



CITY COUNCIL REGULAR MEETING AGENDA

Monday, November 16, 2015, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the November 2, 2015 Camas City Council Meeting and the Workshop minutes of November 2, 2015.

 [November 2, 2015 Camas City Council Regular Meeting Minutes - Draft](#)

[November 2, 2015 Camas City Council Workshop Minutes - Draft](#)

- B. Approve the claim checks as approved by the Finance Committee.
- C. Authorize the write-off of parking tickets issued prior to 2015. This includes 398 tickets from 7/20/10 through 12/29/14 in the amount of \$15,562.44. (Submitted by Pam O'Brien)
- D. Authorize the write-off of six utility accounts in the amount of \$883.83. This amount represents outstanding water, sewer, garbage, recycling and storm water charges that are left unpaid by previous property owners. (Submitted by Pam O'Brien, Accounting Manager)
- E. Authorize the write-off of the October 2015 Emergency Medical Services (EMS) billings in the amount of \$74,140.29. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- F. Approve the attached list of surplus equipment and miscellaneous items. The equipment identified has reached its scheduled useful life and has been replaced through the equipment rental capital replacement process. Surplus equipment will be auctioned or otherwise sold to the extent possible. (Submitted by Denis Ryan)

 [November 2015 Equipment Surplus List](#)

- G. Authorize the Mayor to sign the Purchase Agreement with Pierce Manufacturing Inc. for the manufacturing of a new fire pumper. This contract has been discussed with legal counsel and with Council at today's Workshop. (Submitted by Nick Swinhart)
-  [Pierce Fire Pumper Purchase Agreement](#)
[Exception NFPA Discharges](#)
[Pierce Warranty Final](#)
- H. Authorize the Mayor to sign the agreement with Bryan Anderson for the conditions on the potential exchange of certain real property known as NW Utah Street. The exchange of said property is contingent upon the vacation process as outlined in RCW 35.79. (Submitted by James Carothers)
-  [Utah Street Agreement](#)
[Utah Street Vicinity Map](#)
[RCW 35.79](#)
- I. Authorize the Mayor to sign Change Order No. 5 to Nutter Corp. on Project S-565 NW 38th Avenue Roadway Improvements, Phase 2 for required removal of existing pavement marking conflicts from Phase 1 work in the amount of \$939.62. (Submitted by James Carothers)
-  [NW 38th Phase 2 Change Order 5](#)
- J. Authorize Pay Estimate No. 6 to AAA Septic Service for Project WS-748 2015 STEP/STEF Tank Pumping in the amount of \$9,424.58 for work through October 31, 2015. This project provides for on-going pumping of STEP & STEF tanks throughout Camas and is funded by the Water/Sewer fund. (Submitted by James Carothers)
-  [Tank Pumping Pay Estimate 6](#)
- K. Authorize Pay Estimate No. 4 to McDonald Excavating, Inc. for Project WS-714 STEP Sewer Transmission Main in the amount of \$247,122.41 for work through October 31, 2015. This project is funded through a Public Works Trust Fund Loan. (Submitted by James Carothers)
-  [Sewer Transmission Main Pay Estimate 4](#)
- L. Authorize Pay Estimate No. 5 to Rotschy, Inc. for Project WS-709C Slow Sand Water Treatment Plant in the amount of \$672,450.15 for work through October 31, 2015. This project is funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health. (Submitted by James Carothers)
-  [Water Treatment Plant Pay Estimate 5](#)
- M. Approve Pay Estimate No. 3 to Granite Construction for Project S-599A 2015 City-Wide Grind and Overlay in the amount of \$11,202.40. (Submitted by Denis Ryan)
-  [City-Wide Grind and Overlay Pay Estimate No. 3](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.

VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements

VIII. MEETING ITEMS

- A. 2015 Omnibus Budget Public Hearing

Details: The 2015 Fall Omnibus Budget Public Hearing is to provide Council opportunity to consider public testimony. The public hearing will follow a brief presentation by staff about the 2015 Fall Omnibus Budget.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends City Council conduct a public hearing and deliberate about the 2015 Fall Omnibus Budget.

