



CITY COUNCIL WORKSHOP MEETING AGENDA
Tuesday, February 17, 2015, 4:30 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC COMMENTS

IV. SPECIAL PRESENTATION

- A. Recognition of 25-Year Anniversaries for Fire Department Employees
Details: Longtime firefighters Gene Marlow and Dale McKenzie have recently celebrated 25 years with the City of Camas. Their 25 years of service pins will be presented to them.
Presenter: Nick Swinhart, Fire Chief
Recommended Action: This item is for Council's information only.

V. WORKSHOP TOPICS

- A. Water System Distribution Modeling Services
Details: Gray & Osborne, Inc. (G&O) has submitted the attached professional services agreement in the amount of \$11,750 to provide water system distribution modeling services. The City will be constructing the new Water Treatment Plant in the Headworks Property and staff has requested that G&O complete hydraulic modeling to make recommendations on any system improvements necessary to fully utilize water from the treatment plant during low demand periods. Additionally, with pending development of the Green Mountain area, staff has asked G&O to confirm sizing of infrastructure needed to serve the new developments. The 2015 Budget includes sufficient funds to complete the work effort.
Presenter: Steve Wall, Public Works Director
Recommended Action: Staff proposes to place the Gray & Osborne Proposal on Consent at the March 2, 2015 Regular City Council Meeting.

 [Water System Modeling Gray & Osborne Proposal](#)

B. Proposed Watershed Property Boundary Line Agreement

Details: City staff has received a request from property owners with parcels located west of the City's watershed property to develop and enter into a boundary line agreement establishing a common property line. A memorandum with details regarding the request is attached for information. Staff will review the details of the memorandum with Council at the Workshop.

Presenter: Steve Wall, Public Works Director

Recommended Action: Provide direction for staff to develop a boundary line agreement with property owners to the west of the City's Watershed Property for future Council consideration.

 [Memo to Council - Watershed Boundary Line Agreement](#)

C. Public Works Miscellaneous and Updates

D. Renewal of "Three Party Agreement"

Details: Since approximately 1978 the cities of Camas and Washougal and East County Fire and Rescue, have had a continuous interlocal agreement to provide for emergency medical services response and transport in East Clark County. This document has provided the legal framework for Washougal and ECFR to forward their EMS levy revenue to Camas and for Camas to provide ambulance response and transport in return. The most recent iteration of this agreement expired at the end of 2014. Now, as a "Two Party Agreement," we are recommending Council approve a new agreement between the City of Camas and ECFR as prepared by counsel. This agreement will be for two years and will contain the same provisions between the parties as the previous version did. ECFR commissioners are also in favor of this new agreement and will be presenting it for approval at their second meeting in February.

Presenter: Nick Swinhart, Fire Chief

Recommended Action: This item has also been placed on the February 17, 2015 Regular Meeting agenda for Council's consideration.





 [ECFR Revised Agreement 2014-2020](#)

E. Application for the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for Firefighter Staffing

Details: The application period for the 2015 SAFER grant for firefighter staffing is open February 9 through March 6. This grant would pay for the salary and benefits of three firefighters for two years. There would be no obligation to maintain the firefighters after that period of time. The only stipulation of all SAFER grants is that, if the grant is awarded and accepted, the department cannot lay off or attrition out any positions during that two year period. Council will recall that the Camas-Washougal Fire Department (CWFD) received a SAFER grant award in 2012 to hire three firefighters. That grant expired in 2014. Unfortunately the City did not have the funding to keep those positions after the grant expired, but due to some well-timed retirements, staff was able to avoid laying off any of those firefighters. The department is planning to apply for the 2015 SAFER grant and City Administration supports this effort. This is an informational report to Council to advise you of our plan to apply for the grant. Whenever staff has applied for any grant, staff takes the opportunity to remind Council that if the grant is awarded, Council maintains the final authority on whether it will be accepted.

Presenter: Nick Swinhart, Fire Chief

Recommended Action: This item is for Council's information only.

