



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Monday, March 19, 2018, 4:30 PM
City Hall, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:31 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

Staff: Jerry Acheson, Phil Bourquin, Debra Brooks, Pete Capell, James Carothers, Cathy Huber Nickerson, Mitch Lackey, Heather Rowley, Ron Schumacher, Nick Swinhart, Steve Wall and Alicia Pacheco (intern)

Press: Kelly Moyer, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Police Department Level of Service Presentation

Details: Staff provided Council with the framework, resources and services provided by the Police Department. Staff reviewed the current service levels of police programs, discussed staffing levels, the move to Open Performance tracking and presented a strategy for developing the 2019-2020 budget.

Presenter: Mitch Lackey, Chief of Police

 [Police Department Level of Service Presentation](#)

Lackey reviewed the presentation and responded to questions from Council.

B. 544 Zone Surface Water Main Improvements Phase 3 Consultant Agreement Amendment

Details: This proposal is for permitting and other consultant support services for the third and final phase of the water transmission main. The amendment amount is \$19,438 and is fully funded through the 2018 Budget and proposed Spring Omnibus. The 7,450 feet of water main, represented by the blue line on the attached map, begins at NE 312th Avenue and NE Ireland Road and heads northeast to a new line located just south of the Slow Sand Water Treatment Plant.

Presenter: James Carothers, Engineering Manager

 [544 Zone Water Main Agreement Amendment](#)
[Waterline Transmission Main Map](#)

This item will be placed on the April 2, 2018 Consent Agenda for Council's consideration.

C. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.


Presenter: Steve Wall, Public Works Director

Wall provided an update regarding the Washington State Department of Health (WSDOH) water loss system audit and commented about the improvements to Dorothy Fox Park.

D. 2018 Utility Rate Study Assumptions

Details: Staff has been working with the City's consultant, FCS Group, to complete an update to the City's water, sewer, and stormwater utility rate models. Staff reviewed the financial assumptions included in each rate model. Once the assumptions are confirmed, the next steps will include finalizing the revenue requirements and completing the draft Rate Designs for Council's review at future meetings.

Presenter: Steve Wall, Public Works Director and Cathy Huber Nickerson, Finance Director

 [Rate Study Assumptions Presentation](#)
[Utility Rate Update Water - Draft](#)
[Utility Rate Update Sewer - Draft](#)
[Utility Rate Update Stormwater - Draft](#)

Wall and Huber Nickerson summarized the presentation.

E. 2018 Spring Omnibus Capital Budget Presentation - Governmental Capital

Details: The first of two presentations regarding the 2018 Spring Omnibus Capital Budget. Staff reviewed the governmental packages, which contains 24 packages totaling \$12.8 million in projects and includes streets and parks. The information is grouped by general government, transportation and parks. Following the package discussion, staff provided a brief preliminary presentation about issuing general obligation debt to support some of the projects.

Presenter: Cathy Huber Nickerson, Finance Director

 [2018 Spring Omnibus Capital Presentation - Part 1](#)

Huber Nickerson reviewed the presentation and discussion followed. The second presentation will be placed on the April 2, 2018 Workshop Meeting Agenda.

- F. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

There were no miscellaneous items or updates.

- G. Municipal Court Level of Service Presentation
Details: Staff provided Council with information regarding the Court's services and future goals to improve these service levels. Staff also provided a brief overview of the Municipal Court performance measurements in the Open Performance platform.
Presenter: Pete Capell, City Administrator

 [Municipal Court Level of Service Presentation](#)

Capell reviewed the presentation and discussion ensued.

- H. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Peter Capell, City Administrator

Capell provided updates about the Administrative Committee, union bargaining, the Joint Policy Advisory Committee (JPAC), and East County Fire and Rescue (ECFR) Functional Consolidation Exploratory Committee.

Capell stated that he will not be present at the April 2, 2018 Council Meeting.

Capell proposed scheduling three special Council meetings to review fireworks and level of service.

V. COUNCIL COMMENTS AND REPORTS

Turk provided an update about the C-TRAN meeting she attended.

Rusch attended tour of City-projects with Steve Wall.

Hogan and Smith attended the Administrative Committee meeting.

Carter attended a Downtown Camas Association (DCA) meeting and a ribbon cutting at Feast 316. She announced that the Camas School District (CSD) is hosting two listening posts, which is a public meeting, hear citizens concerns about safe schools at Liberty Middle School and Skyridge Middle School.

Carter, Chaney, Smith attended the East County Elected Dinner.

Chaney commented about parking in downtown Camas.

Smith attended the Camas-Washougal Chamber of Commerce luncheon and will

attend the Clark County Workshop about Value Pricing.

Mayor Higgins commented about a Camas High School (CHS) play. He announced that he will not be present for the April 2, 2018 Council Meeting.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:32 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.