



## CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, February 6, 2017, 6:30 PM

City Municipal Center, 616 NE 4th Avenue

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### SPECIAL MEETING

#### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 6:30 p.m.

#### II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Pete Capell, Shawn MacPherson, Heather Rowley and Alicia Pacheco (intern)

Press: No one from the press was present

#### III. EXECUTIVE SESSION

##### A. Property Acquisition

At 6:31 p.m., Mayor Higgins recessed the meeting. The City Council met in an Executive Session regarding property acquisition per RCW 42.30.110(1)(i).

He stated that the Executive Session was scheduled to last approximately 20 minutes. It was held in the Mayor's office at City Hall. Elected officials present were: Mayor Higgins and Council Members Anderson, Carter, Chaney, Hazen, Hogan, Smith and Turk. Others present were City Attorney Shawn MacPherson and City Administrator Pete Capell.

The executive session concluded and Mayor Higgins reconvened the meeting at 6:55 p.m.

#### IV. ADJOURNMENT

The meeting was adjourned at 6:56 p.m.

**I. CALL TO ORDER**

Mayor Scott Higgins called the Regular Meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Pete Capell, Sherry Coulter, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Robert Maul, Heather Rowley, Steve Wall and Alicia Pacheco (intern)

Press: Dawn Feldhaus, Camas-Washougal Post Record; Adam Littman, The Columbian

**IV. MOTION BY COUNCIL**

- A. Lacamas Creek Communities Settlement Agreement Regarding the Sewer and Temporary Construction Easement for the Lacamas North Shore Sewer System.

**It was moved by Council Member Turk, seconded by Council Member Hogan, to approve the settlement agreement with Lacamas Creek Communities regarding the sewer and temporary construction easement for the Lacamas North Shore Sewer System project and to direct the City Attorney to draft all necessary documents to effect the settlement terms. The motion carried unanimously.**


**V. PUBLIC COMMENTS**

Carl Culley, 2025 NE Goodwin Road, Camas, commented about the Lacamas Creek Communities settlement.

**VI. CONSENT AGENDA**


- A. Approved the minutes of the January 3, 2017 Camas City Council Meeting and Workshop minutes, and the minutes of the January 27 and 28, 2017 City of Camas Annual Planning Conference.

 [January 3, 2017 Camas City Council Regular Meeting Minutes - Draft](#)  
[January 3, 2017 Camas City Council Workshop Meeting Minutes - Draft](#)  
[January 27, 2017 Camas City Council Annual Planning Conference Meeting Minutes - Draft.pdf](#)  
[January 28, 2017 Camas City Council Annual Planning Conference Meeting Minutes - Draft.pdf](#)


- B. Approved automated clearing house and claims checks numbered 132051 to 132139 and 132140 to 132208 in the amount of \$1,666,280.60. Approved automated clearing house and claims checks numbered 132224 to 132383 in the amount of \$498,610.35. Approved automated clearing house, direct deposit and payroll checks numbered 7205 to 7222 and payroll accounts payable checks numbered 132210 through 132223 in the amount of \$1,883,979.93. Approved electronic payments for the month of January in the amount of \$230,155.66.
- C. Authorized the write-off of the December 2016 Emergency Medical Services (EMS) billings in the amount of \$68,518.92. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- D. Authorized the 2016 write-off of uncollectable Emergency Medical Services (EMS) billings held by a collection agency in the amount of \$155,173.03. These accounts represent billings from 2012 - 2014 that have not received payment through collection. (Submitted by Pam O'Brien)
- E. Authorized the yearly write-off of parking tickets in the amount of \$3,609.55. This represents parking tickets prior to 2016 deemed as uncollectible. (Submitted by Pam O'Brien)
- F. Authorized the Fire Department to list as surplus a 1992 Spartan fire engine that no longer meets safety requirements or certification tests. This item was discussed during the January 3, 2017 Council Workshop. (Submitted by Nick Swinhart)
- G. Authorized the Fire Department to list as surplus a 2001 Ford E450 ambulance with mileage of 173,889, which is beyond its useful lifespan as a front line transport ambulance. This item was discussed during the February 6, 2017 Council Workshop. (Submitted by Nick Swinhart)
- H. Authorized the Mayor to sign a professional services proposal with Greenworks, P.C. in the amount of \$66,701 for Crown Park Master Plan and Pool Audit. (Submitted by Jerry Acheson)
-  [Crown Park Master Plan and Pool Audit Proposal](#)  
[Crown Park Proposal - Tasks Breakdown](#)
- I. Authorized the Mayor to sign professional service agreement with Otak, Inc. for construction management services for the North Shore Sewer Transmission System (STS) in the amount of \$1,784,982. (Submitted by Sam Adams)

