



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Tuesday, February 17, 2015, 4:30 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Curleigh Carothers, Sherry Coulter, Sarah Fox, Charlotte Frias (student intern), Jennifer Gorsuch, Jim Hodges, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Eric Levison, Robert Maul, Ron Schumacher, Nick Swinhart, and Steve Wall

Press: No one from the press was present

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. SPECIAL PRESENTATION

Mayor Higgins announced that he would be recognizing retiring Public Works Director, Eric Levison following the Fire Department employee's recognition.

A. Recognition of 25-Year Anniversaries for Fire Department Employees

Details: Longtime firefighters Gene Marlow and Dale McKenzie have recently celebrated 25 years with the City of Camas. Swinhart presented Dale McKenzie with his 25 years of service pin. Gene Marlow was unable to attend the meeting and his pin will be presented to him at a future meeting.

Presenter: Nick Swinhart, Fire Chief

Mayor and Council thanked retiring Public Works Director, Eric Levison for his 30 years of service to the City. Levison thanked his family and the City for their support.

V. WORKSHOP TOPICS

A. Water System Distribution Modeling Services

Details: Gray & Osborne, Inc. (G&O) has submitted the attached professional services agreement in the amount of \$11,750 to provide water system distribution modeling services. The City will be constructing the new Water Treatment Plant in the Headworks Property and staff has requested that G&O complete hydraulic modeling to make recommendations on any system improvements necessary to fully utilize water from the treatment plant during low demand periods. Additionally, with pending development of the Green Mountain area, staff has asked G&O to confirm sizing of infrastructure needed to serve the new developments. The 2015 Budget includes sufficient funds to complete the work effort.

Presenter: Steve Wall, Public Works Director

 [Water System Modeling Gray & Osborne Proposal](#)

This proposal was referred to the March 2, 2015 Consent Agenda for Council's consideration.

B. Proposed Watershed Property Boundary Line Agreement

Details: City staff has received a request from property owners with parcels located west of the City's watershed property to develop and enter into a boundary line agreement establishing a common property line. A memorandum with details regarding the request is attached for information. Staff reviewed the details of the memorandum with Council.

Presenter: Steve Wall, Public Works Director

 [Memo to Council - Watershed Boundary Line Agreement](#)

Staff will develop a watershed property boundary line agreement with property owners to the west of the property and it will be brought back to Council at a future meeting.

C. Public Works Miscellaneous and Updates

Wall said a meeting took place regarding Ecology's Water Quality Standards Update legislation and rule-making process; and that it will continue to be tracked by staff.

Mayor said that the pedestrian signal light on Everett is now installed and Clark Public Utilities will be getting it turned on. Mayor also shared that the traffic signal light on 38th has now been fixed and is on a more normal cycle.

D. Renewal of "Three Party Agreement"

Details: Since approximately 1978 the cities of Camas and Washougal, and East County Fire and Rescue (ECFR), have had a continuous interlocal agreement to provide for emergency medical services response and transport in East Clark County. This document has provided the legal framework for Washougal and ECFR to forward their Emergency Services (EMS) levy revenue to Camas and for Camas to provide ambulance response and transport in return. The most recent iteration of this agreement expired at the end of 2014. Now, as a "Two Party Agreement," staff recommends Council approve a new agreement between the City of Camas and ECFR as prepared by counsel. This agreement will be for two years and will contain the same provisions between the parties as the previous version did. ECFR Commissioners are also in favor of this new agreement and will be presenting it for approval at their second meeting in February.

Presenter: Nick Swinhart, Fire Chief

 [ECFR Revised Agreement 2014-2020](#)

This item was also included on the February 17, 2015 Regular Meeting Agenda for Council's consideration.

E. Application for the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant for Firefighter Staffing

Details: The application period for the 2015 SAFER grant for firefighter staffing is open February 9 through March 6. This grant would pay for the salary and benefits of three firefighters for two years. There would be no obligation to maintain the firefighters after that period of time. The only stipulation of all SAFER grants is that, if the grant is awarded and accepted, the department cannot lay off or attrition out any positions during that two year period. Council will recall that the Camas-Washougal Fire Department (CWFD) received a SAFER grant award in 2012 to hire three firefighters. That grant expired in 2014. Unfortunately the City did not have the funding to keep those positions after the grant expired, but due to some well-timed retirements, staff was able to avoid laying off any of those firefighters. The department is planning to apply for the 2015 SAFER grant and City Administration supports this effort. This was an informational report to advise Council of plans to apply for the grant. Whenever staff has applied for any grant, staff takes the opportunity to remind Council that if the grant is awarded, Council maintains the final authority on whether it will be accepted.

Presenter: Nick Swinhart, Fire Chief

Council did not voice any objections to staff applying for the grant.

- F. Ordinance No. 15-004 Amending Section 15.04.030(D)(2)
Details: Currently the ordinance for the installation of fire alarm systems within the city limits of Camas is in conflict with Washington State Law. The purpose of the proposed revision is to modify the Camas Municipal Code to be aligned with Washington State Statutes.

Presenter: Ron Schumacher, Division Chief / Fire Marshal

 [ORD amending Section 15.04.030](#)

[NICET \(National Institute for Certification in Engineering Technologies\) determination](#)

This item was also included on the February 17, 2015 Regular Meeting Agenda for Council's consideration.

- G. Zoning Code Text Change to Camas Municipal Code (CMC) Chapter 18.23 (File No. CMC14-05)
Details: The applicant proposes amendments to CMC Chapter 18.23 Planned Residential Developments to allow commercial land uses. At the Planning Commission public hearing on January 21, 2015, alternative amendments were proposed by staff and agreed upon with the applicant. The Commission forwarded a recommendation of approval.

