, Bonnie Carter in Position 1 of Ward 2, Greg Anderson in Position 1 of Ward 3 and Don Chaney, Council Member at-large. The four-year terms will begin January 1, 2016, and end December 31, 2019.

Presenter: City Attorney Shawn MacPherson

 [Mayor Scott Higgins - Oath of Office](#)

[Councilmember Greg Anderson - Oath of Office](#)

[Councilmember Bonnie Carter - Oath of Office](#)

[Councilmember Don Chaney - Oath of Office](#)

[Councilmember Tim Hazen - Oath of Office](#)

C. Camas City Council 2016 Committee Appointments

 [2016 Council Committees](#)

D. Appointments to Boards, Commissions and Committees

 [Appointment Listing](#)

E. Camas High School Girls' Cross Country Team Proclamation

 [CHS Girls Cross Country Team Appreciation Day Proclamation 2015](#)

F. Santa Appreciation Day Proclamation

 [Santa Appreciation Day Proclamation 2015](#)

## VIII. MEETING ITEMS

A. Ordinance No. 15-029 Amending the 2015 Budget

Details: Ordinance No. 15-029 amends the 2015 Budget with six budget packages. Five of the packages are supplemental budget items with the sixth as an administrative correction. The first package modifies the cemetery budget for \$5,000 in additional summer expenses. The second package is for \$3,000 in increased pension costs. The third is for \$20,000 in increased rental rates and repairs for the garbage trucks. The fourth is for \$25,000 in equipment not included in the original budget's Equipment Rental Fund. The fifth is a correction in capital projects for debt service of (\$68,568) and the sixth package is for \$200,000 in possible storm event repairs in the Street Budget.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends that Council conduct a public hearing, deliberate and move to approve Ordinance No. 15-029 amending the 2015 Budget.

 [Ordinance 15-029 Amending 2015 Budget](#)

[2015 Ordinance 15-029 Attachment A](#)

- B. Public Hearing for Ordinance No. 15-031 Drinking Water State Revolving Fund Loan for Slow Sand Filter Water Treatment Facility  
Details: In June, 2012, the City borrowed \$7,920,792 from the Drinking Water State Revolving Fund (DWSRF) for the Slow Sand Filter Water Treatment Facility and Water Supply Project. For the next phase of the project, the DWSRF has loaned the City \$2.6 million with 50% subsidy (or a loan principal forgiveness of \$1.3 million). The loan has a duration of 24 years with 1% interest rate. Attached is the loan ordinance authorizing the City to enter into the loan agreement. City Council has the opportunity to hear public testimony on the DWSRF loan.  
Presenter: Cathy Huber Nickerson, Finance Director  
Recommended Action: Staff recommends Council conduct a public hearing, deliberate and move to adopt Ordinance No. 15-031.

 [Drinking Water State Revolving Fund Loan Ordinance](#)

- C. Public Hearing for Kate's Close Subdivision Development Agreement  
Details: The Development Agreement transfers the developer's requirement to build frontage improvements on Brady Road to the City of Camas in return for deeding property to the City that is needed for the Brady Road stormwater facilities.  
Presenter: Peter Capell, City Administrator  
Recommended Action: Staff recommends that Council conduct a public hearing, deliberate and move to approve the Development Agreement for Kate's Close Subdivision.

 [Kate's Close Developer Agreement](#)

- D. Public Hearing for Ordinance No. 15-030 Grand Ridge Island Annexation  
Details: The City Council will conduct a public hearing regarding the annexation of unincorporated property located within the City's urban growth boundary known as the Grand Ridge Island Annexation. The annexation area is comprised of the Grand Ridge Subdivision and Vista Del Rio No. 2.  
Presenter: Robert Maul, Planning Manager  
Recommended Action: Staff recommends that Council conduct a public hearing, deliberate and move to approve Ordinance No. 15-030 Annexing the Grand Ridge Island.