 [2015 Fall Omnibus Exhibit](#)

- B. Ordinance No 15-022 Amending the 2015 Budget

Details: This ordinance modifies the 2015-2016 Budget for the 2015 fiscal year. There are 16 packages for a total of \$17,063,960, which is a net increase to overall fund balance primarily due to the two 2015 bond issues. One item is a carry forward from 2014, eight are supplemental items for the 2015-2016 Budget and seven items are administrative in nature. Council has reviewed these items during the City Council Workshop on October 26, 2015.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-022.


 [Ordinance No. 15-022 Amending 2015-2016 Budget](#)
[2015 Fall Omnibus Exhibit](#)





- C. 2016 Readoption Budget Public Hearing





Details: The 2016 Readoption Budget Public Hearing is to provide the City Council an opportunity to consider public testimony. The public hearing will follow a brief presentation by staff on the 2016 Readoption Budget Ordinance and attachments. The 2016 Readoption Budget process was compliant with Ordinance No. 2708 in that mid-year review and the Mayor's modifications were presented to City Council and available to the public on October 5, 2015. The final 2016 Readoption Budget was provided to City Council and made available to the public on November 13, 2015.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council conduct a public hearing to consider public testimony of the 2016 Readoption Budget.

 [Ordinance No. 15-025 Amending Ordinance Re Budget-2016](#)
[2016 Final Budget Report](#)

- D. 2016 Property Tax Levy Public Hearing
Details: The 2016 Property Tax Levy Public Hearing is to provide the City Council an opportunity to consider public testimony regarding the 2016 General Fund Levy, the Emergency Medical Services Levy and the Voted Library Bond Levy. The General Fund Levy and the Emergency Medical Services Levy are recommended to increase by the Implicit Price Deflator (IPD) rate of 0.251% and by 0.749% for substantial need to a total increase to the lawful limit of 1%.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council conduct a public hearing and deliberate regarding 2016 property tax levies.
- E. Resolution 15-019 Finding and Declaring Substantial Need for 101% Limit Factor under RCW 84.55
Details: This resolution provides for Council to establish a substantial need for the General Fund Property Tax Levy and the Emergency Medical Services Levy. This resolution is required by RCW 84.55 to increase property taxes to the lawful limit of 1% when the Implicit Price Deflator (IPD) is below 1%. For the 2016 Levy Year, the IPD is 0.251%.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Resolution 15-019.
 [Resolution No. 15-019 Declaring Substantial Need](#)
- F. Ordinance No. 15-018 2016 Ad Valorem Taxes for the General Fund
Details: Ordinance No. 15-018 sets the 2016 ad valorem property tax levy. The Ordinance allows for a 1% property tax increase as a result of finding substantial need for the 2016 Budget and considering public testimony.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-018.
 [Ordinance No. 15-018 levying Ad Valorem Taxes Regarding General Fund for ;](#)
- G. Ordinance No. 15-019 2016 Emergency Medical Services (EMS) Levy
Details: Ordinance 15-019 sets the 2016 property tax levy. City Council will consider the 2016 property tax levy for the City's EMS Budget to determine if there is substantial need to support a 1% tax increase after considering public testimony.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to approve Ordinance No. 15-019 levying the EMS taxes for the obligations of the EMS program for the fiscal year ending December 31, 2016.
 [Ordinance No. 15-019 Levying Ad Valorem Taxes Regarding EMS Budget 2016](#)
- H. Ordinance No. 15-020 2016 Unlimited Tax General Obligation Bond Levy
Details: Ordinance No. 15-020 sets the 2016 Unlimited Tax General Obligation Bond property tax levy. City Council considered maintaining the property tax levy to \$625,000 after hearing public testimony.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-020.
 [Ordinance No. 15-020 Regarding Unlimited Tax General Obligation for 2016](#)