- F. Ordinance No. 15-004 Amending Section 15.04.030(D)(2)
Details: Currently the ordinance for the installation of fire alarm systems within the city limits of Camas is in conflict with Washington State Law. The purpose of the proposed revision is to modify the Camas Municipal Code to be aligned with Washington State Statutes.
Presenter: Ron Schumacher, Division Chief / Fire Marshal
Recommended Action: This item has also been placed on the February 17, 2015 Regular Meeting agenda for Council's consideration.
-  [ORD amending Section 15 04 030](#)
[NICET \(National Institute for Certification in Engineering Technologies\) determi](#)
- G. Zoning Code Text Change to Camas Municipal Code (CMC) Chapter 18.23 (File No. CMC14-05)
Details: The applicant proposes amendments to CMC Chapter 18.23 Planned Residential Developments to allow commercial land uses. At the Planning Commission public hearing on January 21, 2015, alternative amendments were proposed by Staff and agreed upon with the applicant. The Commission forwarded a recommendation of approval.
Presenter: Sarah Fox, Senior Planner
Recommended Action: Staff requests Council set a date for a public hearing to be held on March 2, 2015.
-  [Staff report to City Council - CMC 18.23](#)
[Application Narrative](#)
[Exhibit 1 - Email from applicant](#)
[Staff report to Planning Commission](#)
- H. Limited Amendments to the Camas Shoreline Master Program (File No. MC15-02)
Details: Proposed limited amendments to the Camas Shoreline Master Program, specifically Appendix C, Chapter 16.53 Wetlands, which are intended to comply with new mandates from the Department of Ecology. Planning Commission forwarded a recommendation of approval at a public hearing that was held on January 21, 2015.
Presenter: Sarah Fox, Senior Planner
Recommended Action: Staff requests Council set a date for a public hearing on March 2, 2015.
-  [Staff Report](#)
[Attachment A - Limited amendments to the SMP](#)
[Attachment B - Ecology 2014 Update Memo](#)
[Attachment C - Email correspondence](#)
- I. Final Plat for 7th Avenue Townhomes (File no. FP14-08)
Details: Seventh Avenue Townhomes Subdivision (File no. SUB06-10) is located at 722 NW 7th Avenue near the intersection of NW 7th Avenue and NW Greeley Street. Preliminary plat approval for 12 new lots was issued on December 14, 2006. A minor modification decision was issued on February 3, 2015, that reduced the subdivision to 11 lots (File no. MinMod15-02).
Presenter: Sarah Fox, Senior Planner
Recommended Action: Set a date to approve the final plat.
-  [Staff Report](#)
[7th Avenue Final Plat](#)

J. NW 6th and Norwood Improvements

Details: There has been some interest voiced by Council to explore the potential installation of a roundabout at 6th and Norwood in lieu of a traffic signal. Camas staff has consulted with HDJ Design Group regarding the feasibility of this proposal. Staff will bring a presentation and will discuss both signal and roundabout characteristics and costs with Council.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff is seeking guidance from Council to move forward on either a traffic signal or roundabout design.

 [6th & Norwood Gateway Presentation](#)

K. Water Treatment Plant Professional Services Contract

Details: This contract with S&B, Inc. is for instrumentation, data management, and integration services and hardware for the new Slow Sand Filter Water Treatment Plant, Project WS-709C. The contract amount is not to exceed \$189,130.00. This item is budgeted and will be funded by a Drinking Water State Revolving Fund (DWSRF) loan from the Washington State Department of Health.

Presenter: James Carothers, Engineering Manager

Recommended Action: Staff intends to place this item on the March 2, 2015 Consent Agenda.

 [Water Treatment Plant Instrumentation Contract](#)

L. Community Development Miscellaneous and Updates

M. City of Camas Utility Billing Proposed Changes - Phase II

Details: This presentation is to discuss proposed changes to be incorporated into an Ordinance for Public Hearing and City Council's consideration on March 2nd. The proposed changes include: budget billing, low income assistance, filing property tax liens, abandonment of service, new fees and elimination of payment extensions.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff requests Council's direction on utility code changes to be incorporated into an Ordinance for consideration by City Council on March 2, 2015 following a public hearing.

 [Utility Code Changes Phase 2](#)

[Utility Code Changes Phase 2-Summary](#)

N. 2015 Limited General Obligation Bonds Discussion

Details: This presentation is to finalize the sizing of the 2015 Limited General Obligation Bonds approved by City Council by Ordinance No. 2710 on July 21, 2014.

Presenter: Cathy Huber Nickerson, Finance Director

Recommended Action: Staff requests Council's direction for the size of the bond sale.

 [2015 Limited General Obligation Bond-updated 7.3mil](#)

[2015 Limited General Obligation Bond-updated 8.3mil](#)

O. City Administrator Miscellaneous Updates and Scheduling

VI. COUNCIL COMMENTS AND REPORTS

VII. PUBLIC COMMENTS

VIII. ADJOURNMENT

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.