Project Timeline (Gantt Chart)

Task	2017	2018	2019	2020
	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4	Q1 Q2 Q3 Q4

2017 Pontem City Cemetery Plots Online

2017 AHA! Strategic Planning Software

2017 Police JBRS

2017 Library Desktop Management System

2017 Liberty E-Court System - Paperless

2018 City Archiving System - Social Media and Web (P…

2017 Library Chromebooks

2018 Brycer - Fire Protection and Hydrant Inspection …

2018 Desktop Applications Upgrades/Replacements

2018 Mobile Webtrak

2018 Paymentus

2018 Lake Lodge Security System Replacement

2018 - 2019 City Hall Securities\Doors & Video Surveill…
- Review Door Securities
- Review Camera Securities
- Request Proposals
- Product selections and planning
- Development and Installation
- Review Management Tools/Training
- Provide Access to Staff
- Release date

2018 Library ILS System

2017 Public Alerts - Everbridge
- Join Regional Project Team to Review Products
- Demos on Rave & Everbridge
- Select Product - Everbridge
- Training for Administrators
- Development of City Organization & Users
- Development of website and sign on
- Go Live - Ongoing Staff Training
- Release date

2018 Cell Phone Management Consolidation - Prepari…
- T-MOBILE Account Management Setup, adding new s…
- T-Mobile - Street Department Pilot phones
- T-Mobile - Parks Maintenance migration to Smartphones
- VERIZON Account Management Consolidation - move …
- T-Mobile - Water-Sewer/WWTP Depts. to Smartphones
- Release date

Gantt Chart

Task	Timeline
2018 Computer/Hardware Replacements	
2018 Database/Applications Enhancements/Upgrades	
2018 Infrastructure and Systems Upgrades	
2018 Library Event Scheduler/Room Reservations	
Review, Test and Implement Product	
Release date	
2018 Mobile Workforce - TMobile Project	
2018 Police Parking Ticketing System	
2018 Police - Video Surveillence Equipment	
2018 Socrata Open Performance	
2018 Library Staff Scheduling System	
2018 Laptop/Toughbooks/Mobile Device Replacements	
2019 Annex Bldg - Computers/User Resources	
Summer Project with Intern	
Release date	
2019 Fleet Maintenance System Replacement	
Project	
Release date	
2019 - 2020 - Asset Management System/PWorks	
2018 Archiving System - Text Messaging (Telemessage)	
Review products/Demos	
Define Feature Requirements	
Prioritize customer ideas	
Product Selection - Telemessage	
Development	
Product Launch	
Administrative Training and Implementation	
Release date	
2019 City Hall Tech Room Upgrades	
Power/Electrical Upgrades	
Release date	
2019 MDM on City-Owned Mobile Devices	
2019 project	
Release date	
2019 Alarms/Frontier Lines Technology Review	
Review Sonitrol Contracts	
Review Technologies/Hardware/Equipment	
Site Visits and Review of Frontier Lines	
Decisions	
Release date	
2019 Fiber Project - WWTP to Operations Center	

Task	Timeline
Solicit Bids	
Install Fiber/Networking	
Release date	
2018 XC2 Software - Backflow	
Define included features	
Prioritize customer ideas	
Review product strategy	
Purchase XC2 - Development and Data Migration	
Launch Product	
Training/Go Live	
Release date	
2018 - 2019 Equallogics Storage - Main System	
Research Storage Solutions/Demos	
Install Hardware	
Purchase Hardware	
Migrate Data to New Storage	
Release date	
2019 Instant Messaging Tools - Research and Develop…	
Research Products	
Review Policies and Uses	
Implement/Train	
Release date	
2019 - OpCenter Security Surveillance/Cameras/Doors	
Video Surveillance - review existing system	
Recommend/Install replacements or enhancements	
Release date	
2019 RecTrak/WebTrak Upgrades	
Contact Vermont and set up upgrade schedule	
Upgrade Systems	
Release date	
2019 - SOPHOS/Enhanced VPN Access	
Configure and Secure Access	
Pilot Mobile Project - Test VPN/Securities	
Release date	
2019 City Annex Building Securities (BOA)	
Door Securities interoperable with City Hall	
Video Surveillance - internal and external	
Release date	
2019 Library Filter Device	
Replacement required by August	
Release date	

2019 City Annex Building Remodel (BOA)

- Fiber/Network to City Hall
- Networking/Cable Work/Printing Internal
- Final Work/Move in Ready
- Release date