 [Staff Report 12-21-15 Public Hearing](#)

[Ordinance No. 15-030 Annexing Real Property](#)


[Exhibit A - Legal Description](#)

[Exhibit B - Map](#)


[Registered Voters in Grand Ridge](#)

- E. Green Mountain Planned Residential Development (PRD) Final Master Plan  
Details: The applicant is seeking Final Master Plan approval for the Green Mountain PRD.  
Presenter: Robert Maul, Planning Manager  
Recommended Action: Staff recommends Council move to approve the Green Mountain PRD Final Master Plan.
-  [Green Mountain Final Master Plan 1 of 3](#)  
[Green Mountain Final Master Plan 2 of 3](#)  
[Green Mountain Final Master Plan 3 of 3](#)  
[Urban Village Narrative for Green Mountain PRD](#)
- F. Resolution No. 15-016 Green Mountain Planned Residential Development (PRD) Sanitary Sewer Development Agreement  
Details: A resolution adopting the Green Mountain PRD Sanitary Sewer Development Agreement. A public hearing regarding the proposed development agreement was held on November 2, 2015. Upon closing the public hearing, the City Council provided direction for the City Attorney to draft a resolution approving the proposed development agreement with the amendment of making the effective date of the agreement the date of the recording. The changes to the effective date language have been made in the attached final development agreement.  
Presenter: Steve Wall, Public Works Director  
Recommended Action: Staff recommends Council move to adopt Resolution No. 15-016.
-  [Resolution No. 15-016 Green Mountain Sewer DA](#)  
[GM Sewer Development Agreement](#)  
[GM Sewer DA Exhibit A - Legal Description](#)  
[GM Sewer DA Exhibit B - Map](#)  
[GM Sewer DA Exhibit C - Bond Debt Service Breakdown](#)  
[GM Sewer DA Exhibit D - Legal Description](#)
- G. Resolution No. 15-021 Revising the Information Systems Manager Position and Adopting the 2016 Salary Scales for Non-Represented Positions  
Details: This resolution will revise the Information Systems Manager job description, title and salary scale effective January 1, 2016. The new title of the position will be Information Technology Director and this resolution will create the changes for that position. Additionally, this resolution will set the salary scales for all non-represented positions for 2016. The changed scales reflect a 2.5% cost-of-living increase over 2015 scales with the exception of the Information Technology Director and the Parks and Recreation Manager positions. These pay scales have been adjusted as a result of a review of position comparables and the incumbents will receive an approximate 6% wage adjustment above the cost-of-living increase.  
Presenter: Jennifer Gorsuch, Administrative Services Director  
Recommended Action: Staff recommends Council move to adopt Resolution No. 15-021.
-  [Resolution 15-021 2016 Non-Represented Position Changes](#)  
[Exhibit A - Information Technology Director Job Description](#)  
[Exhibit B - 2016 Non-Represented Salary Scales](#)


- H. Ordinance No. 15-026 Regarding the Camas School District Capital Facilities Plan 2015-2021  
Details: An ordinance approving and adopting the Camas School District 2015-2021 Capital Facilities Plan.  
Presenter: Phil Bourquin, Community Development Director  
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-026.

 [Ordinance No. 15-026 for Capital Facilities Plan of Camas School District](#)  
[Camas Capital Facilities Plan 2015-2021](#)

- I. Ordinance No. 15-027 Regarding the Evergreen School District Capital Facilities Plan 2015-2021  
Details: An ordinance approving and adopting the Evergreen School District 2015-2021 Capital Facilities Plan.  
Presenter: Phil Bourquin, Community Development Director  
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-027.

 [Ordinance No. 15-027 for Capital Facilities Plan of Evergreen School District](#)  
[Evergreen Capital Facilities Plan 2015-2021](#)

- J. Ordinance No. 15-028 Regarding the Washougal School District Capital Facilities Plan 2015-2021  
Details: An ordinance approving and adopting the Washougal School District 2015-2021 Capital Facilities Plan.  
Presenter: Phil Bourquin, Community Development Director  
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-028.

 [Ordinance No. 15-028 for Capital Facilities Plan of Washougal School District](#)  
[Washougal Capital Facilities Plan 2015-2021](#)

## **IX. PUBLIC COMMENTS**

## **X. ADJOURNMENT**

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.