Presenter: Sarah Fox, Senior Planner

 [Staff report to City Council - CMC 18.23](#)

[Application Narrative](#)

[Exhibit 1 - Email from applicant](#)

[Staff report to Planning Commission](#)

This item was referred to the March 2, 2015 Regular Meeting for Council's consideration, following a public hearing.

- H. Limited Amendments to the Camas Shoreline Master Program (File No. MC15-02)
Details: Proposed limited amendments to the Camas Shoreline Master Program, specifically Appendix C, Chapter 16.53 Wetlands, which are intended to comply with new mandates from the Department of Ecology. Planning Commission forwarded a recommendation of approval at a public hearing that was held on January 21, 2015.

Presenter: Sarah Fox, Senior Planner

 [Staff Report](#)

[Attachment A - Limited amendments to the SMP](#)

[Attachment B - Ecology 2014 Update Memo](#)

[Attachment C - Email correspondence](#)

This item was referred to the March 2, 2015 Regular Meeting for Council's consideration, following a public hearing.

- I. Final Plat for 7th Avenue Townhomes (File no. FP14-08)
Details: Seventh Avenue Townhomes Subdivision (File no. SUB06-10) is located at 722 NW 7th Avenue near the intersection of NW 7th Avenue and NW Greeley Street. Preliminary plat approval for 12 new lots was issued on December 14, 2006. A minor modification decision was issued on February 3, 2015, that reduced the subdivision to 11 lots (File no. MinMod15-02).
Presenter: Sarah Fox, Senior Planner

 [Staff Report](#)
[7th Avenue Final Plat](#)

This item was referred to the March 2, 2015 Consent Agenda for Council's consideration.

- J. NW 6th and Norwood Improvements
Details: There has been some interest voiced by Council to explore the potential installation of a roundabout at 6th and Norwood in lieu of a traffic signal. Camas staff has consulted with HDJ Design Group regarding the feasibility of this proposal. Staff brought forth a presentation and discussed both signal and roundabout characteristics and costs with Council.
Presenter: James Carothers, Engineering Manager

 [6th & Norwood Gateway Presentation](#)

Council directed staff to move forward with roundabout design options.

- K. Water Treatment Plant Professional Services Contract
Details: This contract with S&B, Inc., is for instrumentation, data management, and integration services and hardware for the new Slow Sand Filter Water Treatment Plant, Project WS-709C. The contract amount is not to exceed \$189,130.00. This item is budgeted and will be funded by a Drinking Water State Revolving Fund (DWSRF) loan from the Washington State Department of Health.
Presenter: James Carothers, Engineering Manager

 [Water Treatment Plant Instrumentation Contract](#)

This item was referred to the March 2, 2015 Consent Agenda for Council's consideration.

- L. Community Development Miscellaneous and Updates
There were no miscellaneous items or updates.

- M. City of Camas Utility Billing Proposed Changes - Phase II
Details: This presentation was to discuss proposed changes to be incorporated into an ordinance for public hearing and City Council's consideration on March 2nd. The proposed changes include: budget billing, low income assistance, filing property tax liens, abandonment of service, new fees and elimination of payment extensions.
Presenter: Cathy Huber Nickerson, Finance Director

 [Utility Code Changes Phase 2](#)

[Utility Code Changes Phase 2-Summary](#)

This item was referred to the March 2, 2015 Regular Meeting for Council's consideration, following a public hearing.

- N. 2015 Limited General Obligation Bonds Discussion
Details: This presentation was to finalize the sizing of the 2015 Limited General Obligation Bonds approved by City Council by Ordinance No. 2710 on July 21, 2014.
Presenter: Cathy Huber Nickerson, Finance Director

 [2015 Limited General Obligation Bond-updated 7.3mil](#)

[2015 Limited General Obligation Bond-updated 8.3mil](#)

The bond schedule was reviewed with Council and there was consensus that the Finance Director may proceed to sell \$8.3 million in limited general obligation bonds.

A supplemental draft budget for the bonds will be provided at the March 2, 2015 Council Workshop.

- O. City Administrator Miscellaneous Updates and Scheduling

Capell shared that he and Mayor will attend the Association of Washington Cities 2015 City Action Days on Wednesday and Thursday. They will meet with the City's delegation, Senator King, Chair of Transportation; Representative Bruce Chandler, ranking member on appropriations; and Representative Jim Moeller. The Governor will be speaking at the luncheon Wednesday and there will be other topics and opportunities to meet with legislators at the conference.

Capell shared that he is putting together orientations for Council Member Carter with various departments and invited other Council Members to contact him if they are interested. He also shared that the Police Department can arrange Council ride-alongs, if of interest.

VI. COUNCIL COMMENTS AND REPORTS

Turk shared that there were 153 attendees in the 2nd Story Gallery at the February 2nd First Friday. She also shared that there is a Planning Commission meeting February 18th at 7:00 p.m.

Anderson shared highlights from his attendance at the last C-Tran Board meeting.

Hogan provided an update on the Downtown Camas Association's current and upcoming activities. He also commented on an idea of a quarter-century years of service employee recognition.

Chaney and Hazen commented on the City's park-naming process.

Chaney attended the ribbon-cutting of Flutes and Rocks.

Hazen attended a tour of the new park property with Greg Hochhalter.

Carter attended the February 5th Library Board of Trustees meeting and shared highlights of their activities.

VII. PUBLIC COMMENTS

Randy Printz, 805 Broadway Street, Vancouver, WA, commented about Eric Levison's retirement.

VIII. ADJOURNMENT

The meeting adjourned at 6:40 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.