



## DESIGN REVIEW COMMITTEE MEETING MINUTES - FINAL

Wednesday, December 18, 2019, 4:00 PM

City Hall, 616 NE 4th Avenue

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### I. CALL TO ORDER

The meeting was called to order at 4:00 p.m.

### II. ROLL CALL / INTRODUCTIONS

Present: Melissa Smith, Casey Wyckoff, Whitney Henion and Dawn Redmond

Excused: Jim Short, Kevin Breuner and Heather Vo

Staff Present: Jan Coppola, Lauren Hollenbeck, Robert Maul and Madeline Sutherland

### III. MEETING ITEMS

#### A. Design Review for Kiddie Academy (DR19-12)

Presenter: Lauren Hollenbeck, Senior Planner

 [Kiddie Academy Staff Report \(DR19-12\)](#)

[1 Checklist](#)

[2 Applicant's Narrative](#)

[3 Existing Conditions](#)

[4 Elevations](#)

[5 Floorplan](#)

[6 Landscape Plan](#)

[7 Site Plan](#)

[8 Grading Plan](#)

[9 Site Plan](#)

[10 Building Elevations-Materials](#)

[11 Fence Detail](#)

[12 Keystone Block Wall Detail](#)

[13 Retaininig Wall Detail](#)

[14 Zoning Map](#)

Lauren Hollenbeck introduced the design review application for the Kiddie Academy.

Mel Delahoz, Tara Lund and Llavarasan Vijay highlighted key design elements of the proposal and responded to inquiries from the Committee Members.

Staff and the Committee Members reviewed and thoroughly discussed the Design Review Checklist.

**It was mutually agreed upon by the Design Review Committee to forward a recommendation of approval to the Director that the Kiddie Academy application was generally consistent with the principles of Design Review with the recommendations made by the Committee. The motion carried.**

- B. Design Review for Vutukuri Duplex (DR19-08)  
Presenter: Madeline Sutherland, Assistant Planner

 [Vutukuri Duplex Staff Report \(DR19-08\)](#)

[1 Checklist](#)

[2 Applicant's Narrative](#)

[3 Vicinity Map](#)

[4 Site Plan](#)

[5 Landscape Plan](#)

[6 Floor Plan and Elevations](#)

[7 Building Colors](#)

[8 Staff's Presentation](#)

Madeline Sutherland introduced the design review application for the Vutukuri Duplex.

Tony Marnella highlighted key design elements of the proposal and responded to inquiries made by the Committee Members.

Staff and the Committee Members reviewed and thoroughly discussed the Design Review Checklist.

**It was mutually agreed upon by the Design Review Committee to forward a recommendation of approval to the Director that the Vutukuri Duplex application was generally consistent with the principles of Design Review with the recommendations made by the Committee. The motion carried.**

#### IV. ADJOURNMENT

The meeting was adjourned at 5:08 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that persons with special needs have opportunities to participate. For more information, please call the City Clerk's Office at 360.817.1591.