2019 City Hall - Moves/Relocates after Annex Bldg Mo...

- Summer Project with Intern
- Release date

2019 Laptops/Mobile Devices

- Purchase/Install/Train
- Release date

2019 WWTP - Win-911 Alarm Notification System

- Monitor Consultant Work/Implementation Oversight
- Release date

2019 Computer Replacement Project

- Review Inventory
- Hire Intern
- Purchase Computers and Monitors
- Summer Computer Replacement Project
- Release date

2019 - Courthouse Securities

- Video Surveillance - internal and external
- Make recomendations/Install
- Release date

2019 Municode Agenda/Minutes

- Selection/Setup/Data Migration
- Desktop components/Training
- Release date

2019 Sophos - End Point Securities - Desktop

- City-wide - removal of all McAfee clients/Replace with S...
- Release date

2018-2023 Technology Roadmap

- Create the Roadmap document
- Define Goals and Initiatives
- Define Projects and Milestones
- Develop list of Future Developments and budget estima...
- Work with the Management Team and IT Staff on Road...
- Propose Three Year Technology Roadmap to Mayor an...
- Implement Plan and make yearly updates
- Release date

2019 - 2020 Create Internal Fund/Hardware Replaceme...

Task	Timeline
Inventory Hardware	
Create Plan	
Fund Plan	
Implement New Hardware Replacement Plan	
Release date	
2019 Database/Applications Enhancements/Upgrades	
2019 Infrastructure and Systems Upgrades	
2019 Library Conveyer Belt/Book Return	
Project	
Release date	
2019 WWTP - Fiix Maintenance Management System	
Implementation/System Needs	
Release date	
2020 Library Self-Checkout Equipment Replacement	
2019 - 2020 City Phone System Replacement	
Create Project Team	
Define included features	
Prioritize customer ideas	
Make Product Selection	
Planning and Budget	
Implementation and Training	
Product Launch	
Release date	
2019 - 2020 City Voicemail System Replacement	
Create Project Team	
Define included features	
Prioritize customer ideas	
Make Product Selection	
Planning and Budget	
Implementation and Training	
Product Launch	
Release date	
2019 Planning Review and Land Use Online	
Integration to Permitting Software	
Product Reviews	
Implementation/Training/Go Live	
Release date	
2018 - 2020 Community Engagement Committee and S...	
Create Community Engagement Committee	
Inventory "What We Do" and "How We Do It"	
Review Process	

Make Recommendations	
Create a Plan	
Get approval of plan from Mananagement, Mayor and …	
Release date	
2018 - 2020 Create City-Wide Disaster Recovery Plan	
Finalize System Upgrades/Document Current Inventory	
Create Disaster Recover Plan	
Maintain, Update Plan and Test Yearly	
Release date	
2018 - 2020 Cyber Security Team	
Create Cyber Security Team	
Hold Monthly Meetings (Y1)	
Create a Cyber Security Plan	
Hold Quarterly Meetings (Y2-Y3)	
Ongoing Training and Discussions	
Release date	
2018 - 2020 End User Training on New Technologies	
VPN Network Resources and Security	
CRM System and Mobile App	
Mobile Applications	
Release date	
2018 - 2020 Laserfiche City-wide Project	
Product Research and Review	
Select Product	
Development	
Ongoing configuration and testing by staff	
Complete Implemention and Launch Product	
Implement in other Departments	
Finalize implementation across all Departments	
Release date	
2018 - 2020 Lean Projects	
2018 Lean Projects	
2019 Lean Projects	
2020 Lean Projects	
Release date	
2018 - 2020 Office365 Migrations	
Pilot Project 5 accounts	
Add Department Heads, Managers	
Migrate mobile workforce as requested	
Continue migrations	
Release date	

2018 - 2020 Web Design Project
- Create Project Team
- Overview of Current website
- Review Home Page layout/menus
- Review product mobility
- Redesign/Develop Mobile Friendly
- Redesign Home page and Core Services
- Finalize Changes - continue secondary page developm…
- Release date

2019 - 2020 Facilities Planning - North Shore
- Participate in Review of Facitilities/Technologies in Nort…
- Release date

2019 - 2020 Office365 City-Wide Project
- 2019 - Add Accounts/Training
- 2020 - Add Accounts/Training
- Release date

2019 Online Permit System - Building/Fire
- Committee Review of Products - Demos
- Product Selection/Data Migration
- Project go-live
- Release date

2020 Database/Applications Enhancements/Upgrades