- I. Resolution No. 15-018 2016 Fee Schedule
Details: Resolution No. 15-018 provides for the new fees rates for 2016 to be effective on January 1, 2016. These new fees rates are incorporated into the 2016 Budget. The Fee Schedule incorporated rates adjusted for inflation as well as eliminates fees for services no longer provided by the City.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council move to adopt Resolution No. 15-018.
 [Resolution No. 15-018 adopting the modified fee schedule for 2016 budget](#)
- J. Resolution No. 15-017 Setting a Public Hearing Date for the Vacation of NW Utah Street
Details: This resolution designates December 7, 2015, as the public hearing date for the consideration of the vacation of that portion of the Utah Street right-of-way that lies adjacent north of NW 6th Place.
Presenter: James Carothers, Engineering Manager
Recommended Action: Staff recommends Council move to adopt Resolution No. 15-017.
 [Resolution No. 15-017 Utah Street Vacation Resolution](#)
[RCW 35.79](#)
- K. Public Hearing to consider a Community Development Block Grant (CDBG) application submittal for the rehabilitation of NE Franklin Street from NE 19th Avenue to NE 22nd Avenue
Details: On October 26, 2015, staff proposed to Council the submittal of a CDBG grant application for the 2016 funding cycle. The proposal includes the request for \$250,000 in grant money to partially fund improvements to NE Franklin Street between NE 19th and NE 22nd Avenues. The total cost of the proposed project, known as the Franklin-North Neighborhood Improvements, is \$465,000. Improvements will include rehabilitation of the existing sewer main and service laterals, new water services, curb ramps and resurfacing of the existing roadway. The CDBG program requires that two public meetings be held prior to application submittals. This public hearing, in conjunction with the October 26, 2015 Workshop discussion, fulfills this requirement.
Presenter: James Carothers, Engineering Manager
Recommended Action: Staff recommends that Council conduct a public hearing, deliberate and move to direct staff to submit the application for the Franklin-North Neighborhood Improvements.
 [2016 CDBG Application Memo](#)
[Eligible CDBG Areas Map](#)
- L. Ordinance No. 15-021 Grand Ridge Annexation Correction Ordinance
Details: Ordinance Number 15-016 adopted on October 5th, 2015, contained an error that needed to be corrected. The attached ordinance and legal description correct the error.
Presenter: Robert Maul, Planning Manager
Recommended Action: Staff recommends Council move to adopt Ordinance Number 15-021.
 [ORD 15-021 Grand Ridge Corrected Ordinance](#)
[Exhibit A Legal May 19](#)
[Exhibit B Zoning Grand Ridge for Annex Ordinance](#)

- M. Ordinance No. 15-023 Amending Camas Municipal Code (CMC) Title 18, Chapter 18.03 Definition of Land Uses and Chapter 18.07.030 Table 1 Related to the Establishment and Location of Smoke Shops within the City of Camas
Details: City Council held a public hearing on October 26, 2015, to accept public testimony and review the Planning Commission recommendation and Staff Report. After deliberation, Council voted to amend the CMC to allow Smoke Shops as a permitted use in Community Commercial and Regional Commercial zoning districts when in compliance with additional locational criteria.
Presenter: Phil Bourquin, Community Development Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-023.

 [Ordinance No. 15-023 Amending Code Regarding Smoke Shops](#)

- N. Ordinance No. 15-024 Amending Camas Municipal Code (CMC) Section 18.070.030 Table 1 to Prohibit the Establishment of Marijuana Retail Stores within the City of Camas
Details: City Council held a public hearing on October 26, 2015, and considered public testimony, Planning Commission recommendation, Staff report and the record. After deliberation, Council voted 5-2 to prohibit the establishment of marijuana retail stores within the City of Camas and directed the City Attorney to prepare an ordinance for adoption.
Presenter: Phil Bourquin, Community Development Director
Recommended Action: Staff recommends Council move to adopt Ordinance No. 15-024.

 [Ordinance No. 15-024 Amending Code to Prohibit Marijuana Sales](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.