



CITY COUNCIL WORKSHOP MEETING AGENDA

Monday, April 20, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. WORKSHOP TOPICS

A. Flag Page

Details: The Council Members each prepared their Flag Pages to illustrate their strengths, passions and motivations. Brenda Stuart will be providing a training session to help the Council learn about their Flag Page, as well as the Flag Pages of other Council Members. The purpose is to better understand themselves and fellow Council Members to improve communication and working relationships.

Presenter: Brenda Stuart, Seven Trees Consulting, Inc.

Recommended Action: This item is for Council's information only.

B. Construction Testing Services Contract with Columbia West

Details: This contract provides for testing services for Projects WS-709C Slow Sand Water Filtration Plant and WS-714 STEP Sewer Transmission Main. The amount of this contract is not to exceed \$36,525.00.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff recommends this item be placed on the May 4, 2015

Consent Agenda for Council's consideration.

 [Columbia West Testing Contract](#)

C. NW 6th and Norwood Intersection Improvements




Details: The City entered into a contract with HDJ Design Group in 2014 for the design of a traffic signal at NW 6th and Norwood. Staff has been instructed by Council to consider a roundabout as an alternative to a traffic signal at this location. It was determined that HDJ will provide the 30% design of the roundabout prior to a late spring open house event. This contract amendment provides for the additional cost to achieve the 30% design of the roundabout. The total cost for this preliminary design is \$39,912. A balance of \$15,347.83 remains of the original contract amount of \$50,075. To complete the 30% design of the roundabout, an increase of \$24,564.17 is needed, bringing the new contract total to \$74,639.17.

Presenter: James Carothers, Engineering Manager

Recommended Action: This item has also been placed on the April 20, 2015

Consent Agenda for Council's consideration.

 [6th and Norwood Design Contract Amendment 1](#)

- D. Public Works Miscellaneous and Updates
Details: Updates on miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director
- E. Hearings Examiner Professional Services Agreement
Details: Proposed modification to a professional services agreement between the City of Camas and Joe Turner for hearings examiner services. The modification of this agreement would increase the billing rate by \$25 an hour with future yearly rate adjustments based on the Consumer Price Index (CPI).
Presenter: Phil Bourquin, Community Development Director
Recommended Action: Staff recommends this item be placed on the May 4, 2015 Consent Agenda for Council's consideration.
 [Proposed Amended Professional Services Agreement](#)
[2007 Professional Services Agreement](#)
[Email Request from Joe Turner](#)
- F. Community Development Miscellaneous and Updates
Details: Updates on miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director
- G. Service Agreement between the City of Camas and Treasure House
Details: The intent of the Service Agreement is for the City of Camas to refer customers who could potentially benefit from low income assistance to the Treasure House. The Treasure House would screen the customer to determine if the customer fits within the 125% of poverty threshold and to determine the level of assistance. The City would fund the Low Income Utility Assistance program as part of the City's budget process and remit the funds to the Treasure House quarterly. The Treasure House could in turn provide one-time assistance or budget billing. The Service Agreement also provides the ability for others to contribute to the program to potentially assist others in need.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends this item be placed on the May 4, 2015 Consent Agenda for Council's consideration.
 [Services Agreement](#)
- H. Establishing an Emergency Utility Assistance Program
Details: An Emergency Utility Assistance Program for the City would utilize the proposed service agreement with the Treasure House to validate assistance requests from low income utility bill customers. The City would eliminate the use of Collection Agencies and "promises" for collecting overdue bills and begin liening property as provided by Revised Code of Washington and Municipal Code.
Presenter: Cathy Huber Nickerson, Finance Director
Recommended Action: Staff recommends Council direct the City Attorney to draft a resolution to be placed on the May 4, 2015 Regular Agenda for Council's consideration.
 [Resolution establishing emergency utility assistance program](#)

I. Update the 2015 Fee Schedule

Details: Staff has reviewed and updated the 2015 Fee Schedule for the Fire Marshal's fees, utility fees, 2015 equipment rental rates and the Parks and Recreation fees. The fee changes will be discussed at the City Council Workshop.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff recommends Council direct the City Attorney to prepare a resolution to be placed on the May 4, 2015 Regular Agenda for Council's consideration.

 [2015 Revised Fee Schedule 04 13 2015](#)

[2015 Fee Schedule Update](#)

J. City Administrator Miscellaneous Updates and Scheduling

Details: Updates on miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

V. COUNCIL COMMENTS AND REPORTS

VI. PUBLIC COMMENTS

VII. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.