



CITY COUNCIL REGULAR MEETING AGENDA

Monday, April 4, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

NOTE: There are two public comment periods included on the agenda. Anyone wishing to address the City Council may come forward when invited; please state your name and address. Public comments are typically limited to three minutes, and written comments may be submitted to the City Clerk. Special instructions for public comments will be provided at the meeting if a public hearing or quasi-judicial matter is scheduled on the agenda.




I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC COMMENTS

V. CONSENT AGENDA

- A. Approve the minutes of the March 21, 2016 Camas City Council Meeting and the Workshop minutes of March 21, 2016.
 -  [March 21, 2016 Camas City Council Workshop Minutes - Draft](#)
 - [March 21, 2016 Camas City Council Regular Meeting Minutes - Draft](#)
- B. Approve claim checks as approved by the Finance Committee.
- C. Authorize the Mayor to provide a letter to the Grass Valley Parent Teacher Association (PTA) that grants permission to sell raffle tickets. (Submitted by Mitch Lackey)
 -  [Grass Valley PTA Request](#)
- D. Authorize the Mayor to sign the consultant agreement with Harper Houf Peterson Righellis (HHPR), Inc. for engineering, permitting and preliminary design services as needed for slope failure repair caused by the December 2015 storms for the Lacamas Lane Landslide Project in an amount not to exceed \$136,896.00. The project is eligible for funding reimbursement through Federal Emergency Management Agency (FEMA) at a rate of 75% of the total. At this time the remaining 25% is anticipated to be covered by the Stormwater Utility Fund with some matching funds possible from the Washington State Office of Emergency Management (OEM). The expense budget line item for the project will be included in the 2016 Spring Omnibus Budget under the Capital projects list. (Submitted by James Carothers)
 -  [Lacamas Lane Landslide Consultant Agreement](#)
- E. Authorize the Mayor to sign the professional services agreement with HDJ, a division of PBS Engineering and Environmental, Inc. for Development Review Assistance in 2016 for the Public Works Department in an amount not to exceed \$30,000. The need for additional assistance with development review and inspection was presented to Council at the March 7, 2016 Workshop. It is anticipated that additional revenue collected for development review and


inspection will offset the additional consultant cost. This contract work will occur as needed. The budget line item expense will be covered in the 2016 Spring Omnibus Budget. (Submitted by James Carothers)

 [Development Review Assistance Agreement](#)
[Engineering Development Presentation from 3-7-16](#)

- F. Authorize the Mayor to sign Consultant Services Agreement Supplement 3 with HDJ Design Group, PLLC for construction services for NW 6th Avenue and NW Norwood Intersection Improvements in the amount of \$126,436.75. The total contract amount with this supplement is not to exceed \$404,544.51. This contract is included in the 2016 Budget and is funded by the general obligation bond (GO). Funding for the project in its entirety, including this agreement supplement, will be addressed in the 2016 Spring Omnibus Budget. (Submitted by James Carothers)

 [NW 6th & Norwood Consultant Agreement Supplement 3](#)

- G. Authorize the Mayor to sign Change Order No. 2 for required additional work on the Slow Sand Water Treatment Plant project to Rotschy, Inc. in the amount of \$66,660.07. This project is included in the 544' Zone Water Main Treatment capital budget line item. Explanation of funding for this change order and project are outlined in the attached memorandum. (Submitted by James Carothers)

 [Water Treatment Plant Change Order 2](#)
[Slow Sand Change Order No. 2 Memo](#)

- H. Authorize the Mayor to sign Change Order No. 3 for required additional work for the STEP Sewer Transmission Main project to McDonald Excavating, Inc. in the amount of \$132,995.40 and to add 17 working days to the contract. A full description of the nine items included with this change order are included in the attached Change Order No. 3. The total for this change order is \$132,995.40 and is amply funded by a Public Works Trust Fund (PWTF) loan and by the Water Utility Fund. This project is now substantially complete. Change Order No. 3 is for 5.2% of the original contract bid. The total amount of all change orders is 7.5% of the original contract bid. (Submitted by James Carothers)

 [Sewer Transmission Main Change Order 3](#)

- I. Authorize Retainage Release for the Washougal River Overlook project to Michael Green Construction, Inc. in the amount of \$2,762.23. Approval for retainage release has been received from the Washington Departments of Labor and Industries, Revenue and Employment Security. (Submitted by James Carothers)

 [Washougal River Overlook Final Pay Estimate](#)
[Department of Revenue Release](#)
[Employment Security Release](#)
[Labor & Industries Release](#)

- J. Authorize the City to rescind the contract with Haag and Shaw Inc. dated February 26, 2016, relating to 2016 STEP/STEF Tank Pumping project. The contractor utilized incorrect Labor and Industry Prevailing Wage Rates in determining their quote. (Submitted by Sam Adams)

 [Haag and Shaw Inc. Signed Quote](#)

NOTE: Any item on the Consent Agenda may be removed from the Consent Agenda for general discussion or action.


VI. NON-AGENDA ITEMS

- A. Staff
- B. Council

VII. MAYOR

- A. Announcements

VIII. MEETING ITEMS

- A. NW 6th Avenue and NW Norwood Intersection Improvements Contract Bid
Details: Staff opened bids for this project on Tuesday, March 29, 2016, and the apparent low bidder was McDonald Excavating, Inc. The bid tabulations are attached for Council's information. The Base Bid with Additive Alternate No. 1, which is the least expensive possibility for awarding the project, is \$1,943,821.73. The other potential award amounts are the Base Bid plus Additive Alternates No. 1 and No. 3 at a cost of \$2,036,856.73; the Base Bid plus Additive Alternate No. 2 at a cost of \$2,107,496.73; and the Base Bid plus Additive Alternate No. 2 and No. 3 at a cost of \$2,200,531.73. Staff does not recommend in any scenario the selection of Additive Alternate No. 2, Cement Concrete Pavement in the roundabout, due to the high cost and lack of funding availability. Staff will provide a detailed summary of the project costs and potential options for awarding the project, including a review of the attached NW 6th Avenue Corridor Revenue and Expenditure Summary.
Presenter: Steve Wall, Public Works Director
Recommended Action: Staff recommends that Council deliberate on the alternatives and the related funding sources and expenses, determine to select either the Base Bid plus Additive Alternate No. 1 or the Base Bid plus Additive Alternates No. 1 and No. 3, and award to the low bidder, McDonald Excavating, Inc.
 [NW 6th Ave Corridor Revenue and Expenditure Summary](#)
[NW 6th & Norwood Bid Tabulations](#)
- B. Resolution No. 16-006 Revising the Position Descriptions for the Represented Positions within the Information Systems Division, including creation of a new position.
Details: This resolution will revise the current represented positions within the Information Systems Division. The Information Systems Analyst position will become Information Technology Systems Analyst/Programmer and the Information Systems Technician will become Information Technology Support Specialist. The Analyst/Programmer position will receive a 6% wage adjustment after a review of comparable positions. This resolution will also create a new position and salary scale for an Information Technology Network Administrator. This topic was an agenda item at the March 21, 2016, workshop.
Presenter: Jennifer Gorsuch, Administrative Services Director
Recommended Action: Staff recommends Council move to adopt Resolution No. 16-006.

 [Resolution 16-006 Revising Position Description within the Information Systems](#)

[Exhibit A Information Technology Systems Analyst/Programmer](#)

[Exhibit B Information Technology Support Specialist](#)

[Exhibit C Information Technology Network Administrator](#)

IX. PUBLIC COMMENTS

X. ADJOURNMENT

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.