-  [North Shore STS Professional Services Agreement](#)  
[North Shore STS Construction Management Scope of Work](#)  
[North Shore STS Construction Management Fee Estimate](#)

J. Authorized the Mayor to sign a contract with High Cascade, Inc. for the Jones 2017 Timber Sale in the amount of \$371,908.60 to be paid to the City. (Submitted by Sam Adams)

-  [Jones 2017 Timber Sale Contract](#)  
[Jones 2017 Timber Sale Bid Tab](#)

K. Authorized Pay Estimate No. 4, Final, to McDonald Excavating, Inc. for the Water Transmission Main Phase 2 Project, a portion of the 544' Zone Water Main and Treatment Projects, in the amount of \$41,091.61 for work through December 17, 2016, and accepted the project as complete. This project is part of the original Washington State Department of Health (WSDOH) Drinking Water State Revolving Fund (DWSRF) Loan scope and was completed within the budget. The final pay estimate total was 1.5% under the awarded construction bid. The final expenditures detail spreadsheet is attached. (Submitted by James Carothers)

-  [Water Transmission Main Phase 2 Pay Estimate 4 Final](#)  
[Water Transmission Main Phase 2 Expenditure Summary](#)

L. Awarded the Pacific Rim Boulevard Roadway Illumination project to Northeast Electric, LLC in the amount of \$682,000 and authorized administrative execution of change orders up to 10 % of the total bid. This project is funded by the General Obligation (GO) Bond as part of the Street Light LED Projects and was included in the 2016 Budget. Funds will be allocated in the 2017 Budget in the next omnibus. (Submitted by James Carothers)

-  [Pacific Rim Blvd Illumination Bids](#)

**It was moved by Council Member Turk, seconded by Council Member Hogan, to approve the Consent Agenda. The motion carried unanimously.**

## VII. NON-AGENDA ITEMS

A. Staff

There were no comments from staff.

B. Council

Carter reminded everyone that the Downtown Camas Association (DCA) First Friday event had been rescheduled due to inclement weather.


## VIII. MAYOR

- A. Announcements
- B. Mayor's Volunteer Spirit Award

 [January 2017 Kris Cavin](#)

Mayor Higgins presented Kris Cavin with a Volunteer Spirit Award.

- C. Camas High School (CHS) Athletic Proclamations

 [Yacine Guermali Appreciation Day Proclamation](#)  
[CHS Girls Soccer Team Appreciation Proclamation](#)  
[January 2017](#)  
[CHS Football Team Appreciation Proclamation](#)  
[January 2017](#)

Mayor Higgins commented about the proclamations that were presented to Yacine Guermali, the CHS girls' soccer team and the CHS football team during a ceremony held at CHS on January 19, 2017.

- D. Recognition of 20-Year Anniversary for Council Member Greg Anderson  
Details: Greg Anderson celebrated 20 years of service with the City of Camas on February 10, 2017.  
Presenter: Scott Higgins, Mayor

Mayor Higgins commented about Anderson's contributions to the City and presented him with his 20-year service pin.

## IX. MEETING ITEMS

- A. 2017 Camas City Council and Citizen Committee Appointments

 [2017 Camas City Council Committee Appointments](#)  
[2017 Camas Citizen Appointments](#)


**It was moved by Council Member Smith, seconded by Council Member Carter, that the revised Camas City Council and Citizen Appointments be approved. The motion carried unanimously.**

- B. Public Hearing for Minor Amendments to Camas Municipal Code (CMC) Title 16 - Environment

Details: As part of a periodic code improvement project, the proposed minor amendments to Title 16 - Environment of the Camas Municipal Code (CMC) include updates to state law, corrections to typos, or to clarify sections that may have been challenging to administer since the past review cycle. Staff provided a report to summarize the proposed CMC amendments. The Planning Commission held a public hearing on December 20, 2016, and recommended that the

amendments be forwarded to City Council for approval.

Presenter: Sarah Fox, Senior Planner

-  [Staff Report to Council](#)
- [Exhibit 1 - Draft CMC Title 16](#)
- [Exhibit 2 - Current CMC Title 16](#)
- [Exhibit 3 - Joe Turner Response to SEPA](#)

Mayor Higgins opened and closed the public hearing at 7:26 p.m. No one from the public wished to speak.

**It was moved by Council Member Smith, seconded by Council Member Hogan, that the amendments to Title 16 - Environment be approved and to direct the City Attorney to draft an ordinance to be placed on a future agenda for Council's consideration. The motion carried unanimously.**

#### **X. PUBLIC COMMENTS**

No one from the public wished to speak.

Mayor Higgins commented about February being Women's Heart Health Month.

#### **XI. ADJOURNMENT**

The meeting was adjourned at 7:30 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.