



## **CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**

**Friday, January 29, 2016, 1:00 PM**

**City Municipal Center, 616 NE 4th Avenue**

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### **ANNUAL PLANNING CONFERENCE - Day 1 of 2**

#### **I. OPENING STATEMENT (1:00 p.m.)**

Mayor Higgins provided an opening statement for the City of Camas Annual Planning Conference at 1:00 p.m.

In attendance were Mayor Scott Higgins and Council Members Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk. Council Member Greg Anderson was excused.

Staff members present were Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Debra Brooks, Pete Capell, James Carothers, Leisha Copsey, Sherry Coulter, Jeff Englund, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Robert Maul, Shyla Nelson, Pam O'Brien, Linda Swenton, Nick Swinhart and Steve Wall.

Glenn Olson was present to assist with the City Revenues topic presentation. Heather Acheson from the Camas-Washougal Post Record, Randy Curtis from the Parks and Recreation Commission and Mick Hoffman from the Camas School District were also in attendance.

#### **II. INTRODUCTIONS AND OPENING REMARKS (1:15 p.m.)**

Camas School District Superintendent Mike Nerland was present to facilitate the conference. Nerland welcomed everyone to the conference, provided introductions and made opening remarks.

#### **III. SPECIAL PRESENTATION**

- A. Recognition of 25-Year Anniversary for Mitch Lackey, Police Chief (1:25 p.m.)  
Details: Mitch Lackey celebrated 25 years of employment with the City of Camas on January 31, 2016. Capell congratulated him on his achievements and presented him with his 25-year service pin.  
Presenter: Pete Capell, City Administrator

#### **IV. PLANNING CONFERENCE TOPICS**

- A. City of Camas Revenues (1:30 p.m.)  
Details: This discussion focused on the long term impacts to the City of Camas revenues due to property tax limitations, recessions and the City's revenue sources. There was a discussion about Lean and a presentation about a new tool that will allow Council, staff and the public to easily view the City's budget, expenditures and capital projects.  
Presenter: Glenn Olson, former Clark County Budget Director, Pete Capell, City

Administrator and Cathy Huber Nickerson, Finance Director

Capell introduced Glenn Olson to assist with the City of Camas Revenues presentation and discussion ensued. This topic will be brought back to Council in the future for further discussion.

**V. BREAK (2:30 p.m.)**

The conference went into recess at 2:30 p.m. for a short break. The conference reconvened at 2:50 p.m.

City of Camas Revenues - Continued (2:50 p.m.)

Capell introduced the segment about transparent budgeting; Huber Nickerson provided an overview of the new Socrata software the Finance Department will be using. Discussion ensued.

Capell provided Lean-process information to Council and received direction from them about the best process for the City.

Mayor Higgins provided an update about his recent trip to Olympia for the Association of Washington Cities (AWC) Legislative Session.

Mayor Higgins made closing remarks.

**VI. PUBLIC COMMENTS (4:50 p.m.)**

Mayor Higgins read a comment he received from Adam Kluka, 7021 NW Friberg-Strunk St, Camas, about construction, infrastructure and strategic placement of retail centers.

**VII. ADJOURNMENT OF PLANNING CONFERENCE (5:00 p.m.)**

The conference adjourned at 4:09 p.m.

At the conclusion of the Planning Conference, Council and Superintendent Mike Nerland discussed the 2016 Camas School Bond.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.