



CITY COUNCIL WORKSHOP MEETING AGENDA
Monday, April 6, 2015, 4:30 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER


II. ROLL CALL

III. PUBLIC COMMENTS

IV. SPECIAL PRESENTATION


- A. 25-Year Anniversary Presentation to Fire Department Employees
Details: Longtime Fire Department employees, Gene Marlow and Mark Ervin, have recently celebrated 25 years with the City of Camas. Staff will be presenting them with their 25 Years of Service pins.
Presenter: Nick Swinhart, Fire Chief

V. WORKSHOP TOPICS

- A. Sewer Transmission Main Project Contract
Details: Otak, Incorporated and their sub-consultants have been working on the Sewer Transmission Main Project design with Camas staff and the regulatory agencies. Advertisement for construction bids on this budgeted project is imminent. The attached draft contract addresses the construction support needed by the consulting team.
Presenter: James Carothers, Engineering Manager
Recommended Action: Staff recommends this contract be placed on the April 20, 2015 Consent Agenda for Council's consideration.
-  [Sewer Transmission Main Contract](#)
[Sewer Transmission Main Project Funding Memo](#)
- B. NW Friberg/Strunk Street Improvements Change Order No. 4
Details: This change order, with McDonald Excavating, is for costs totaling \$23,995.54 for work completed by the contractor outside of the scope of the construction contract bid award. The work includes over excavation of soft spots, repair of damaged curb and sidewalk, tree relocation, ditch inlet modification, additional mobilization for paving, importing of soil for ditch and shoulder work, land surveying for grade changes on Goodwin Road, pouring a concrete base for the United States Postal Service community mailbox, and compensation for overtime worked by flaggers. The attached change order provides additional detail on these items.
Presenter: James Carothers, Engineering Manager
Recommended Action: Staff recommends this Change Order No. 4 be placed on the April 20, 2015 Consent Agenda.

 [Friberg Change Order 4](#)

- C. Water Treatment Plant (Slow Sand Filter) Bid
Details: On February 19, 2015, construction bids were opened for Project WS-709C Slow Sand Filter Water Treatment Plant. Bids came in above both the engineering estimate and the project budget. Staff has prepared and attached a memorandum providing information on funding, the importance of this project, as well as additional surface water transmission main replacement and installation projects, to maximize the Camas surface water rights.
Presenter: James Carothers, Engineering Manager
Recommended Action: The construction bid has also been placed on the April 6, 2015 Regular Meeting agenda for Council's consideration.

 [Water Treatment Plant Bids](#)
[Memo to Mayor and Council](#)
[Net Present Value Comparison](#)


- D. Community Development Miscellaneous and Updates
Details: Updates on miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

 [April 14, 2015 Hearing Joint Cities Letter Draft](#)

- E. Renewal of Clark County Fire Department Mutual Aid Agreement
Details: For many years, all fire departments in Clark County have been signatories to the "Mutual Aid Agreement for Fire and Emergency Medical Services." This document provides for the sharing of resources and the guidelines for assisting neighboring agencies in time of need. This document has not been updated in recent memory. In 2014, the Clark County Fire Chiefs Association set out to update the agreement for all fire chiefs to sign. The attached document represents the updated document that the Camas-Washougal Fire Department (CWFD) Fire Chief is being asked to sign.
Presenter: Nick Swinhart, Fire Chief
Recommended Action: This item is for Council's information only.

 [Mutual Aid Agreement](#)

- F. Formation of the Board of Trustees for Volunteer Firefighters
Details: With the merger of the Camas and Washougal Fire Departments, the department absorbed the Washougal volunteer organization. Washington RCW 41.24.060 requires that any fire department with volunteer firefighters must form a Board of Trustees that is responsible for administering the volunteer firefighter pension system for the agency's members. This board must consist of: the Mayor, an appointed Council Member, Fire Chief, City Clerk and one member elected from the volunteer organization itself. Formation of the Board will require Council approval at a future meeting.
Presenter: Nick Swinhart, Fire Chief
Recommended Action: This item is for Council's information only.

- G. Parks and Recreation Watercraft Concession Agreement
Details: On November 4, 2014, the City advertised for a request for proposals for Watersports and Recreational Rentals Concession at Heritage Park for Lacamas and Round Lake waterways. Staff sent out three application packets and received one to consider. On December 10, 2014, the Parks and Recreation Commission recommended awarding the Watercraft Concession Agreement to Sweetwater SUP for the 2015 season. The season runs from June 15, 2015 to September 7, 2015, with the ability to extend the season at the City's discretion, additional fees would apply. The City will collect \$1,500.00 in consideration for exclusive use of City property to conduct the rental business at Heritage Park.
Presenter: Jerry Acheson, Parks and Recreation Manager
Recommended Action: Staff recommends this item be placed on the April 20, 2015 Consent Agenda.
 [Agreement for Watercraft Concession](#)
- H. A Request to City Council from the Grass Valley Elementary Parent-Teacher Association (PTA) to Hold a Raffle
Details: Camas City Ordinance 09.20.090 authorizes certain charitable organizations to hold raffles within the city limits provided that they receive written permission from the Camas City Council. The Grass Valley PTA requests permission to hold a raffle in conjunction with their 2015 Silent Auction and School Carnival Night.
Presenter: Mitch Lackey, Chief of Police
Recommended Action: Staff recommends this item be placed on the April 20, 2015 Consent Agenda.
- I. City Administrator Miscellaneous Updates and Scheduling
Details: Updates on miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator

VI. COUNCIL COMMENTS AND REPORTS

VII. PUBLIC COMMENTS

VIII. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.