



**CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**  
**Monday, June 18, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Deanna Rusch, Melissa Smith and Shannon Turk

Excused: Steve Hogan

Staff: Jerry Acheson, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Danielle Reynolds, Heather Rowley, Connie Urquhart, Steve Wall and Alicia Harris (intern)

Press: No one from the press was present

**III. PUBLIC COMMENTS**

No one from the public wished to speak.

**IV. WORKSHOP TOPICS**

- A. Recognition of 25-Year Anniversary for Pam O'Brien, Accounting Manager  
Details: Pam O'Brien celebrated 25 years of service with the City of Camas on June 29, 2017.

Presenter: Cathy Huber Nickerson, Finance Director

- B. Park Impact Fee Update  
Details: A presentation about the process used to update the Park Impact Fee (PIF) Methodology and options for an updated PIF.  
Presenter: Jerry Acheson, Parks and Recreation Manager and John Ghilarducci and Tim Wood of FCS Group

 [Camas Park Impact Fee Presentation](#)

Acheson and Ghilarducci provided an overview and discussion ensued. This item will be placed on a future agenda for further discussion.

- C. Integrated Library System  
Details: The Camas Library has been using the Fort Vancouver Regional

Library (FVRL) Integrated Library System for cataloging purposes. The agreement with FVRL is dissolving so the Camas Library needs an Integrated Library System. The attached staff report provides information about the software, vendor selection process and contract.

Presenter: Connie Urquhart, Library Director

 [Innovative Professional Services Agreement](#)

[Innovative Subscription License](#)

[Library Staff Report](#)

Urquhart summarized the agreements. This item was placed on the June 18, 2018 Consent Agenda for Council's consideration.

D. Lacamas Creek Sewer Pump Station Design Consultant Services

Details: Wallis Engineering has been selected to perform design, permitting, site investigations, survey and pump station layout alternatives at the Lacamas Creek trailhead parking lot on the north side of NE 3rd Avenue near E 1st Avenue. The work also includes a design to modify the existing driveway access and a preliminary parking lot layout. This scope includes approximately 80 percent of the preliminary engineering work for the project. The proposed initial contract amount is \$361,189. The budgeted project amount for 2018, is \$600,000.

Presenter: James Carothers, Engineering Manager

 [Lacamas Creek Sewer Pump Station Design Contract Scope](#)

This item will be placed on the July 2, 2018 Consent Agenda for Council's consideration.

E. MCImetro Franchise Agreement

Details: MCImetro Access Transmission Services Corp. ("MCImetro"), doing business as Verizon Access Transmission Services, requests a franchise agreement with the City for installation of fiber optic telecommunication lines within the City right-of-way. The fiber optic lines will be used in part to serve future small cell wireless sites that Verizon is also currently discussing with the City. The draft ordinance has been reviewed by staff and the City Attorney, as well as MCImetro and their attorney.

Presenter: Steve Wall, Public Works Director

 [Draft Ordinance for Franchise Agreement with MCImetro](#)

Wall provided an overview and responded to Council's questions. This item will be placed on the July 2, 2018 Regular Meeting Agenda for Council's consideration, following a public hearing.

F. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

There were no miscellaneous items or updates.

G. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous items or updates.

H. Camping Restriction in Public Parks and Open Spaces

Details: A draft ordinance to amend Camas Municipal Code (CMC) Chapter 12.32.090 making it unlawful to camp in a public park or open space.

Presenter: Pete Capell, City Administrator

 [Draft Ordinance Amending CMC 12.32.090 - Camping](#)

[Draft Amendment to CMC 12.32.090 - Camping](#)

This item will be placed on a future agenda for Council's consideration.

I. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell announced he will attend the Association of Washington Cities (AWC) annual conference next week.

Capell provided a brief summary about items B, C and D on the Regular Meeting Agenda. Discussion ensued.

## V. COUNCIL COMMENTS AND REPORTS

Chaney commented about the Camtown Youth Festival and provided an overview of the Clark Regional Emergency Services Agency (CRESA) meeting he attended.

Rusch and Smith commented about visiting with Fire Station 41 staff last week.

Turk attended a C-TRAN meeting and the Fort Vancouver Flag Day celebration.

Carter will attend the next Planning Commission meeting.

Smith will attend the next Camas-Washougal Chamber of Commerce luncheon.

## VI. PUBLIC COMMENTS

No one from the public wished to speak.

## VII. ADJOURNMENT

The meeting adjourned at 5:36 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.